



Students logging into Teams

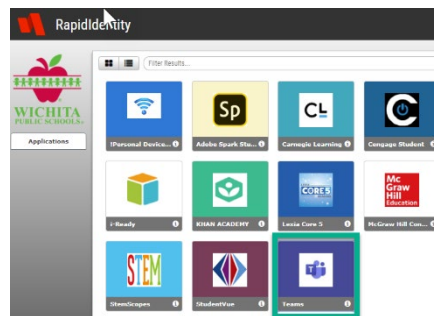
Students can access Teams by logging into the portal using their Student ID and password.

Go to <https://portal.usd259.net>



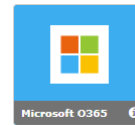
Sign in with the student's district ID and password

Click on Teams

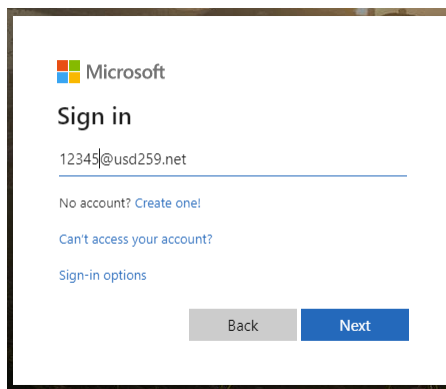


Students also have access to all Microsoft applications (Word, Excel, PowerPoint etc.) by going to [Office.com](https://office.com) or using the [Microsoft 365 tile](#) on the Portal.

Students will use their district username (in email format) and password any time signing into the Microsoft website.



Students will need to sign in with their district ID in email address format. (i.e. 12345@usd259.net) and use their district password when prompted. (Reminder K-5 student passwords are set to their **mmdd** of their birthday i.e. 0204)



If you decide to update or save password, this will automatically log the student in next time you go to Teams. If multiple users are using the computer, it is NOT recommended to save passwords.

