

# WICHITA PUBLIC SCHOOLS

Unified School District No. 259  
Sedgwick County  
State of Kansas

## *Facilities Rental Guide*

September 2018

## Table of Contents

Foreword.....	1
Purpose of the Guide.....	1
Application for Use of USD 259 Facilities.....	2
Administrative Procedures.....	2
Do's and Don'ts.....	3
BOE Building Rental Rates Guidelines.....	4
Staffing Fees.....	4
Direct Services to Youth.....	4
Church Rentals.....	5
Liability Insurance.....	5
Community Wi-Fi Access.....	5
Outdoor Facilities.....	5
Class Reunions/Alumni Activities.....	6
Usage Times/Days.....	6
Associations.....	6
Youth Wrestling Clubs.....	6
High School Gymnasiums.....	7
High School Football Stadiums/Game Fields.....	8
High School Practice Football Fields.....	9
Facilities Rental Fees.....	11-15
High Schools.....	11
Middle Schools.....	12
Elementary Schools.....	13
Athletic Facilities.....	14
Staff/Miscellaneous.....	15

Unified School District No. 259  
***Facilities Rental Guide***  
September 2018

**FOREWORD**

Established organized Community groups, individual citizens and employees may use District facilities for non-school related activities. All arrangements with such groups shall be made through the Rental Services Office in accordance with a fee structure established by the Board of Education.

The Unified School District No. 259 *Facilities Rental Guide* is intended to set forth rental guidelines and fees for Community groups, individual citizens and employees wishing to use District facilities for non-school related activities. These guidelines are comprehensive; however, it is impossible to anticipate every situation. Final decision making authority rests with the District Leadership Team. Please review P3450 for Community Use of Buildings, Grounds and Equipment for the full Board policy.

**Any exceptions or deviations to the procedures outlined in this guide must be documented in writing and approved by the Superintendent or their designee.**

**PURPOSE OF THE GUIDE**

- ❶ To furnish guidelines that will assist those interested in renting District facilities.
- ❷ To ensure uniformity in the scheduling of District facilities.

**Reservations for individuals utilizing District facilities must be made through the USD 259 Rental Services Office.**

Cindy David  
Rental Services  
903 S. Edgemoor - Rm. 207  
Wichita, KS 67218  
(316) 973-4558  
(316) 973-4554 (FAX)  
CDavid@USD259.net



## APPLICATION FOR USE OF USD 259 FACILITIES

Anyone interested in utilizing USD 259 facilities, must complete an Application for Use, as the first step in the scheduling process. The Application for Use may be found on the District's website at USD259.org > Departments > Facility Rental. The on-line Application is located on the right side of the page. Once completed, the Application may be scanned and emailed to CDavid@USD259.net or FAXed to 316-973-4554.

Applications to use District facilities should be received in the Rental Services Office at least two weeks in advance of the first requested use date. The District reserves the right to demand sufficient time for full investigation of an Application. The Chief Financial Officer may review unusual requests before approval is granted.

Inaccurate or untruthful statements made on the Application or violations of regulations may place the responsible person(s) or organization(s), or both, on an ineligible list. Subsequent applications of an ineligible person(s) or organization(s) may be referred to the District Leadership Team for determination of future rental privileges.

The person(s) or organization(s) making application for use of District facilities shall agree to indemnify the school district for any damage to district property by any person(s) participating in or attending the activity. If damage occurs, the person(s) or organization(s) will be invoiced for all repair, replacement and/or labor costs. Failure to pay such damages will result in future requests being denied.

The person(s) or organization(s) submitting an Application for Use of District facilities shall agree to relieve the District from all responsibility for any damage or loss to the property of any person attending the activity.



## ADMINISTRATIVE PROCEDURES

No meeting shall be held in a District building or on District property for the purpose of advancing any doctrine or theory subversive to the Constitution or laws of the State of Kansas or the United States or for the purpose of advocating social or political change by violence.

The Rental Services Office must approve of use of District grounds. A monetary deposit may be required to ensure compliance with city ordinances and guarantee that the grounds will be left clean and in good condition.

