

OVERVIEW

WHAT IS THE PARENTVUE PORTAL?

To help their children get the most out of school, parents want day to day insight into the academic experience. With the Synergy ParentVUE web portal, parents can access near-real time information on assignments and scores, attendance, class schedules, transcripts, graduation status and more.

DO I HAVE TO SIGN IN AT EACH SCHOOL IF I HAVE A CHILD IN ELEMENTARY SCHOOL AND ANOTHER IN HIGH SCHOOL?

ParentVUE offers a single sign on to view school information for all of the siblings, regardless of the grade level or school of attendance.

IS THERE A WAY TO CONTACT THE TEACHER OR COUNSELOR IF I HAVE A QUESTION ABOUT WHAT I SEE ON THE SCREEN?

Easy access to communication tools throughout the various ParentVUE screens promotes the contact between home and school that is necessary for student success.

IS MY CHILDREN'S SCHOOL INFORMATION AVAILABLE TO ANYONE ON THE INTERNET?

While the website is accessible over the Internet, access is secured via a user name and password. Parents can see information about their children, only, and cannot see the records of other students.

PARENT ACCOUNT ACTIVATION

ACCOUNT CREATION

Note: To create an account, you need the web address (<https://sportal.wcps.k12.md.us>) and account activation key provided by the school district.

1. In your web browser, enter the address provided by the school district and press ENTER.

The ParentVUE and StudentVUE Access screen opens.



Figure 1-1 ParentVUE and StudentVUE Access Screen

2. If other languages are supported, they will be listed at the bottom. Click on the preferred language. The screen default is English.
3. Click **I am a parent >>**. The ParentVUE Account Access screen opens.



Figure 1-2 ParentVUE Account Access Screen

4. Click **I have an activation key and need to create my account>>**. Step 1 of 3, the district's Privacy Statement screen displays.
5. Read the Privacy Statement, click I Accept to agree to the privacy statement, and continue to create an account. Step 2 of 3, Sign In with Activation Key screen opens.

Step 1 of 3: Privacy Statement

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement.

Introduction
The site editor takes your right to privacy seriously, and wants you to feel comfortable using this web site. This privacy policy deals with personally-identifiable information (referred to as "data" below) that may be collected by this site. This policy does not apply to other entities that are not owned or controlled by the site editor, nor does it apply to persons that are not employees or agents of the site editor, or that are not under the site editor's control. Please take time to read this site's Terms of use.

1. Collection of data
Registration for an account on this site requires only a valid e-mail address and a user name that has not been chosen already. You are not required to provide any other information if you do not want to. Please be aware that the user name you choose, the e-mail address you provide and any other information you enter may render you personally identifiable, and may possibly be displayed on this web site intentionally (depending on choices you make during the registration process, or depending on the way in which the site is configured) or unintentionally (subsequent to a successful act of intrusion by a third party). As on many web sites, the site editor may also automatically receive general information that is contained in server log files, such as your IP address.

Clicking I Accept means that you agree to the above Privacy Statement.

Figure 1-3 Step 1 of 3 Parent Account Activation Screen Privacy Statement

6. Enter **First Name**, **Last Name**, and **Activation Key** as provided in the Activation Key Letter. The first name and last name must match the information recorded in Synergy SIS exactly.

Step 2 of 3: Sign In with Activation Key

Please enter your first name, last name and the 7 character authentication key (provided to you by the district), to activate your ParentVUE account:

First Name

Last Name

Activation Key

Figure 1-4 Step 2 Of 3 Parent Account Activation Screen Sign In with Activation Key

7. Click **Continue to Step 3**. Step 3 Of 3 : Choose user name and password screen opens.

Step 3 of 3: Choose user name and password

Welcome **Phillip Aaron**. To complete your account activation you will need to create your username and password. Remember that passwords are case sensitive. Your password can consist of numbers and letters and must be a minimum of 6 characters in length.

User Name:

Password:

Confirm Password:

Primary E-Mail:

Figure 1-5 Step 3 Of 3 Parent Account Activation Screen Step 3 Of 3: Choose User Name and Password

8. Enter a unique **User Name**. An error message opens if someone is already using the user name entered.
9. Enter a **Password** and re-enter it in **Confirm Password**. The password must be a minimum of 6 characters in length and can consist of numbers and letters, but not special characters. The password is case-sensitive.
10. Enter the **Primary E-Mail** address.
11. Click **Complete Account Activation**.

VIEWING INFORMATION

LOG INTO ACCOUNT

1. In your web browser, enter the address provided by the school district <https://spportal.wcps.k12.md.us> and press ENTER.

The ParentVUE and StudentVUE Access screen opens.



Figure 1-6 ParentVUE and StudentVUE Access Screen

2. If other languages are supported, they will be listed at the bottom. Click on the preferred language. The screen default is English.
3. Click **I am a parent >>**. The ParentVUE Account Access screen opens.
4. Enter **User Name** and **Password**. Click **Login**.



Figure 1-7 ParentVUE Account Access Screen

HOME SCREEN

After logging on to the website or activating an account, parents will see the Home tab screen of the ParentVUE portal. The information on the home page includes:



Figure 1-14 Parent Home Page Screen

- 1 The Navigation bar contains links to various areas within ParentVUE. Each area displays records for the child selected and are described below. The Navigation Bar remains consistently on the left as you view the information in ParentVUE, except when viewing the Account tab. It identifies the area you are viewing by highlighting the bar. Click **Home** at the top to return to Recent Events, shown in the example above.
- 2 Recent Events includes grading period dates, conference events, discipline events, school events, attendance notes, and nurse log notes. Information in blue is a link for more detailed information.
- 3 District Announcements are featured on the right.
- 4 In ParentVUE, children linked to a parent and attending first names listed at the top of the screen. Click the child's name to view his or her this district, have their information.

