

Wichita Public Schools  
Division of Student Support Services  
DEPARTMENT OF HEALTH SERVICES

**MEDICATION AT SCHOOL** – *revised as of May 2015*

School nurses follow District Policies 5316 and 5317 in order to safely and legally administer medication at school.

[Authorization for Medication/Procedure at School](#) forms are available in the school health room and on the Wichita Public School website.

***If at all possible, medications should be taken prior to coming to school or after leaving school under parental supervision***

**SHORT TERM PRESCRIPTION MEDICATION** – This includes medication that will be given for **less than** ten (10) school days such as antibiotics, cough medication, etc. The health care provider signature is optional. *Antibiotics prescribed 3 times a day can typically be given at home – before school, after school, and at bedtime.*

Requirements needed to give **short term** medication –

1. parent signature
2. bottle/box with the pharmacy label that provides current and accurate information

**LONG TERM PRESCRIPTION MEDICATION** – This includes medication that will be given for **more than** ten (10) school days such as medication for asthma, seizure, ADHD medication, over-the-counter medication, etc.

Requirements needed to give **long term** medication –

1. parent signature
2. health care provider signature
3. bottle/box with a pharmacy label that provides current and accurate information
  - Ask the pharmacist to put prescription medication in two bottles – one for school and one for home.

**NON-PRESCRIPTION Over-The-Counter MEDICATION** includes cough drops, acetaminophen (Tylenol), ibuprofen (Motrin/Advil), cough syrup, cold tablets, vitamins, etc.

Requirements needed to give **long term non-prescription** *over-the-counter* medication

1. parent signature
2. health care provider signature
3. The original bottle/box must be provided, but does not require a pharmacy label

***If you have any questions, please contact your school nurse before sending the medication to school***