

P4017 WAGE AND SALARY ADMINISTRATION FOR CLASSIFIED STAFF

BOARD POLICY:

Increment or step increases are included in all wage and salary schedules for classified staff, to recognize changes in responsibility based on assignment, and to reward length of service, subject to negotiations with the collective bargaining unit.

Administrative Implemental Procedures:

1. Human Resources recognizes the importance of the bargaining units. Wage and salary placement for employees on A-Jc will fall under the negotiated agreement between the Board of Education and Service Employees International Union.
2. Classified staff not represented by a bargaining unit generally follow the same guidelines. However, the Board of education and Chief Human Resources Officer reserve the right to make changes as necessary.

Administrative Responsibility: Human Resources

Latest Revision Date: November 2019

Previous Revision Date: September 2013 P4017