No person(s) or organization(s) shall pay the custodian personally as custodial charges are a part of the user fee. Building keys are never issued to a person(s) or organization(s). District custodians shall open the buildings and remain to secure the buildings after the groups have departed.

USD 259 does not permit community groups and organizations to use District facilities on holidays because of interference with special maintenance work. Community use of District facilities on Sundays is discouraged because of inadequate custodial staff for a seven-day workweek.

Adequate adult supervision must be maintained at all times. Under certain conditions security personnel will be required. If USD 259 security officers are assigned the fee will be included in the Contract Agreement. If security is provided by off duty police officers or private security, the name of the individual officer or the firm shall be

provided to the District's Security Office in advance of the event. Payment shall be made directly to the individual officer or the firm in lieu of the District. Permission to use private security or off duty police officers may be denied.

Responsibility for contractual arrangements is delegated by the Board of Education to the Business/Financial Services division.



### ALLOWED & PROHIBITED ACTIVITIES



Food and/or beverages are prohibited in any gyms or auditoriums with fixed seats. Special arrangements must be made with the building principal for the serving of foods and/or beverages in other areas of a building. Should this regulation not be followed, the contracting person(s) or organization(s) shall be invoiced for all cleaning costs.

Swimming pools will be scheduled for educational and instructional swimming only.

The manufacturing, dispensing, possession, use, consumption or distribution of alcohol, tobacco and/or illicit drugs on District property or at school activities is prohibited.

Weapons, firearms and other dangerous items as defined in the policy entitled "Possession and Use of Weapons" are not permitted in District buildings or on District properties.

Open flames, including candle flames, are not permitted in school buildings.

The following activities will not be permitted on District property:

- a. Bingo and other gambling activities
- b. Karate classes, tournaments and exhibitions

- c. Dodgeball
- d. Fireworks
- e. Inflatable ride equipment
- f. Fog machines
- g. Use of soccer balls/futsal balls in gyms
- h. Use of pitching machines in gyms

Certain types of Community activities and events may not be compatible with the utilization of District facilities, the educational programs in progress, the philosophy of public education, or the general operation of schools, including staffing limitations. These special use activities may require special administrative review toward approval or denial. Examples include, but are not limited to the following:

- a. Animal shows and exhibits
- b. Direct selling of products and services on District property
- c. Overnight lodging activities
- d. Private school classes held within public school facilities
- e. Sports Summer camps
- f. Rock concerts
- g. Motorcycles, bicycles, mopeds, go-cart rallies and races
- h. Air activities such as kite flying, hang gliding, sky diving, parachuting, hot air balloons, model airplanes, model rockets, lite flite airplanes, and glider flying
- i. Activities held in football stadiums
- j. Activities held in school cafeterias and kitchens

In the event of inclement weather resulting in the cancellation of school or evening school activities, all Community rental activities will be automatically cancelled as well. Credit for the cancelled date will be given.

USD 259 does not discriminate on the basis of race, color, national origin, sex,

handicap/disability, religion or age. Persons having inquiries may contact the ADA and Section 504 coordinator, 903 S. Edgemoor, Wichita, KS 67218, (316) 973-4420.

## BOE BUILDING RENTAL RATES GUIDELINES

User fees established by the Board of Education are moderate in amount and structured primarily to reimburse the District for operational costs.



An administrative review committee shall study periodically, all rental rates assessed to Community rental groups. This study shall be based on operational reimbursement costs for custodial service, utilities, and general maintenance. If changes are justified, a recommendation will be prepared for Board of Education action. If approval is granted, implementation will follow promptly.

Hourly rates are charged for most facilities' usage. Additional fees will be assessed to contracting parties for HVAC, between May-September.

Usage of District facilities is not approved for groups profiting from its use. Proof of 501(c)3 status is required of all non-profit organizations.

The school district reserves first rights for the use of its own property. Cancellations of Contract Agreements may be ordered by school authorities, with or without notice.

Payment for use of District facilities is due in the Rental Services Office five (5) business days prior to the first use date on the Contract Agreement.