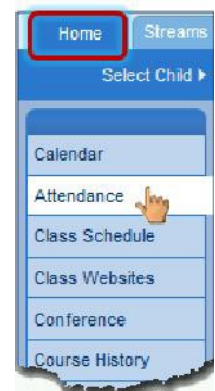


Figure 1-15 Navigation Bar

NAVIGATION BAR

CALENDAR

Calendar displays the important details of your child's school day. Use these directions to check your child's school attendance using ParentVUE.

Click on **Calendar**. The school calendar lists assignments from the Grade Book for the student listed, school holidays, and other school events. Information in blue is a link for more detailed information. The calendar can be screened by day, week, or month.

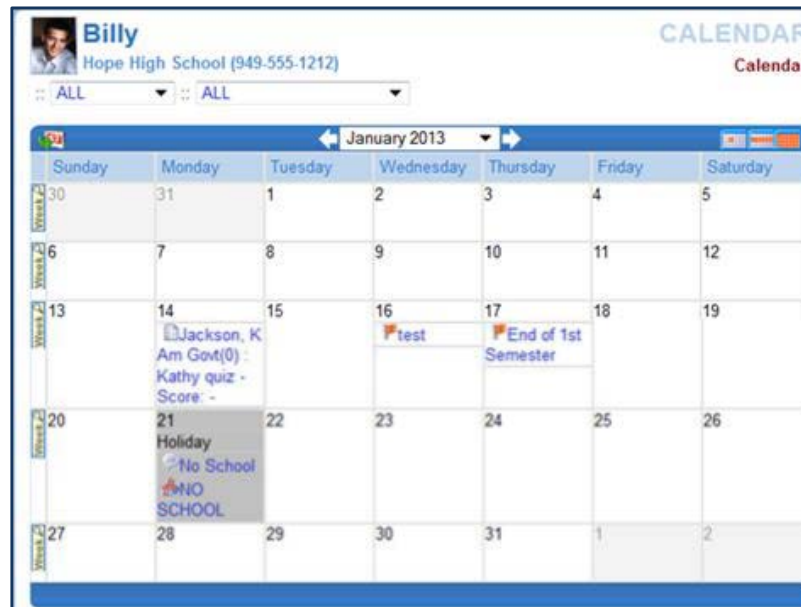


Figure 1-16 Parent Calendar Screen



Figure 1-17 Event Selection Drop-Downs

To filter the information displayed on the calendar, use the drop-down boxes at the top of the calendar. This can be used to only show assignments of a particular type or from a particular class.



Figure 1-18 Calendar Screen Button

By default, the calendar is shown in a Monthly screen. To switch to a Weekly or Daily screen, click on the buttons in the top right-hand corner of the calendar.

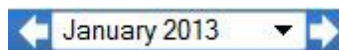


Figure 1-19 Month Button

Scroll forward or backward through the months using the arrows to the right or left of the month displayed, or select a specific month from the drop-down list.



Figure 1-20 Week Button

To see the details of a specific week, click on the yellow Week bar to the left of the week to be screened.



Figure 1-21 Today Button

To return to today's date, click the icon in the top left-hand corner of the calendar.

The calendar shows two types of information: District or school events that are marked with a 📅 or 📅, and Grade Book assignments are marked with a 📅.

To see additional details, click on the blue text describing the event or assignment.

17	14
📅 End of 1st Semester	📅 Jackson, K Am Govt(0) : Kathy quiz - Score: -

Figure 1-22 Events & Assignments

Event Detail shows the title, date, time, and a full description of the event. To return to the main calendar, click the Calendar link at the top right of the page.


Billy
 Hope High School (949-555-1212)


CALENDAR
[Calendar](#) [Event Detail](#)

School Event Detail

Date:	Time	Title
Thursday, January 17, 2013		End of 1st Semester
Description		

Figure 1-23 - District Event Detail

The **School Work Detail** screen lists all the information associated with the assignment, including the details of the class and the instructor who assigned it. If the teacher has referenced an online file or website, it is listed in the Resources section.


Billy
 Hope High School (949-555-1212)

CALENDAR
[Calendar](#) [School Work Detail](#)

Grade Book Assignment Detail

Course		Period	Period
Teacher Aide (TA999)		0	Kathy Jackson 📅 📅
Assignment	Type	Date	Due Date
Kathy quiz	Quiz	01/14/2013	01/14/2013
Score	Score Type	Points	Notes
Not Graded	Raw Score	10.00	No score entered for assignment
Description			
Quizzicle			
Resources			
Name		Description	
No resources for assignment			

Figure 1-24 Grade Book Assignment Detail

The **Weekly Screen** lists all events and assignments for the week. To scroll forward or backward a week, click on the arrows next to the name of the week.

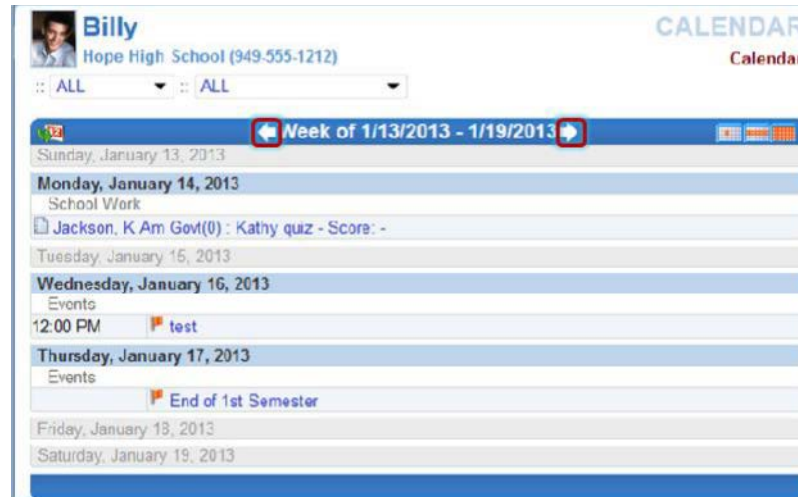


Figure 1-25 Weekly Calendar Screen

The **Daily Screen** of the calendar lists all events and assignments for the day. To scroll forward or backward a day, click on the arrows next to the name of the day.

