



**Peterson Elementary**  
**Morning & Afternoon Drop Off Procedures**  
**West Side (Norman Street - Kindergarten - 2<sup>nd</sup>)**

In the morning, please:

- Use the **CIRCLE DRIVEWAY** to drop off your child as this is the safest drop off location for all child(ren). This is a "STOP, DROP AND GO" zone. You must keep moving and pull as far forward as possible. Please do not get out of your car. **YOU MUST TURN RIGHT WHEN EXITING THE CIRCLE DRIVE.** There will be adults to assist the children in getting out of the car and into the school.
- Only stop in the "**STOP, DROP AND GO**" zone from the corner to the circle driveway when the adults assisting with traffic stop you as stopping for your own convenience backs up the drop off for everyone. If asked to stop, please pull as far forward as possible. Please do not get out of your car. There will be adults to assist the children in getting out of the car and into the school.
- Use the parking lot on the NW corner if you want to walk your student into the school. Please **DO NOT DROP STUDENTS OFF IN THE MIDDLE OF THIS PARKING LOT. THIS IS NOT a "STOP, DROP AND GO" ZONE and is VERY UNSAFE.** If you use this lot, please park in a designated spot, **DO NOT** park in spots that are designated for day care buses, have cones in them, handicapped spots (unless you have a handicap placard or sticker) or create your own space.

In the afternoon, please:

- Use the "STOP, DROP AND GO" zone from the corner to the circle driveway. You must keep moving and pull as far forward as possible. Please do not get out of your car. There will be adults to assist the children in getting into your car.
- The **CIRCLE DRIVEWAY WILL NOT BE USED IN THE AFTERNOON, SO PLEASE USE THE "STOP, DROP AND GO" ZONE OR THE PARKING LOT.**
- Use the parking lot on the NW corner if you want to pick up your student from his/her teacher. This **IS NOT** a "STOP, DROP AND GO" ZONE. If you use this lot, please park in a designated spot, **DO NOT** park designated for day care buses, have cones in them, handicapped spots (unless you have a handicap placard or sticker) or create your own space.

PLEASE USE **CROSSWALKS** AND FOLLOW ALL **DIRECTIONS GIVEN BY ADULTS ASSISTING AND BY THE SAFETY PATROL.**

PLEASE REMEMBER THAT OUR **EAST PARKING LOT IS CLOSED FROM 8:30-9:00 AND FROM 4:00 - 4:20 FOR BUS LOADING AND UNLOADING. PLEASE DO NOT ATTEMPT TO PARK, EXIT OPEN THE GATES OR WALK ACROSS THE PARKING LOT DURING THESE TIMES.** ALSO, PLEASE EXERCISE CAUTION IN THE PARKING LOTS AT ALL TIMES.

THESE PROCEDURES ARE FOR THE SAFETY OF ALL! YOUR COOPERATION IS REQUESTED AND EXPECTED. THANKS!



**Peterson Elementary**  
**Morning & Afternoon Drop Off Procedures**  
**East Side (Caddy Street) 3<sup>rd</sup> - 5<sup>th</sup> Grade**

In the morning, please:

- Use the **"STOP, DROP AND GO"** zone on the east side of the building. You must keep moving and pull as far forward as possible. Please do not get out of your car. There will be adults to assist the children as needed.
- If you want to walk your student into the building, please use the parking lot across Caddy St. or park north of the parking lot driveway on Caddy St. Please **remember to use the cross walk and use the sidewalks around the school parking lot. Please do not walk across the school parking lot as this is unsafe and is against our school rules.**

In the afternoon, please:

- Use the **"STOP, DROP AND GO"** zone on the east side of the building. You must keep moving and pull as far forward as possible. Please do not get out of your car. There will be adults to assist the children as needed.
- If you want to pick your student up in the building, please use the parking lot across Caddy St. or park north of the parking lot driveway on Caddy St. Please **remember to use the cross walk and use the sidewalks around the school parking lot. Please do not walk across the school parking lot as this is unsafe and is against our school rules.**

PLEASE USE **CROSSWALKS** AND FOLLOW ALL **DIRECTIONS GIVEN BY ADULTS ASSISTING AND BY THE SAFETY PATROL.**

PLEASE REMEMBER THAT OUR **EAST PARKING LOT IS CLOSED FROM 8:30-9:00 AND FROM 4:00 - 4:20 FOR BUS LOADING AND UNLOADING. PLEASE DO NOT ATTEMPT TO PARK, EXIT, OPEN THE GATES OR WALK ACROSS THE PARKING LOT DURING THESE TIMES. ALSO, PLEASE EXERCISE CAUTION IN THE PARKING LOT AT ALL TIMES. IF YOU USE THIS LOT AT OTHER TIMES, PLEASE PARK IN A DESIGNATED SPOT, DO NOT PARK IN A THAT HAS A CONE IN IT, HANDICAPPED SPOTS (UNLESS YOU HAVE A HANDICAP PLACARD OR STICKER) OR CREATE YOUR OWN SPACE.**

THESE PROCEDURES ARE FOR THE SAFETY OF ALL! YOUR COOPERATION IS REQUESTED AND EXPECTED. THANKS!