## STAFFING FEES

Certain events may require additional staffing to be provided by the District.



If the need for District staff is required, the contracting organization will pay costs associated with scheduling staff for the event.

Federal Wage and Hour guidelines prohibit District staff from donating or volunteering time for any like duties performed, to any organization using school facilities.

## DIRECT SERVICES TO YOUTH



Boys Scouts, Girl Scouts, 4-H Clubs, Bible Clubs and Camp

Fire Activities, along with similar organizations defined as providing "direct services to youth" are to be assessed no charges when holding their regular prescribed business and instructional meetings on weekday evenings in all school buildings.

Such prescribed scouting activities as Blue/Gold Awards, fly-ups, bridgings, awards ceremonies, Eagle Scout Awards and Gold Merit Programs are in the no-charge category if held on weekday evenings.

If the above types of meetings and programs are held on Saturday or Sunday, custodial rates will apply, with a 3-hour minimum per scheduled event.

When the above organizations hold activities in school buildings that are strictly social, recreational or for fundraising, standard BOE rental rates will be assessed. Regular rental contracts and invoices will be prepared.



## CHURCH RENTALS

Churches approved to rent school buildings may request approval to put up advertising signs on school premises to advertise their church services. The following guidelines apply:

1. Approval is granted if the sign is a small directional sign indicating certain doors to use, etc., intended for the congregation and not the general public. The sign should be removed following each Sunday service.
2. Portable advertising signs are prohibited.
3. Each request will be reviewed based on its individual merits.
4. A sign in front of school with name of church and hours is acceptable. It cannot be a sign as described in #2 above.



## COMMUNITY (GUEST) WI-FI ACCESS AT SCHOOLS

Community groups may request the use of wireless internet at a school they are renting. When this occurs the following procedures will apply:

1. A Guest Wi-Fi Request Form must be completed at the time the rental contract is signed. The form will require a contact name for the group renting the facility. Completed forms are to be returned to the Rental Services Office.
2. Login information as well as instructions on setting up Guest Wi-Fi will be sent to the group's contact person by the Rental Services Office. Guest Wi-Fi is not automatically detected so it will be necessary to follow the instructions for setup that are sent.
3. Login and instructions will be sent within three (3) business days.

## LIABILITY INSURANCE



Community groups holding activities in a District building or on District property will be required to provide special events liability insurance as a condition of contract. Liability insurance coverage will include:

- a. Bodily injury and property damage with a single combined limit of \$1,000,000.
- b. Hold harmless inclusion
- c. USD 259 and its representatives listed as additional insureds
- d. A Certificate of Insurance provided to the District in advance of use.

## OUTDOOR FACILITIES

District outdoor facilities may be available for use, when they are not in use for school activities.



All outdoor facilities are scheduled through the Rental Services Office.

A request for approval will be sent to the District Athletic Director and the requested school's principal and/or Athletic Director.

An invoice will be prepared for payment, as deemed appropriate. Payment is due in the Rental Services Office five (5) business days prior to the first scheduled use date on the contract. Costs associated with use of outdoor facilities may include a stipend for use, staffing fees, utilities.

Specific rental fees for outside venues may be found beginning on Page 11 of this Guide.



### CLASS REUNIONS AND ALUMNI ACTIVITIES

When buildings are regularly staffed, a rental charge is not assessed to these groups unless admission is charged, fundraising is involved, or a meal is served.



### USAGE TIMES/DAYS

District facilities may be used for Community recreation activities, Monday through Friday, during evening hours only, on BOE

Master Calendar attendance days.

Weekend use hours may include morning, afternoon or evening hours, up to 11 PM.



### NEIGHBORHOOD ASSOCIATION

Neighborhood Associations may use school buildings at no charge, if within custodial regular work hours, for regular meetings.

When using District facilities for recreational purposes, standard rental fees apply.

Homeowners Associations may use school buildings. Standard rental fees apply.