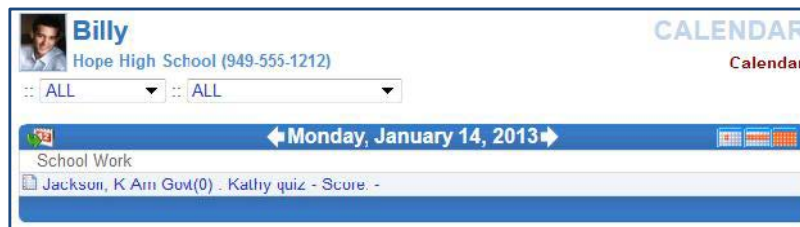


Figure 1-26 Daily Calendar Screen

ATTENDANCE

To view attendance information, click **Attendance** on the Navigation bar. This screen can be viewed in two ways – the List screen and the Calendar screen.

The **List view** displays all the days your child was marked absent or tardy, along with the reason and notes associated with each entry. Totals display at the bottom of the list.














 Rose Adams Elementary (949-555-2425)		ATTENDANCE List View Calendar View
Days of Attendance		
Legend	 Excused  Excused Tardy  Unexcused Tardy  Unexcused  Activity	
Date	Attendance Reason	Note
03/01/2013	 Activity	
03/21/2013	 Unexcused Tardy	
 Total Excused		0
 Total Excused Tardies		0
 Total Unexcused Tardies		1
 Total Unexcused		0
 Total Activities		1

Figure 1-27 Attendance List View

Icons provide an at-glance understanding of the reasons for non-attendance.



The **Calendar view** displays absences in the date they occurred. This is handy to view a specific period of time.

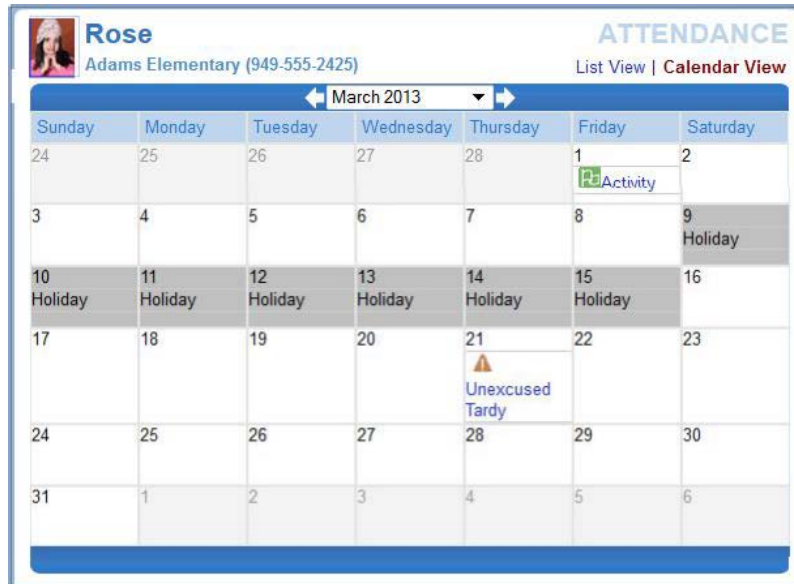
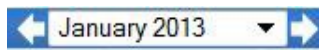


Figure 1-28 Attendance Calendar View

Click the right or left arrow to go forward or backward by months.



Click ▼ to select a different month to view.

In calendar view, click on an absence reason to view the details.

In **List view**, click on the absence reason or absence date to view the details.

Billy
Hope High School (949-555-1212)

ATTENDANCE
List View | Calendar View | **Detail**

Attendance Detail

Date	Attendance Reason	Arrival Time	Depart Time
03/06/2013	Excused		
Note			

Period	Attendance	Course	Room	Teacher	Absence
0	No class this period				
1	Consumer Math		234	Linda Sargent	Excused
2	Intermediate Acting		409	David Gardner	Excused
3	Weight Tm Boys		ANNX	Mark Swartz	Excused
4	Prin&prac Econ		131	Sara Patenge	Excused
5	Rt 5th Per		No Room	Rel Time Rel Time	Excused
6	Rt 6th Per		No Room	Rel Time Rel Time	Excused
7	No class this period				


Figure 1-29 Secondary Attendance Detail

The **Secondary Attendance Detail** screen lists the class scheduled for each period, the room number, the teacher's name, and the type of absence.

CLASS SCHEDULE

Click **Class Schedule** on the Navigation bar to view the current semester or term.

The schedule lists the period, course title, room name, and the teacher for each class.



Billy
Hope High School (949-555-1212)

CLASS SCHEDULE
Fall | Spring | Summer

Student Schedule for Fall (08/27/2012 - 12/21/2012)








Period	Course Title	Room Name	Teacher
2	Intermediate Acting	409	David Gardner  
4	Study Hall	120	Andrea Arthur A.  
7	Ce-Am. Lit	230	Kathy Nunes  

Figure 1-30 Class Schedule Screen

To view a different semester's schedule, click on the semester abbreviation (**Fall**, **Spring**, etc.) in the upper right-hand corner. The schedule lists the period, course title, room name, and the teacher for each class. If the teacher's name is in blue text, click on the **blue text** to send an e-mail to that teacher.

COURSE HISTORY

Course History displays all your child's courses, and the grades received for all years and all schools. It shows their cumulative GPA and graduation ranking.



