

**Wichita Public Schools  
AVID Elective Class  
Recruitment & Selection Process  
2018-2019**



Steps in Process	Date(s)
Ongoing Recruitment	YEAR ROUND
High Schools Present AVID to all Feeder Middle School 8 <sup>th</sup> Grade Students	Nov 1 – January 12
Online AVID Application is OPEN for ALL levels.	Nov 1 – Jan 19 <b>HARD DEADLINE</b>
<b><u>Active Recruitment:</u></b> Middle and High Schools examine their current system data: Middle School 101, class sizes, waiting lists, etc. in order to make critical decisions regarding current system enrollment levels to ensure an ongoing wait list for your elective classes, which should mirror your school’s overall demographics.	Now – January 19
<b><u>All online applications must be complete—</u></b> <i>including teacher recommendation.</i> The online application closes. Paper application must be used from here on out.	<b>January 19</b>
DD will send out completed application file.	January 22
Student Parent Interviews Priority Interviews & Scheduling for 8 <sup>th</sup> →9 <sup>th</sup> Transition Students	January 29-March 2
All Selections Finalized	By March 9
<b>Class Size Projections (2018-19) Report Due</b>	<b>March 9</b>
HS and MS Signing Ceremonies	Varies by Site

Year Round	• Ongoing Recruitment
Nov 1 - Jan 12	• HS Present to MS
Nov 1 - Jan 19	• Online Application is OPEN
January 19	• Online Application CLOSES
January 22	• Completed Online Applications Sent to Schools
Jan 29 - March 2	• Student/Parent Interviews Occur
March 9	• Student Selection Finalized
March 9	• Class Projection Reports Due for Budgeting
Varies by Site	• HS and MS Signing Ceremonies