### YOUTH WRESTLING CLUBS

Youth wrestling clubs wanting to use District facilities for practices may do so, with the school's advance approval. Special rental fees have been established. The following fees and guidelines apply:

- a. All requests for use of USD 259 high school wrestling rooms and /or gyms will be made through the Rental Services Office, no less than two (2) weeks in advance of first requested date. All requests are sent to the school by the Rental Services Office, to be approved by each school's designated administrator.
- b. Fees must be paid in advance, monthly. Rental fees amount to \$75.00/monthly for up to three (3) days per week usage (not to include Saturdays or Sundays), not to exceed more than two (2) hours per practice date. Payment is due in the Rental Services Office five (5) business days in advance of the first scheduled usage date of each month.
- c. Practices will not be approved on the nights that the school is hosting Varsity games/matches. High School athletic teams will have priority use of the wrestling room and will preempt wrestling clubs, when needed.
- d. Wrestling clubs will be responsible for setting up and tearing down the areas used. The clubs will clean the wrestling mats prior to and after each use, with a District approved cleaner, to be provided by the club.
- e. Use of school locker rooms is not permitted.
- f. A minimum number of interested persons are permitted as spectators. No large crowds or number of spectators is approved.
- g. A copy of the club's current Liability Insurance Certificate must be provided to the Rental Services Office prior to the first scheduled usage date on the contract. The Rental Services Office may provide the club with specific coverage requirements established by the District.





## HIGH SCHOOL GYMNASIUMS

The following guidelines and rates apply when a USD

259 high school gymnasium is rented by a Community group:

\*\* All facilities are scheduled through the Rental Services Office. A request for approval will be sent to District Athletic Director and the requested school's Athletic Director. A contract and an invoice will be prepared for signature and payment by the Rental Services office. Payment is due in the Rental Services Office five (5) business days prior to the first scheduled use date on the contract.

### Costs

**Tournaments** – Only one (1) group at a time will be scheduled in gym.

- **Hourly rate** – Current high school gymnasium rate (with or without A/C where appropriate) – 2-hour minimum
- **Restroom Supplies** – \$30.00 per day may be waived/reduced for partial day events

**Practices** – Only one (1) group at a time will be scheduled in gym.

- **Hourly rate** – Current high school gymnasium recreation rate (with or without A/C where appropriate) – 2-hour minimum

### Responsibilities

- **Concessions** – School's athletic department has first right to refusal of running concessions during any contracted event.
- **Signage** – Prior approval is required by District Athletic Director for any banners,

etc. to be displayed during contracted event. Scheduling group will turn in to the Rental Services Office, a copy of sign's verbiage ten (10) business days in advance of event for approval. All existing District signage shall remain on display for all rental events.

- **Tables** – Schools may provide up to six (6)-6' tables.
- **Locker Rooms** – Not available to contracting groups
- **Insurance** – For tournaments, a copy of the contracting group's Liability insurance certificate must be on file in the Rental Services Office no later than five (5) business days prior to the first use date on the contract. If proof of insurance is not provided, contract will be cancelled.
- **Basketball Goals** – School staff will raise/lower goals as instructed on contract.
- **Volleyball Nets** – School staff will set up/tear down nets as instructed on contract. School will determine the nets to be used for event.
- **Security Gates** (where applicable) – School staff will secure gates to block off access to rest of school.

### **Not allowed on District Property**

- Tobacco
- Alcohol
- Sunflower Seeds
- Gum
- Fireworks
- Illicit Drugs



## HIGH SCHOOL FOOTBALL STADIUMS/GAME FIELDS

All facilities are scheduled through the Rental Services Office. A request for approval will be sent to District Athletic Director and the requested school's Athletic Director. A contract and an invoice will be prepared for signature and payment, by the Rental Services office. Payment is due in the Rental Services Office five (5) business days prior to the first scheduled use date on the contract.

### Costs

Stadiums (Northwest, Heights, South) – Stipend fee to be assessed for 1st day and each consecutive day thereafter; paid directly to requested school's athletic department.

Game Fields (Southeast, East, North, West) – Stipend fee to be assessed for 1st day and each consecutive day thereafter; paid directly to requested school's athletic department.