Billy

Hope High School (949-555-1212)

COURSE HISTORY

Summary | Graduation Status

Student GPA

Name	GPA	Class Rank	Percentile Rank
Cumulative GPA	2.053	720 out of 823	12
Grant (10-11)	1.80	748 out of 823	9
Unweighted GPA	0.000	1 out of 823	99


Student Course History

Course Title (ID)	Mark	Credit Attempted	Credit Completed	Verified Credit
Blalock High School Year 2001 Grade:09 Term:Fall				
English 9 (EN09)	A	0.50	0.00	
Science 9 (SC09)	C	0.50	0.50	
Stu Asst Couns (SA62)	P	0.50	0.50	
Symphonic Band (MU21)	C	0.50	0.50	
World Hist/g (SS21)	A	0.50	0.50	
Hope High School Year 2002 Grade:09 Term:Spring				
Algebra I (MA27)	A	1.50	1.50	
Computer Apps (CB11)	F	0.50	0.00	
English 9 (EN09)	A	0.50	0.50	
Science 9 (SC09)	D	0.50	0.50	
Symphonic Band (MU21)	B	0.50	0.50	
World Hist/g (SS21)		0.50	0.50	

Figure 1-34 Course History Summary Screen

To view a summary of the student's current progress towards graduation, click **Graduation Status** in the upper right-hand corner. The **Course History Graduation Status** screen opens.

The **Course History Graduation Status** provides detailed credit and test requirement information, if appropriate to your child's school grade level. This is the same information that displays on the student's transcript.



Billy
 Hope High School
 (949-555-1212)

COURSE HISTORY
 Summary | **Graduation Status**

Graduation Status Summary for Class of 2013				
Credit Requirement by Subject Area				
Subject Area	Credit			
	Required	Completed	In Progress	Remaining
English Literature	2.00	2.00	0.00	0.00
Mathematics	5.00	3.50	0.50	1.00
Science Required	2.00	2.00	0.00	0.00
American History	2.50	1.00	0.00	1.50
Government	1.00	0.00	0.50	0.50
Electives	7.00	16.02	2.50	0.00
Total	19.50	24.52	3.50	3.00

Graduation Test Requirement Status Summary				
Test	Status	Date	Performance Level	Score
AIMS Reading	✔ Met	05/10/2012	Exceeds	
AIMS Writing	✔ Met	05/10/2012	Exceeds	
AIMS Math	✔ Met	05/10/2012	Exceeds	
AIMS Science	✔ Met	05/10/2012	Exceeds	

Figure 1-35 Graduation Status Screen

GRADE BOOK

The Grade Book screen allows parents to keep track of student grades, assignments and test scores that have been posted in the TeacherVUE Grade Book. Click **Grade Book** on the Navigation bar. The Grade Book Summary screen shows grades for each grading period and progress period. The screen opens to the current grade period but clicking any available quarter or progress period brings up that summary.

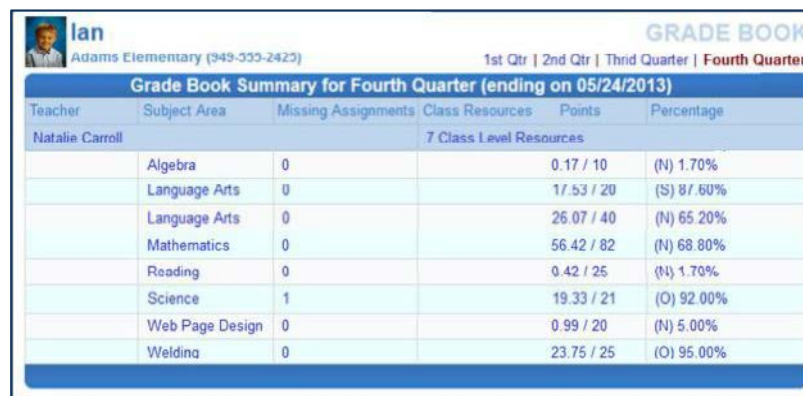


Period	Course Title	Resources	Room Name	Teacher	4th Qtr	Sem 2 Final
0	Teacher Aide (TAS99)		216	Kathy Jackson	C+ (/9)	C+ (/9)
1	(P522)		234	Linda Sargent	N/A (0.0)	N/A (0.0)
2	(S951)		216	Kathy Jackson	N/A (0)	N/A (0)
3	(P5762)		ANN	Mark Swartz	D (64.3)	D (64.3)
4	(F577)		111	Sara Patenge	N/A (0.0)	N/A (0.0)
5	(NC952)		No Room	Rel Time Rel Time	N/A (0.0)	N/A (0.0)
6	(NC952)		No Room	Rel Time Rel Time	N/A (0.0)	N/A (0.0)
7	(SC422)		120	Genice Bellus G	N/A (0.0)	N/A (0.0)

Figure 1-54 Grade Book Summary Screen

The summary for secondary students displays the periods, course title, resources for that class (if any were posted), the teacher name, and grades for that time period.

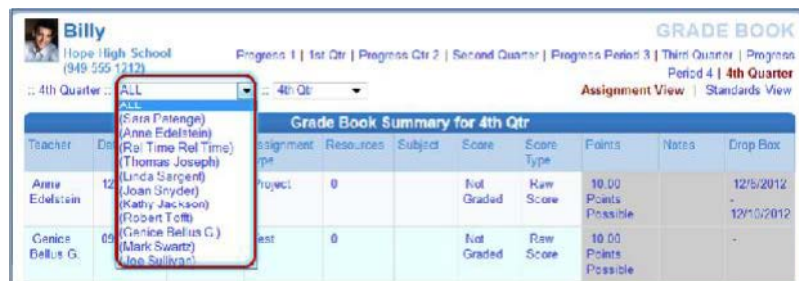
The summary for elementary students displays the teacher name, subject area, number of missing assignments, any class resources, the number of points earned by the student and the percentage of points.



