School nurses follow District Policies 5316 and 5317 in order to safely and legally administer medication at school.

Authorization for Medication/Procedure at School forms are available in the school health room and on the Wichita Public School website.

If at all possible, medications should be taken prior to coming to school or after leaving school under parental supervision

SHORT TERM PRESCRIPTION MEDICATION – This includes medication that will be given for less than ten (10) school days such as antibiotics, cough medication, etc. The health care provider signature is optional. Antibiotics prescribed 3 times a day can typically be given at home – before school, after school, and at bedtime.

Requirements needed to give short term medication –
1. parent signature
2. bottle/box with the pharmacy label that provides current and accurate information

LONG TERM PRESCRIPTION MEDICATION – This includes medication that will be given for more than ten (10) school days such as medication for asthma, seizure, ADHD medication, over-the-counter medication, etc.

Requirements needed to give long term medication –
1. parent signature
2. health care provider signature
3. bottle/box with a pharmacy label that provides current and accurate information
   ✔ Ask the pharmacist to put prescription medication in two bottles – one for school and one for home.

NON-PRESCRIPTION Over-The-Counter MEDICATION includes cough drops, acetaminophen (Tylenol), ibuprofen (Motrin/Advil), cough syrup, cold tablets, vitamins, etc.

Requirements needed to give long term non-prescription over-the-counter medication
1. parent signature
2. health care provider signature
3. The original bottle/box must be provided, but does not require a pharmacy label

If you have any questions, please contact your school nurse before sending the medication to school

Wichita Public Schools
Division of Student Support Services
DEPARTMENT OF HEALTH SERVICES

MEDICATION AT SCHOOL – revised as of May 2015