- **Groundskeeper** (non-negotiable) – Scheduled thirty minutes prior to start time on contract until thirty minutes past end time on contract @ current hourly rate – 2-hour minimum daily.
- **BOE Security Officer** – Number to be determined by requested school's administration/Athletic Director in consultation with District Safety Services Department. One (1) officer per 200 people in attendance is standard; scheduled thirty minutes prior to start time on contract until thirty minutes past end time on contract @ current hourly rate – 3-hour minimum daily.
- **Scoreboard operator** (if applicable) – As determined by school @ current hourly rate – 2-hour minimum daily.

- **Custodian** – As determined by requested school's administration/ Athletic Director, scheduled from start time on contract through end time on contract @ current hourly rate – 2-hour minimum daily.
- **Lights** – Current rates (stadium lights, etc.)
- **Clean Up Deposit** – Contract will state that if a school determines at the conclusion of an event, that clean up of the facility was not satisfactory, a designated school organization will handle clean up and the contracting group will write a check to that school organization directly for \$200 (separate from payment of facility) and send to the school.

### Responsibilities

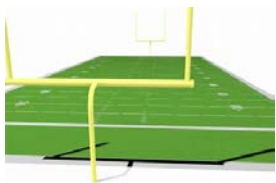
- **Concessions** – School's athletic department has first right to refusal of running concessions throughout contracted event
- **Signage** – Prior approval is required by District Athletic Director for any banners, etc. to be displayed during contracted event. Scheduling group will turn in to the Rental Services Office, a copy of sign's verbiage 10 business days in advance of event, for approval. All existing District signage shall remain on display for all rental events.
- **Porta-Potties** – Stadiums have restroom facilities near fields. Contracting group is required to provide porta-potties at game fields; location to be determined by school's Athletic Director; one (1) handicap porta-potty to be provided for groups of 300 people or less; one (1) handicap + one (1) additional to be

provided for groups in excess of 300 people.

- **Tables** – Stadiums may provide up to six (6) 6' tables. Contracting group is required to provide tables at game fields
- **Locker Rooms** – Not available to contracting groups
- **Insurance** – A copy of the contracting group's Liability insurance Certificate must be on file in the Rental Services Office no later than five (5) business days prior to the first use date on the contract. If proof of insurance is not provided, contract will be cancelled.

#### Not allowed on District Property

- Vehicles on tracks or fields
- Tobacco
- Alcohol
- Marking on turf or tracks
- Sunflower Seeds
- Gum
- Fireworks
- Tents (with stakes) inside the oval at stadiums or game fields



#### HIGH SCHOOL PRACTICE FOOTBALL FIELDS

All facilities are scheduled through the Rental Services Office. A request for approval will be sent to District Athletic Director and the requested school's Athletic Director. A contract will be prepared for signature by the Rental Services office. An invoice will be prepared for payment, as deemed appropriate. Payment is due in the Rental Services Office five (5) business days prior to the first scheduled use date on the contract.

#### Costs

Locked Fields (Heights, North, East, West, Southeast, South, Northwest)

- **Groundskeeper** (non-negotiable) – Scheduled thirty minutes prior to start time on contract until thirty minutes past end time on contract @ current hourly rate – 2-hour minimum daily.
- **BOE Security Officer** – Number to be determined by requested school's administration/Athletic Director in consultation with District Safety Services Department. One (1) officer per 200 people in attendance is standard; scheduled thirty minutes prior to start time on contract until thirty minutes past end time on contract @ current hourly rate – 3 hour minimum daily.
- **Scoreboard operator** (if applicable) – As determined by school @ current hourly rate – 2-hour minimum daily.
- **Custodian** – As determined by requested school's administration and or Athletic Director, scheduled from start time on contract through end time on contract @ current hourly rate – 2-hour minimum daily.
- **Clean Up Deposit** – Contract will state that if a school determines at the conclusion of an event, that clean up of the facility was not satisfactory, a designated school organization will handle clean up and the contracting group will write a check to that school organization directly for \$200 (separate from payment of facility) and send to the school.