Teacher	Subject Area	Missing Assignments	Class Resources	Points	Percentage
Natalie Carroll			7 Class Level Resources		
	Algebra	0		0.17 / 10	(N) 1.70%
	Language Arts	0		17.53 / 20	(S) 87.60%
	Language Arts	0		26.07 / 40	(N) 65.20%
	Mathematics	0		56.42 / 82	(N) 68.80%
	Reading	0		0.42 / 25	(N) 1.70%
	Science	1		19.33 / 21	(O) 92.00%
	Web Page Design	0		0.99 / 20	(N) 5.00%
	Welding	0		23.75 / 25	(O) 95.00%

Figure 1-55 Grade Book Summary Screen - Elementary

The teacher's name is a link to the Class Website screen. Other words in blue are links to the Assignment View. The **Assignment View** screen that displays may be filtered to show one teacher's assignments or one subject area, by selecting from the drop-down.



Teacher	Assignment Type	Resources	Subject	Score	Score Type	Points	Notes	Drop Box
Anna Edelstein	Project	0		Not Graded	Raw Score	10.00 Points Possible		12/5/2012
Genice Bellus G	Test	0		Not Graded	Raw Score	10.00 Points Possible		12/10/2012

Figure 1-56 Grade Book Assignment View - Secondary

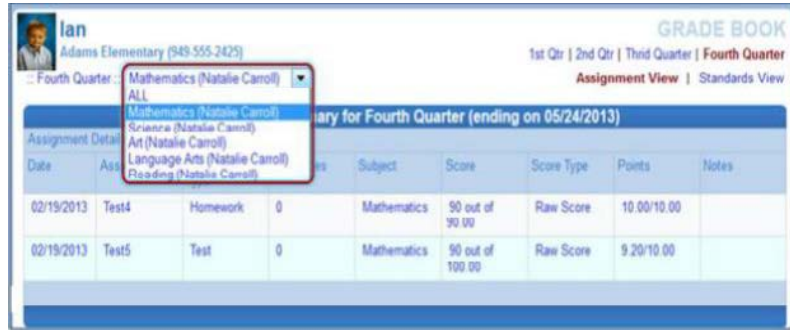


Figure 1-57 Grade Book Assignment View - Elementary

To see the details of an assignment, click on the blue text for the assignment. The **Grade Book Assignment View Detail** screen displays.

If the assignment is aligned to a state standard the standard name and performance indicator display. NOTE: The state standard feature is not used in all districts.



Figure 1-58 Grade Book Breadcrumb

To return to the previous screen click the link at the top.

REPORT CARD

The Report Card screen shows grades for each quarter and for progressive periods between the quarters. Click **Report Card** on the Navigation bar. This screen also contains period, course title, room name, teacher, marks, conduct, citizenship, and work habits. There is a grade legend at the bottom of the screen.


Billy
 Hope High School (949-555-1212)

GRADES
 1st Qtr | 2nd Quarter | 3rd Quarter | **4th Quarter**

Student Grades for Third Quarter (ending on 05/17/2013)

Period	Course Title	Room Name	Teacher	Marks 3rd Qtr	Conduct	Citizenship	Work Habits
0	Am Govt (SS51)	216	Teacher User	A		O	
Comments: Excellent Student							
1	Pin Eng III (EN46)	231	Teacher User	C-		S	
2	Intermediate Acting (P/R6)	406	David Gendler	C		N	
Comments: Needs To Demand More Effort Showing Improvement							
3	Biology (SC492)	121	Anna Edlsten				
3	Weight Trn Boys (PB42)	ANNEX	Thomas Joseph	B-		S	
Comments: Needs To Follow Correct Techn. Good Participation In Class							
4	Principac Econ (F 577)	101	Sara Patenge	A		O	
5	Rt 5th Per (MC952)	No Room	Rel Time Rel Time	A		O	
Comments: Shows Extra Effort							
5	Biology (SC492)	P 18	Teacher User				
0	Rt 6th Per (MC962)	No Room	Rel Time Rel Time	A		O	

Grade Legend

A+	
A	Outstanding
A-	
B+	
B	Above Average
B-	
C+	
C	Average
C-	
D+	
D	Below Average
D-	
F	Failing

Figure 1-66 Report Card Screen

SCHOOL INFORMATION

The School Information screen is a handy directory of your child's school. Click **School Information** on the Navigation bar. To go to the school's website, click on the **Website URL**.

SCHOOL INFORMATION

Principal: Gordon Aderson
Phone: 949-555-1212
Fax: 949-555-1213
Website URL: http://www.edupoint.com

School Staff Contact List

Staff Name	Job Title	Phone	Extension
Abel, Patrick	Teacher		
Anderson, Gordon	Teacher		
Anderson, Dan	Teacher		
Andrews, Mark	Teacher		
Arthur A. Andra	Teacher		
Attard Office, Attend UH	Teacher		
Atwood S. Shores	Teacher		
Audio Visual, Audio Visual	Teacher		
Sanlejewski, Nancy	Teacher		

STUDENT INFO

The Student Info screen displays your child's demographic information emergency contact and physician information. Click **Student Info** on the Navigation bar.

STUDENT INFO

Notify the school of any demographic information changes: Gordon Aderson

Student Information

Student Name	Perm ID	Gender	Grade	Home Address
Billy C. Abbott	905483	Male	12	1927 W mesa Dr Mesa, AZ 85340
Last Name Goes By	Other Name	Birth Date	Email	
	Willy1	07/31/2002	tharris@edupoint.com	
Phone	Spoken at Home	Track	School Name	
480-555-1235	Hebrew	5 Day Week	Hope High School	
Homeroom Teacher	Room Name			
Thomas Joseph	ANIX			

IN CASE OF EMERGENCY: Names of persons who can assume temporary responsibility

Name	Relationship	Home Phone	Work Phone	Other Phone
Colin Howes	Sitter	480-555-1882		
Lauretta Jones	Relative	480-555-1545		
Darryl King	Friend	480-555-1062		

Physician and Dentist Information

Physician Name	Phone	Extension	Hospital
Mesa Peds	949-555-0831	222	Desert Sam Hospital Or Mesa
Dentist Name	Dentist Phone	Extension	Dental Office
Dr Jones	555-9833		Mesa Office

Information Release

Release Info to Military	Internet Authorization
N	Parent has withheld consent for internet use at school

MY ACCOUNT

Your account information is accessible by clicking the **My Account** tab.

