

P4038 UNTIMELY RESIGNATIONS

BOARD POLICY:

The Board of Education has the option to accept the resignation, with or without penalty of liquidated damages, of a licensed employee that is submitted after the date established by Kansas Statute or, if applicable, more than 15 days after final action is taken by the board upon termination of professional negotiation absent a binding agreement, whichever is later. Licensed employees under the Teachers' Negotiated Agreement who leave the district under terms that are not mutually agreeable shall be subject to liquidated damages as established in the negotiated agreement.

Administrative Implemental Procedures:

1. Administrative recommendation options include the following:
 - a. Accept the request as submitted without penalty of liquidated damages.
 - b. Accept the request as submitted with penalty of liquidated damages. Failure of the employee to remit payment could result in referral of said employee to appropriate collection agencies and KSDE.
2. Administration will inform the employee of the forthcoming administrative recommendation and of his/her responsibilities under the circumstances.

Administrative Responsibility: Human Resources Division

Latest Revision Date: June 2019

Previous Revision Date: August 2012 P4038