#### Field Marking

**Practice Fields** – District staff will mark all fields and pass costs on to the contracting group.

- **Football:**

- Paint – Two (2) cases @ current market price
  - Labor – Groundskeeper for three (3) hours minimum @ current hourly rate
- **Soccer:**
- Paint – One (1) case @ current market price
  - Labor – Groundskeeper for three (3) hours minimum @ current hourly rate

**Undeveloped Fields** – Contracting group to provide paint and labor to mark fields.

**Responsibilities**

- **Concessions** – School’s athletic department has first right to refusal of running concessions throughout contracted event.
- **Signage** – Prior approval is required by District Athletic Director for any banners, etc., be displayed during contracted event. Scheduling group will turn in to the Rental Services Office, a copy of sign’s verbiage 10 business days in advance of event, for approval. All existing District signage shall remain on display for all rental events.
- **Porta-Potties** – Contracting group is required to provide porta-potties at

practice fields; location to be determined by school’s Athletic Director; one (1) handicap porta-potty to be provided for groups of 300 people or less; one (1) handicap + one (1) additional to be provided for groups in excess of 300 people.

- **Tables** – Contracting group is required to provide tables at practice fields.
- **Locker Rooms** – Not available to contracting groups.
- **Insurance** – A copy of the contracting group’s Liability insurance Certificate must be on file in the Rental Services Office no later than five (5) business days prior to the first use date on the contract. If proof of insurance is not provided, contract will be cancelled.

**Not allowed on District Property**

- Vehicles on tracks or fields
- Tobacco
- Alcohol
- Marking on turf or tracks
- Sunflower Seeds
- Gum
- Fireworks
- Tents (with stakes)

## HIGH SCHOOL RENTAL FEES

<b>HIGH SCHOOL GYM ~ 2 hr. min.</b>	
Practice ~ Monday-Sunday	\$50.00/hrly
No Admission Fee ~ Monday-Sunday	\$65.00/hrly
Admission Fee Charged- ~ Monday-Sunday	\$85.00/hrly
<b>HIGH SCHOOL AUDITORIUM ~ 2 hr. min.</b>	
Nonprofit/Educational/Religious/Civic	\$88.00/hrly
w/ A/C (May-September)	\$138.00/hrly
Privately Managed Performances/Political Meetings	\$134.00/hrly
w/ A/C (May-September)	\$188.00/hrly
Rehearsals	\$51.00/hrly
w/ A/C (May-September)	\$101.00/hrly
<b>HIGH SCHOOL CAFETERIA ~ 2 hr. min.</b>	\$62.00/Hrly
w/ A/C (May-September)	\$112.00/hrly
<b>HIGH SCHOOL LIBRARY ~ 2 hr. min.</b>	\$62.00/hrly
w/ A/C (May-September)	\$112.00/hrly
<b>HIGH SCHOOL CLASSROOM ~ 2 hr. min.</b>	\$24.00/hrly
w/ A/C (May-September)	\$74.00/hrly

## MIDDLE SCHOOL RENTAL FEES

<b>MIDDLE SCHOOL GYM ~ 2 hr. min.</b>	
Practice ~ Monday-Sunday	\$40.00/hrly
No Admission Fee ~ Monday-Sunday	\$55.00/hrly
Admission Fee Charged ~ Monday-Sunday	\$70.00/hrly
<b>MIDDLE SCHOOL AUDITORIUM ~ 2 hr. min. ~ Monday-Sunday</b>	
Nonprofit/Educational/Religious/Civic	\$65.00/hrly
w/ A/C (May-September)	\$115.00/hrly
Privately Managed Performances/Political Meetings	\$95.00/hrly
w/ A/C (May-September)	\$145.00/hrly.
Rehearsals	\$40.00/hrly
w/ A/C (May-September)	\$90.00/hrly
<b>MIDDLE SCHOOL CAFETERIA ~ 2 hr. min. ~ Monday-Sunday</b>	\$51.00/Hrly
w/ A/C (May-September)	\$101.00/hrly
<b>MIDDLE SCHOOL LIBRARY ~ 2 hr. min. ~ Monday-Sunday</b>	\$51.00/hrly
w/ A/C (May-September)	\$101.00/hrly
<b>MIDDLE SCHOOL CLASSROOM ~ 2 hr. min. ~ Monday-Sunday</b>	\$24.00/hrly
w/ A/C (May-September)	\$74.00/hrly

