

## Extended School Year (ESY) FAQs

Q: What data are required for the addition of ESY services?

A: This list is not intended to be exhaustive, nor is it intended that each element would impact planning for each child's IEP.

1. Teacher assessment of the student's success with various instruction interventions;
2. Criterion-referenced and standardized test data;
3. Health and health-related factors, including physical and social/emotional functioning;
4. Past educational history, as appropriate, including any ESY services;
5. Direct observation of the student's classroom performance;
6. IEP goals and objectives;
7. Student performance (pretest and posttest data)
8. Behavior checklists;
9. Student interviews where appropriate.

Q: What documents does the IEP team have to complete to add Extended School Year (ESY)?

A: Certificate of Eligibility (which can be found in ad hoc documents for each student); Prior Written Notice with Consent; ESY information session completed and goals selected on the IEP. This can be done at an annual, initial/re-eval or through the amendment process. Please do NOT forget to select the goals that will be worked on during ESY.

Q: Once consent is obtained to add ESY and I finalize necessary documents, what happens next?

A: Once the IEP is finalized, the student will be placed at the one of our designated ESY locations. Please contact Dee Dee Stroot in regards to placements. The administrator at location of placement may reach out to the IEP manager and request more information, materials, supplies, etc. They will also contact the parent with more information about transportation, start date/time, etc. in late May.

Q: If it past deadline to turn in the paperwork, can I still send a student to ESY?

A: While services can still be added, we ask that you email the name and ID # of the student to ESY coordinator, Dee Dee Stroot, well in advance so we can make provision for the student. Number of teachers hired and busses planned for, are based off student enrollment in ESY. Late additions can happen but make planning for optimal education experience difficult.

Q: Do students get transportation for ESY?

A: Yes, transportation will be provided to ESY placement location if needed. It is important to give as accurate as possible, drop off and pick up addresses.

Q: When will parents receive information about transportation for ESY?

A: ESY buildings will reach out to parents late May with information about pick up and drop off.

Q: What does the IEP manager have to send or complete once a student qualifies for ESY?

A: The ESY building of placement will send a form requesting more information about transportation addresses, needs for transportation, behavior and health information, as well as materials/devices/plans to ensure that ESY teachers can pick up right where you left off. If communication books, devices, plans or other materials are sent to ESY locations, they will return to base buildings in the condition received, after ESY is over.

Q: Does a student have to qualify for ESY every year?

A: Yes. This should be discussed each year by the IEP team and data must be present. New paperwork must be completed annually to be eligible.

Q: Do I have to complete a new Certificate of Eligibility (COE) every year?

A: Yes. This document contains the reasons, data and justification for the addition of this service. You can review this document [here](#). It needs to be completed in ad hoc documents in Synergy.

Q: If a student walks in with ESY, do we have to complete our required paperwork?

A: If the walk in IEP indicates that the student qualified for ESY during the current school year, you will mark accordingly and no additional paperwork for the addition to the IEP will be needed. If the qualifications was from the precious school year, the student will need to requalify for services.

Q: What if the IEP team determines that a student is eligible for ESY services and the parent indicates the student will not be participating due to other summer commitments?

A: If ESY is in the child's IEP and the parent refuses the services, then the parent may be in violation of the State's special education compulsory attendance statute. (K.S.A. 72-3421) A parent who wishes to revoke consent for the particular ESY services may only do so in accordance with the procedures outlined in K.A.R. 91-40-27, which requires the IEP team to meet and certify in writing that the revocation of the particular service would not prevent the student from receiving FAPE if that is what the team believes

Please contact [Dee Dee Stroot](#) for any questions you may have.