

P5424 HOMEBOUND AND HOSPITALIZED INSTRUCTION FOR STUDENTS

BOARD POLICY:

Special instruction for students confined for an extended period of time to the home or hospital because of illness or injury is provided by a certificated teacher in accordance with Kansas statutes and regulations.

Administrative Implemental Procedures:

1. The student's school is responsible for implementing the appropriate district procedures as provided by the Homebound Education Office.
2. The sending school is to complete the Homebound referral forms and forward them to the Homebound Education Office in Student Support Services at the Alvin E. Morris Administrative Center. The forms required are: Homebound School Referral Form from the base school, Student/Parent/Guardian Consent Form, Physician Referral Form, and HIPAA Release Form between the base school/Homebound office and referring physician. Special education students must have appropriate special education documents including updated Prior Written Notice and IEP. All referral forms must be current and updated prior to the beginning of each school year.
3. Students assigned to homebound must have:
 - a. A physician's recommendation for services based on a physical illness/injury on file; or
 - b. A licensed mental health care provider's recommendation for services based on a diagnosed mental/emotional illness.
4. As soon as a student is placed on homebound, the homebound teacher will make contact with the student and family to implement a schedule of services.
5. All students served on homebound will be enrolled in the Homebound Program for accounting purposes. The Homebound Education Office will contact the student's school to establish the transfer date.

Administrative Responsibility: Student Support Services

Latest Revision Date: May 2019

Previous Revision Date: July 2011 P5424