



# 2022-23 READY TO ENROLL CHECKLIST

ONLINE ENROLLMENT OPENS JULY 5

## RETURNING FAMILIES

### ParentVue

1. Access ParentVue at [www.usd259.org/enroll](http://www.usd259.org/enroll), then click on "Enroll Now" box.
2. Check that your login and password are active. If you've forgotten your password, select "Forgot Password" to reset, or call the Help Desk at 973-4357.
3. Verify your contact information and update if necessary.

### Titan

Titan is the program that contains the Online Free and Reduced Meal Benefit Application; it is also used to pay for student meals. While breakfast will continue to be free for all students, there will be a charge for lunch due to changes in federal regulations. Completing the application and Consent for Disclosure will create opportunity for reduced school fees as well.

1. Access Titan at <https://family.titank12.com>.
2. Check your login and password. If you've forgotten your password, select "Forgot Password" to reset. If you need further assistance, contact [Familysupport@titank12.com](mailto:Familysupport@titank12.com).
3. If you don't have an account, you can create one now.
4. Make sure you can see all your students in your account. If this year is the first time you are enrolling a student in a WPS school, you will not be able to add your student until your their enrollment is accepted.

### Address Verification

You will be asked to upload documents that verify your home address. This could include a rental receipt, lease agreement, gas/electric bill or mortgage payment stub. Have an electronic copy ready or plan to take upload a photo using your smart device.

### In-Person Enrollment

Plan to attend an in-person enrollment day to finalize your student's enrollment and complete any tasks that can only be done in person. If you have multiple students, you can complete in-person enrollment for all of them at one school.

- ❑ July 25-26 from 12-7 p.m.
- ❑ July 27 from 8 a.m.-3 p.m.

### First Day of School

**Be prepared for the first day of school: Monday, August 15, 2022.**

There will be a half-day orientation for 6th and 9th grade students on Friday, August 12, 2022.