

BED BUG SCHOOL RESPONSE FLOW CHART

BED BUG FOUND ON STUDENT:

BED BUG FOUND IN CLASSROOM or UNKNOWN SOURCE:

Bed Bug Specimen

- Discreetly bring student and their belongings to School Nurse or Support Staff member.
- Examine student's clothing & belongings. Also check student's locker & backpack.
- Collect specimen (place in plastic bag or on tape) & hold for Facilities Management. Treatment of the classroom is dependent upon specimen collection.
- **SUBMIT WORK REQUEST FOR PEST MANAGEMENT & TREATMENT** (see graphic to the right).

Bed Bug Specimen

- Collect specimen (place in plastic bag or on tape) & hold for Facilities Management.
- Treatment of the classroom and/or building is dependent upon specimen collection & positive bed bug identification.

Parent Notification

- Notify parent of student found with bed bug(s).
- Send home educational material and resources for treatment and future prevention with student found with bed bug. - See Bed Bug Tips Document
- **DO NOT SEND HOME NOTES/LETTERS TO ALL STUDENT BODY OR STUDENTS IN SAME CLASSROOM.**

Work Request

- Office Staff submits a Facilities Work Request for Pest Management services.
- In work request, specify point of contact name at your building. "Who has the bed bug activity info?" Include specifics about bed bug activity. The more information, the better. Which classroom? # of bugs spotted? Student locker #?

Isolate Belongings

- Isolate **ONLY** the belongings of the student found with bed bugs in a tight-sealing clear container or clear plastic bag. Items should be isolated on a daily basis for a minimum of two weeks following initial bed bug finding on the student and until no additional bed bug activity is found.
- Clear, plastic bags can be ordered from SSC - Stock Supply.
- Isolated belongings should be stored in the nurse's/Support Staff office or closet to reduce the risk of further bed bug activity in the school building.

Nurse Follow Up

- Encourage Parents to effectively treat for bed bug activity in the home.
- Follow up with student's siblings in your building & siblings' school nurse at other buildings.
- Provide educational material & list of possible treatment resources.
- If bed bug activity is frequent or repeated, enlist appropriate social agencies for additional assistance.

Treatment

- **TREATMENT IN THE AFFECTED AREAS WILL ONLY BE PROVIDED IF BED BUG SPECIMEN IS OBTAINED & POSITIVELY ID'd BY FACILITIES MGMNT**
- Follow IPM plan and treat the affected area(s).
- Notify building staff of findings & treatment.
- Provide recommendations pertaining to reported bed bug activity in the building.

BED BUGS IN SCHOOLS

Protocol for Bed Bug Management

If You Think You Have Spotted A Bed Bug:

- Collect & keep the bug intact for proper identification by placing bug in a ziplock plastic bag or between two pieces of clear tape.
- Discreetly remove the student from the class, but do not send him/her home. We don't exclude from school.
- Check the student's clothing & belongings for possible bed bugs.
- Inspect the area around where the bug was found.

Have A Positive Bed Bug ID?

- Oversee the case until the problem is resolved.
- Notify the parents of the student found with the bed bug on their belongings.
- Provide the student & parents with information on bed bug control.

What To Tell The Parents of a Student Found with Bed Bugs:

- Having a bed bug infestation does not mean their home isn't clean.
- A true bed bug infestation is unlikely in the school.
- It is not necessary for the school to close because of bed bugs.
- Students should store their belongings & school supplies in protective boxes at home and not under/near beds & couches.

Things To Avoid:

- Overreacting - A sighting does not necessarily mean an infestation.
- Closing school - there is usually no need to close the school or send students home.
- Stigmatizing or excluding students who you suspect may have brought bed bugs to school.
- Regularly reduce the classroom clutter & remove cardboard.
- Immediate pesticide applications - pesticides may not be needed to achieve control. Facilities Pest Management will determine need and treatment options.

Identification is Key!



Students & Bed Bugs:

- Discreetly take student to the school nurse for inspection of their clothing & belongings.
- School nurses and/or support staff should manage the care of the involved student(s) found to have bed bugs, including re-inspection of belongings.
- Isolate **ONLY** the belongings of the student found with bed bugs in a tight-sealing container or clear plastic bag in their locker, nurse's office, or closet to reduce the risk of further bed bug activity in the school building while the issue is being resolved.

Prevention:

- Avoid storing students' jackets, backpacks, and other personal items in close contact with each other, if possible.
- Limit items students transport back & forth to school.
- Regularly reduce the classroom clutter & remove cardboard.
- Store teaching aids in clear, lidded boxes.

Inspection:

- Use a strong flashlight & magnifying glass when conducting bed bug inspections.
- Regularly inspect clothing, backpacks, boxes, lockers, & desks.
- Have rooms with repeated bed bug sightings inspected by a pest management professional or other trained staff.
- Check faculty lounges, offices, & nurse's office as spaces with upholstered furniture or cots may become infested.
- Pay close attention to child care facilities, nap areas, & handicapped equipment.

Learn more at: epa.gov/bedbugs

<http://www.ksre.k-state.edu/> <https://www.cdc.gov/parasites/bedbugs/>