The screenshot displays a web application interface for managing a user account. At the top, there is a navigation bar with 'Home' and 'My Account' tabs. The 'My Account' tab is active. To the right of the tabs, there is a greeting 'Good afternoon,' followed by a date '9/26/2013' and links for 'Help' and 'Logout'. Below the navigation bar, the main content area is titled 'Account Information'. A yellow information box contains instructions: 'Instructions: Modify your account information below and press Update Account to apply the changes. To change your password click here: Change Password'. Below this box are two buttons: 'Update Account' and 'Cancel'. The main content area is divided into two sections. The top section is titled 'Account Detail and Options' and contains a 'Personal Information' section. This section includes a note: 'NOTE: - This information is changeable only by the school office staff! Contact the school directly to change your personal information.' Below the note is a table with columns: Name, User ID, Home Address, Mail Address, and Phone Numbers. The table contains one row with a blue barred name, the User ID '21742', and a phone number field with an asterisk indicating it is the primary contact phone. Below the table is an 'Adult ID' field. The bottom section of the 'Account Detail and Options' is for email addresses, with a 'Primary Email' field and four additional email fields labeled 'Email #2', 'Email #3', 'Email #4', and 'Email #5'. At the bottom of this section are 'Update Account' and 'Cancel' buttons. The bottom of the page features a link for 'Account Access History'.

Home My Account

Good afternoon, 9/26/2013 Help Logout

Account Information

Instructions: Modify your account information below and press Update Account to apply the changes. To change your password click here: Change Password

Update Account Cancel

Account Detail and Options

Personal Information: NOTE: - This information is changeable only by the school office staff! Contact the school directly to change your personal information.

Name	User ID	Home Address	Mail Address	Phone Numbers
[Redacted]	21742			* * Indicates primary contact phone

Adult ID

Primary Email: [Redacted]

Email #2: [Redacted]

Email #3: [Redacted]

Email #4: [Redacted]

Email #5: [Redacted]

Update Account Cancel

Account Access History

Internet | Protected Mode: Off 125%

To change your password, click **Change Password** link in the yellow box.

Add or edit your **e-mail addresses**.

Click or .

HELP

For help with the ParentVUE website, click on **Help** in the upper right-hand corner.

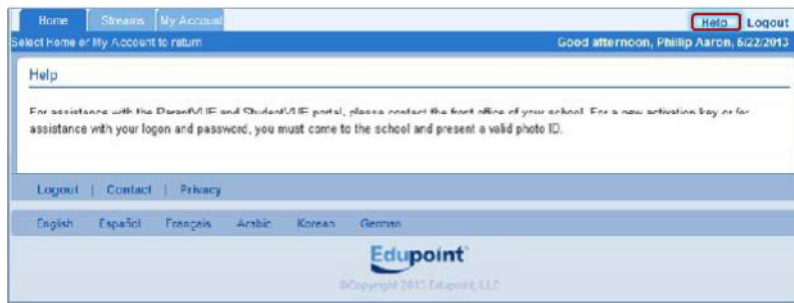


Figure 1-81 Help Screen

CONTACT

To see the district contact information, click on **Contact** in the bottom left-hand corner.

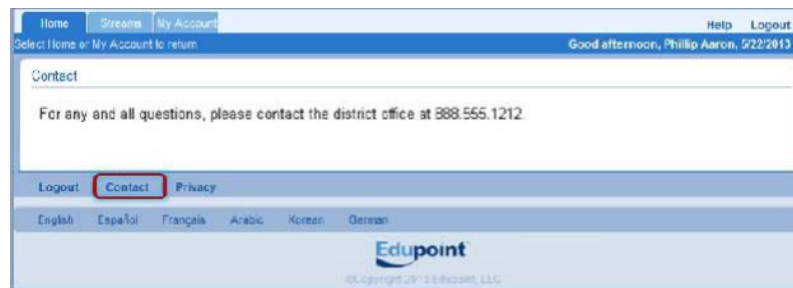


Figure 1-82 Contact Screen

PRIVACY

Click on **Privacy** in the bottom left-hand corner to view the district's privacy policy.



Figure 1-83 Privacy Screen

FORGOTTEN PASSWORD

On the ParentVUE Account Access screen, click **Forgot your password? Click here.**

Enter the primary e-mail address. A message will be sent to that e-mail address with the username and password information.

Login	Activate My Account
User Name: <input type="text"/>	 I have an activation key and need to create my account>>
Password: <input type="password"/>	
<input type="button" value="Login"/>	
Forget your password? Click here.	

Figure 1-84 ParentVUE Account Access Screen

PARENTVUE MOBILE APP

OVERVIEW


The ParentVUE Mobile app helps parents stay informed and connected by providing day-to-day insight into their children's academic experience. The ParentVUE Mobile app works with the Synergy™ student information system in much the same way as the ParentVUE web portal, allowing parents to stay on top of upcoming school events, classroom happenings, assignments, tests, and academic performance. Parents can view their children's classroom assignments and scores, attendance, transcripts, graduation status and more.

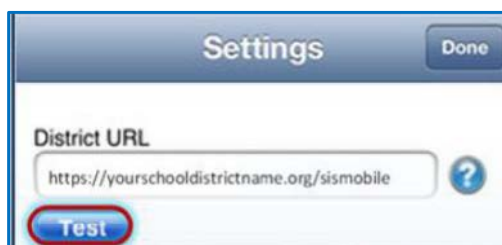
NOTE: ParentVUE Mobile app is a free application for parents using the ParentVUE

portal. Hardware And Software Requirements

- Only school districts using the Synergy™ student information system version 6.5 and higher can support the ParentVUE Mobile
- app. Requires wireless or 3G Internet connection.
- Compatible with iPhone, iPod touch, and iPad. Requires iOS 4.3 or later. This app is optimized for iPhone 5.
- Requires Android 2.2 and up
- The ParentVUE Mobile app uses the same user login as the web-based ParentVUE portal. Please contact your school to verify ParentVue login information.

