USD259 Online Library Catalog
Staff Instructions
A brief introduction to our new Online Library Catalog

• It is the search tool you will use to look for books in your own school library or in any library in the Wichita School District. You can also search for videos in the district video library.
Online Library Catalog

- You can look up books in your library by keyword, title, author, subject, or series. It will give you the ‘call number’ that tells you where you find that book in your library. It also provides copyright information, subject headings, length of the book, and author information.
How do I find it?

Open up your internet browser and go to: http://destiny.usd259.net.

OR

Go to the USD259 Webpage for Library Media & Textbook Services: http://wichita.schoolwires.net/Domain/641 and click on the Destiny link.
Web Address

http://destiny.usd259.net.
It is web based so it can be accessed from anywhere.
Welcome to the Wichita Unified School District 259 Online Catalog

Welcome to Wichita Unified School District 259

Elementary Schools
- Adams Elementary
- Allen Elementary
- Anderson Elementary
- Beech Elementary
- Benton Elementary
- Black Elementary
- Board Elementary
- Bryant Elementary
- Buckner Elementary
- Caldwell Elementary
- Ceneda Elementary
- Chisholm Trail Elementary
- Clark Elementary
- Cleveland Elementary
- Cloud Elementary
- College Hill Elementary
- Colvin Elementary
- Dodge Elementary
- Earhart Elementary
- Emerson Elementary
- Ender Elementary
- Enterprise Elementary
- Franklin Elementary
- Governor Elementary

K-8
- Christa McAuliffe Academy
- Gordon Parks Academy
- Horace Mann Dual Language Magnet

Middle Schools
- Allison Middle
- Blackbear Bosin Academy
- Brooks Middle
- Coleman Middle
- Curtis Middle
- Hadley Middle
- Hamilton Middle
- Jardine Middle
- Marshall Middle
- Marston Middle
- Mason Middle
- Pleasant Valley Middle
- Robinson Middle
- Stuckey Middle
- Truesdell Middle
- Wilber Middle

High Schools
- East High
Click on the name of your school
Your School Home Page

• Each school home page will look a little different.
• You can search as a guest and not login.
  OR
• You can login to do a search, which gives you additional options.
• There is a Login button up in the top right hand corner of the screen.
If you choose to Login:

- Click on the Login button in the top right hand corner
- Enter your district username and password
Benefits of Logging In

• You can save any lists that you make. You can print your lists in citation or bibliographic format.
• You will see a “My Info” tab that will allow you to view any current library or textbook materials checked out, due dates for those materials, any library or textbook fines you might have and any resource lists you have created.
To search for resources, both as a guest or a logged in user:

- Click on the “Catalog” tab
It will search your school. If you want to search the district, click on the drop down arrow beside location and choose “Wichita Unified School District 259”.
Type your search term in the “Find” box.
Select Your Category Search Type

- Keyword – Search all fields
- Author – Search Author
- Title – Search Titles
- Subject – Search Subject Headings
- Series – Search Series Titles
For Example: To do a Keyword Search -- Type your keyword in the Search box and click on ‘Keyword’
A Guide to the Results

• Click on “Details” for more information
• To adjust your search click on “Refine your Search”
Bears are curious

by Joyce Milton; ill. by Christopher Santoro.
(Series: Step into reading. Step 2 book)

1 of 1 copy is available locally.
10 of 10 copies are available off-site. See all...

Discusses different types of bears, focusing especially on the period when the mother comes out of hibernation with new cubs, describing how they hunt for food, what they eat, and how the mother protects her young.

Publication Info

Format: 32 p. : col. ill. ; 24 cm.
LC: 97-26757
0-679-85301-4 (pbk.)
0-439-25659-9 (Scholastic pbk. ISBN added Apr 04)

Explore!
To search for a video from the district video library

- For location --
- Uncheck the box beside the name of your school
- Check the box beside “Library Media Services-Multimedia"
To Request A Video

• Options include:
• Email your request to vrequests@usd259.net
• Call the 24 hour order line at 973-2078
• OR
• Contact Megan Allen in Library Media Services directly at 973-2063 from 7:00 – 3:30, Monday – Friday.
Materials circulated from Library Media & Textbook Services

- Multiple copy sets – Time limit: 6 weeks
- Listening Centers – Time limit: 30 days
  - Call or email to get on listening center rotation list
- Lakeshore Kits – Time limit: 30 days
- Puppets – Time limit: 30 days
- Single book/tape set:
  - Time limit: 30 days
- Preview Center books: Publishers’ newest titles sent to our district for preview.
How to search for materials circulated from Library Media Services

• From the Destiny home page listing all schools, in the “Special” section, choose “Library Media Resources & Preview Center”.
• Click on the “Catalog” tab and type in your title/subject/keyword.
• You will get a listing of titles available from Library Media Resources & Preview Center.
• Choose “Resource Lists” from the left column and “Preview Center” list to see just those titles.
Another option for searching for materials circulated from Library Media Services

• From your school Destiny home page -- For location: Click the drop down arrow by the name of your school and choose “Wichita United School District 259”.

• When you find the title you are looking for:
  – Click on “Details”
  – Click on the “Copies” tab
  – Scroll down to see the listings at the Library Media Resources & Preview Center
Step by Step

Click on “Details”

Click on “Copies”

Scroll down to see the listing for Library Media Resources
Spreadsheet listing of materials circulated from Library Media Services

- Go to: [http://wichita.schoolwires.net/Page/2156](http://wichita.schoolwires.net/Page/2156)
- Quick Links
- Look at the tabs at the bottom of the spreadsheet for the categories of materials.
To Request Materials from Library Media Services

- Email request:  vrequests@usd259.net
- Phone request:  973-2078 (Voice Mail)
- For personal assistance during work hours contact: Megan Allen at 973-2063
General Search Tips

• If you are not finding what you want, click on “Details” and look at “Explore” for other search terms.
Tips: Use the Bread Crumbs

• Instead of using the back button, use the “Bread Crumbs” to navigate. (Search path shown on green bar)
Search Tips

You can see the copy location and status by clicking on the # of # available. Local copies are at your school. Off-site copies are at other locations in the district. You can go through your librarian to request them or contact the librarian at the other site(s) yourself.
Destiny Quest – Another search option -

1. In the left hand column click on the “Destiny Quest” tab.
Destiny Quest

Type your search term in the “Find’ box. It shows the Top 10 books checked out in your library.
Click on “Exit” to get out of it.
To create a list in both the general catalog or Destiny Quest

When you find a title you want, click on “Add to this list”

You can print the list at any time just by clicking on the “Printable” button in the top right hand corner of the screen.

In Destiny Quest, when you open your list there is a “Print Options” button at the bottom right on the pop-up My Info screen.
Citation or Bibliography?

In the Library Search -- You can view your list and print a citation or bibliography by going to the "Resource Lists" tab and "View". At the bottom of the screen at the "Create" option you can choose how you would like to print your list.
Citation or Bibliography?

- In Destiny Quest -- You can view your list by clicking on the “My Info” tab. The box that pops up has “Print Options” in the bottom right hand corner.

You have the same options as in the regular catalog.
Need more help?

• Ask your Librarian or Library Clerk!