## ELEMENTARY SCHOOL RENTAL FEES

<b>ELEMENTARY SCHOOL GYM</b>	
Practice ~ Monday-Friday (1 hr. minimum)	\$30.00/hrly
Admission Fee Charged and/or Saturday-Sunday (2 hr. minimum)	\$40.00/hrly
w/ A/C (May-September)	\$80.00/hrly
<b>ELEMENTARY SCHOOL AUDITORIUM/MPR ~ 2 hr. min. ~ Monday-Sunday</b>	
Nonprofit/Educational/Religious/Civic	\$42.00/hrly
w/ A/C (May-September)	\$82.00/hrly
Privately Managed Performances/Political Meetings	\$62.00/hrly
w/ A/C (May-September)	\$102.00/hrly
Rehearsals	\$32.00/hrly
w/ A/C (May-September)	\$72.00/hrly
<b>ELEMENTARY SCHOOL LIBRARY - 2 hr. min. ~ Monday-Sunday</b>	
w/ A/C (May-September)	\$82.00/hrly
<b>ELEMENTARY SCHOOL CLASSROOM - 2 hr. min. ~ Monday-Sunday</b>	
w/ A/C (May-September)	\$64.00/hrly

## ATHLETIC FACILITIES RENTAL FEES

<b>HIGH SCHOOL STADIUM/TURF FIELD*</b>	\$500.00 Stipend/daily + Staff
Each Consecutive Day*	\$250.00 Stipend/daily + Staff
<b>HIGH SCHOOL BASEBALL FIELD</b>	Practices -\$75.00/hrly
	Games -\$75.00/hrly +\$50.00 Stipend + Staff
<b>SOUTH HS BASEBALL STADIUM</b>	Practices -\$75.00/hrly
	Games -\$75.00/hrly +\$150.00 Stipend + Staff
<b>HIGH SCHOOL SOFTBALL FIELD</b>	Practices - \$60.00/hrly
	Games - Not available
<b>HIGH SCHOOL TRACK</b>	Practices \$25.00/hrly
	Games ~ \$25.00/hrly + \$250.00 Stipend + Staff
<b>HIGH SCHOOL TENNIS COURTS</b>	\$35.00/hrly
	\$35.00/hrly
<b>HIGH SCHOOL SOCCER FIELD ~ TURF</b>	Games Only ~ \$100.00/hrly
<b>~ GRASS</b>	Practices ~ \$75.00/hrly
	Games ~ \$150.00/hrly
<b>HIGH SWIMMING POOL ~ 2 hr. min.</b>	\$61.00/hrly
Red Cross Certification	\$17.25/hrly
<b>MIDDLE SCHOOL TRACK</b>	Practices ~ \$25/hrly
	Meets ~ \$25/hrly + \$250.00 Stipend + Staff
<b>MIDDLE SCHOOL FOOTBALL FIELD</b>	Not Available



**STAFF/MISCELLANEOUS FEES**

SECURITY STAFF ~ Hourly Rate ~ Monday-Sunday	\$40.00/hrly
CUSTODIAL STAFF ~ Hourly Rate ~ Monday-Sunday	\$35.00/hrly
OPERATIONAL STAFF ~ Hourly Rate ~ Monday-Sunday	\$40.00/hrly
TECHNICAL STAFF ~ Hourly Rate ~ Monday-Sunday	\$35.00/hrly
DISTRICT RATE ~ per 2 hrs. or any part thereof	\$15.00/hrly*
*See guidelines for specifics	
WRESTLING CLUBS ~ Max. 3 days/weekly ~ Monday-Friday	\$75.00/monthly
SPORTS CAMPS ~ 8 hrs/daily Employee for individual profit	\$466.00/weekly
4 days maximum per week	