Device Setup

1. Download and install the free app available through Apple iTunes and Google Play Stores.
2. Start the app.
3. Tap **Settings**  in the lower left corner.
4. Enter the district URL <https://spportal.wcps.k12.md.us>
5. Click **Test**.



The Settings screen will save and display previously entered district URLs.

Log In

The ParentVUE Mobile app uses the same user login as the web-based ParentVUE portal. If you need help please contact your school.

6. Enter your **Username** and **Password**.
7. Decide if you want your device to **Save Username** and **Password**. This option can be selected at a later time.

8. The default language is English. Tap **Change** to select another language. This option can be selected at a later time, as well.
9. Tap **Login**.




The Navigation screen in the ParentVUE mobile app operates much the same as the Navigation bar in the web-based ParentVUE portal.

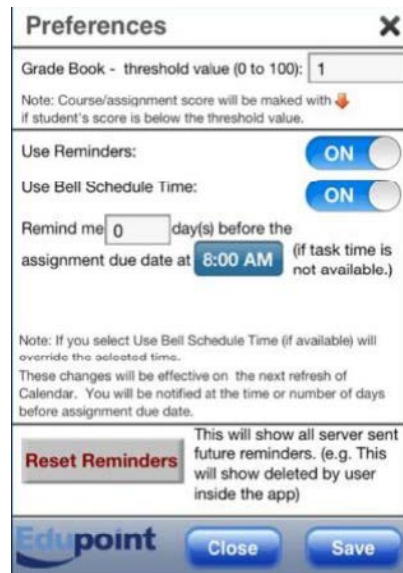
To view any of the screens, tap anywhere inside the bar. The screen opens in a new window.



Figure 1-87 ParentVUE Mobile Navigation Screen

Tap **Events** to see grading period dates, conference events, school events, attendance notes, and local notifications set up by you (see below).

Tap **Settings**  in the lower left corner to set additional preferences and notifications.



Preferences [X]

Grade Book - threshold value (0 to 100):

Note: Course/assignment score will be marked with ⚠ if student's score is below the threshold value.

Use Reminders: ☒ ON

Use Bell Schedule Time: ☒ ON

Remind me day(s) before the assignment due date at (if task time is not available.)

Note: If you select Use Bell Schedule Time (if available) will override the selected time.
These changes will be effective on the next refresh of Calendar. You will be notified at the time or number of days before assignment due date.

Reset Reminders This will show all server sent future reminders. (e.g. This will show deleted by user inside the app)

Edu point

Figure 1-88 ParentVUE Mobile Preferences Screen

Grade Book - threshold value

The number entered here will determine when this marker displays next to an assignment. For example, if the number 10 is entered then any score 9 or less will trigger the marker.

Reminders

Assignment notifications allow you to set a specific reminder time. The task is added into Calendar as reminder.

Calendar

Calendar displays the important details of your child's school day.


Alternate from the month to day view and the day to month view by clicking .



Figure 1-89 ParentVUE Mobile Calendar Screen Month View

Calendar shows your child's schedule and assignments due on the current date. Parents can add their own reminders, which are saved to your local device. They are not synced to the server.

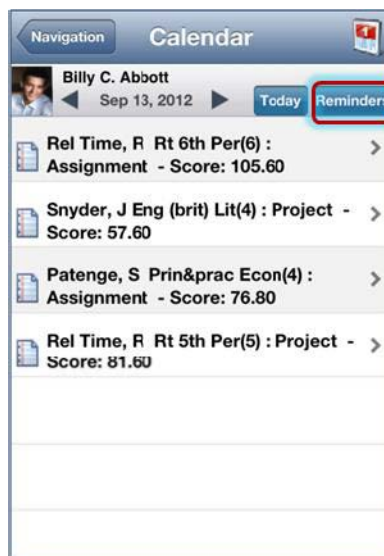


Figure 1-90 ParentVUE Mobile Calendar Screen Day View

1. Click on the day view. 
2. Click **Reminders**. The Add Reminders screen opens.

3. Enter the **Message** and **Select Date and Time**.

Figure 1-91 ParentVUE Mobile Add Reminders Screen

4. Click **Save**. The message displays in the Reminders screen and on the day and time selected.

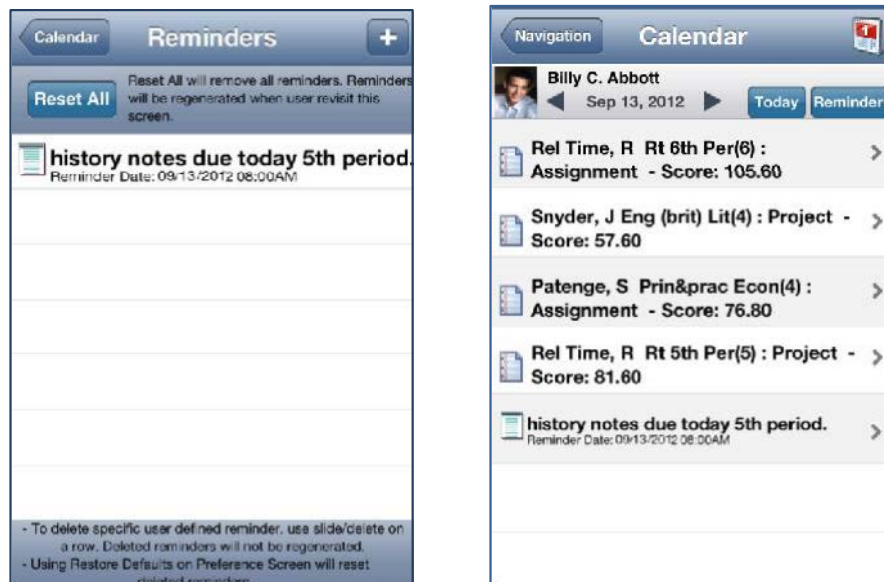


Figure 1-92 ParentVUE Mobile Reminders and Calendar Screens

Attendance

Attendance displays all the days your child was marked absent or tardy, along with the reason associated with each entry.

