



# K-8 STUDENT EXPECTATIONS ON THE BUS

## Transportation Services Department

It is the right of every student being transported on a bus to receive this service in the safest possible manner. In order to insure this, it is necessary for all students to know, and to follow the rules and regulations set forth by the State and the local Board of Education. Below is a copy of the CHAMPS poster that will be posted on each bus with additional student expectations following. Parents are urged to help their children understand the importance of these rules as they relate to their personal safety. Remember the bus ride is an extension of the school day and that school and classroom conduct is expected at the bus stop as well as on the bus.

**C**onversation      Voice Level 1 or 2 – Whisper or quiet conversation (Level 0 – No talking at railroad tracks)

**H**elp      Raise your hand and ask bus driver for help.

**A**ctivity      Be a respectful rider in your words and actions.

**M**ovement      Stay seated in assigned seat unless otherwise directed. (Exit and enter safely using handrails, walk, feet on floor, face forward, keep body parts and objects inside the bus)

**P**articipation      Follow directions (No food, drink or gum, backpacks in appropriate place)

**S**uccess in school      Safety for all riders

- Be on time to your assigned bus stop.
- Bring only school appropriate items on the bus.
- Obey the driver and/or aide at all times.
- The use of Personal Electronic Devices such as cell phones and iPods may be allowed on the bus when used quietly and appropriately. Students are personally responsible for the security of any Personal Electronic Devices.
- A student with transportation as a related service who rides on a Special Education bus needs to be received by a parent/guardian. Pre-K students must be received hand-to-hand at the bus.
- A Kindergarten student riding a regular education bus needs to be received by a parent/guardian.

**Violation of the bus rules could result in suspension or revocation of the privilege to ride the bus.**

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The undersigned persons acknowledge receiving a copy of *Student Expectations on the Bus* and understand that based on Board of Education Policy 7311 a student's riding privilege may be suspended or revoked for unsafe and/or inappropriate conduct on the bus. (See back for additional Transportation information.)

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Student Signature (when applicable)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Other Transportation Information for Parents

1. Students are encouraged to arrive at their assigned bus stop 5 minutes prior to the scheduled stop time.
2. For your student's safety he or she may only use the assigned bus stop.
3. The following items will not be allowed on the bus: skateboards, balls not secured in a backpack, water guns or toy replicas of weapons, animals/pets, scooters, balloons, flower bouquets, or any object that is prohibited by district policy, may cause a distraction, or is a safety hazard on the bus.
4. In case of an emergency while the bus is in transport, the driver will follow the bus contractor's protocol. The appropriate responders will be contacted and sent to assist. Depending on the nature of the incident, the school will be contacted and will notify parents if appropriate and possible.
5. If buses are in transit when a tornado warning is issued, bus drivers will be directed to follow their severe weather plan and when appropriate to proceed to the nearest USD 259 secondary school in the morning and elementary school in the afternoon to seek shelter. Bus drivers will remain with students at that location until released to resume the bus run.
6. A parent, guardian, or emergency contact person (listed at the school) must receive any student receiving Special Education transportation. The adult must be visible to the driver. Pre-K students must be received hand-to-hand at the bus.
7. A parent, guardian, or emergency contact person (listed at the school) must receive a Kindergarten student transported on a regular education bus. The adult must be visible to the driver. Exception: A regular education Kindergarten student who has an older sibling riding the bus may exit the bus with the older sibling or be met at the bus by a sibling who is in middle or high school. On a day when the older elementary age sibling does not attend school or ride the bus, the Kindergarten student must be received.

**The following information identifies who to contact when certain situations arise:**

QUESTION	WHO TO CALL	PHONE NUMBER
Lost Child	First Student Transportation Services	832-9231 973-2190
Stop or Address Change	School	
Driver Problems	School Transportation Services	973-2190
Student Not Picked Up	First Student	832-9231
Eligibility for Bus	School	
Lost Items on Bus	First Student	832-9231
Parent Emergency	School	
School Closings	USD 259 Hotline	973-4259
Discipline	School	
Bus Stop Information	School	
Late Bus	First Student <i>If no answer call</i> Transportation Services	832-9231 973-2190
Attendance Boundary	Pupil Accounting	973-4498