

## **P4032 VACATION**

### **BOARD POLICY:**

**Vacation with pay is granted to full-time classified personnel employed in positions requiring a 260, 230, 225, or 220 day working schedule. Full-time classified personnel employed on ranges A-Jc will receive vacation in accordance with the Agreement between the Board of Education and The Service Employees International Union. Classified staff not represented by a bargaining unit generally follow the same guidelines based on number of working days and full time equivalency. However, the Board of Education and Chief Human Resources Officer reserve the right to make changes as necessary.**

Administrative Responsibility: Human Resources

Latest Revision Date: November 2019

Previous Revision Date: October 2017 P4032