

## **P2360 SCHOOL SAFETY AND PROTECTION**

### **BOARD POLICY**

**The entire staff of a school is responsible for cooperating in an effort to provide all students an educational environment that is safe, secure and drug-free.**

Administrative Implemental Procedures:

1. The principal and designated staff members shall provide training for staff to recognize, anticipate, react in cases of emergency, and report incidents of violence and suspected drug use and/or abuse, and associated legal issues. The training should include substance abuse prevention information, district threat assessment procedures, when to utilize the Security Incident Report Form for reporting incidents, in addition to the student behavior report, and the suicide threat protocol.
2. Principals and staff members shall devise strategies to improve supervision in the school, particularly in high-risk areas such as restrooms, lunchrooms, remote halls, locker rooms, and playgrounds. Principals will also work with staff to help them be more visible in all areas of the school.
3. Principals, with the assistance of appropriate staff members, will provide training for ~~all~~ students which will assist them to recognize, react in cases of emergency and report behaviors that are unsafe, violent or disruptive to the education process This training shall be provided for students at the beginning of each school year and should be appropriately reinforced by all staff members throughout the year.
4. All staff members have the responsibility to assist students who report incidents of substance abuse, violence or other unsafe behaviors, regardless of whether the student is assigned to them at that time or at any time. Procedures for all staff members when students report unsafe, violent or disruptive behaviors to them are as follows:
  - a. Accept student's report.
  - b. Offer the student first aid, as appropriate, provide privacy, and emotional support.
  - c. Notify an administrator immediately.
  - d. Assist the student in identifying perpetrators.
  - e. Assure student of confidentiality and protection from retribution to the extent possible.

In addition to the above, administrators will provide:

- a. Timely notification of parent/lawful custodian, as appropriate
  - b. Assistance in working with the Department of Children and Families/law enforcement
5. The district shall prepare information explaining expectations for student behavior, the consequences for infractions and suggestions to parents with regard to cooperation with school rules and positive attitudes toward school should also be included, as well as telephone numbers of the district parental liaison.
  6. The establishment of safety patrols is determined at the discretion of the principal. The prime purpose of the school safety patrol is the safety of children, and the operation of the patrol is the responsibility of the principal. A patrol's ultimate goal should be safety education rather than safety enforcement. Selection and training of patrol members and operation of school patrols should be carried out in accordance with state statutes and guidance provided by the Kansas Department of Transportation.

Administrative Responsibility: Safety Services Department  
Latest Revision Date: January 2020  
Previous Revision Date: April 2011 P2360