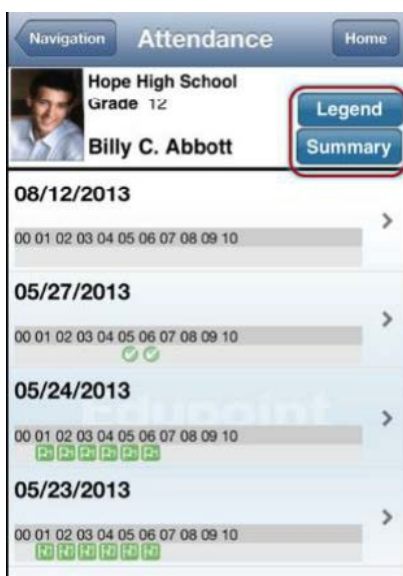


Figure 1-93 ParentVUE Mobile Attendance Screen

The Legend screen displays and explanation for the icons used in the Attendance screens.

The Summary screen displays totals by period at the bottom of the list, along with the reason associated with each entry.



Figure 1-94 ParentVUE Mobile Attendance Legend and Summary Screens

Grade Book

The Grade Book screen allows you to keep track of your child's grades, assignments and test scores that have been posted in the TeacherVUE Grade Book.

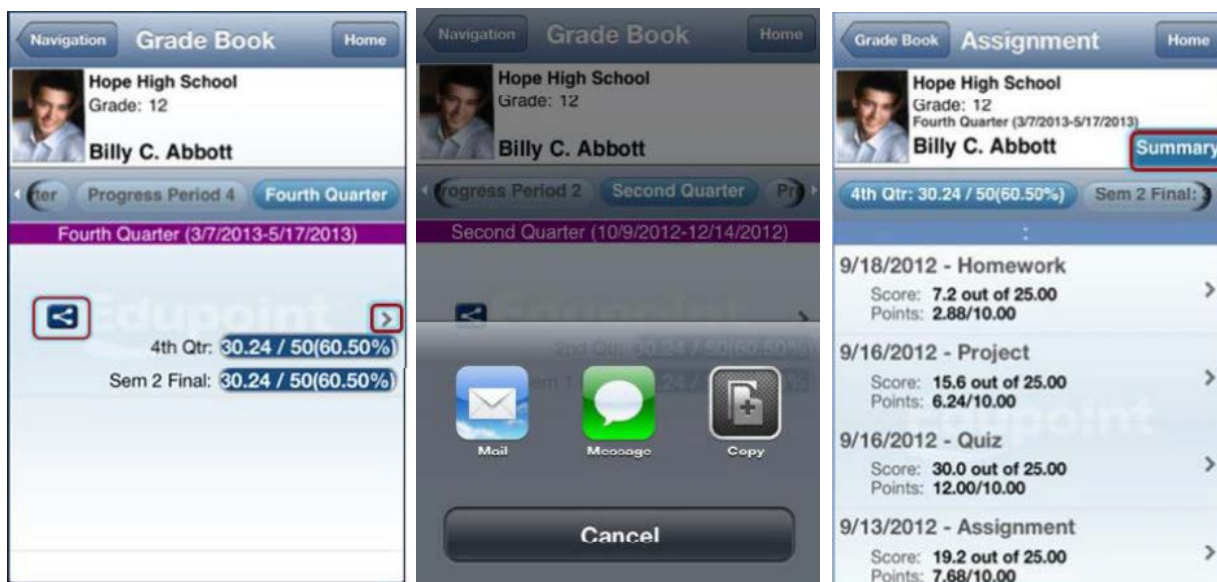





Figure 1-95 ParentVUE Mobile Grade Book / Post Options / Assignment List Screens

Grade Book allows users to post on Facebook, Twitter or send emails from within the application. Click  and select from a post option.

Click  to see the assignments for that quarter/semester. While on that screen, click **Summary** to see the grades posted for that quarter/semester or click  on any assignment to see more details.

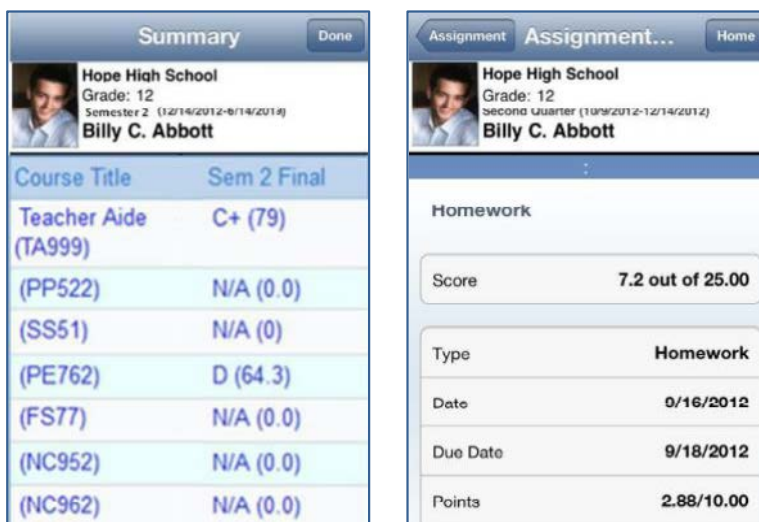


Figure 1-96 ParentVUE Mobile Grade Book Summary and Assignment Details Screens

School Information


The School Information screen lists the details about the school including a handy school directory.



Figure 1-103 ParentVUE Mobile School Information /Staff Contact / Email Screens

Click **Show Staff List** to open the Staff Contacts screen. Click  to email a staff member.

Class Schedule

The schedule lists the period, course title, room name, and the teacher for each class. To send an email to the teacher, click .

