

**Board of Education Agenda
Wichita Public Schools - USD 259
July 30, 2020 - Noon
Wichita High School North Lecture Hall
1437 Rochester - Wichita KS**



Wichita Public Schools will be the district of choice in our region,
where all students and staff are empowered to dream, believe and achieve.

Pursuant to authority granted by The Board of County Commissioners of Sedgwick County, Kansas' Resolution Extending Declaration of Local Disaster Emergency that was adopted on May 13, 2020, and Kansas Administrative Regulation 16-20-1, the public and news media will not attend this BOE meeting.

The Board meeting will be shared "live" via WPS-TV on Cox Channel 20, the district's Web site at www.usd259.org/wpstvonline, or by searching **WPS-TV** on the Livestream app for phone, Roku, and Apple TV.

Following its conclusion, this meeting will be available on the Wichita Public Schools' YouTube channel. It will also be rebroadcast on WPS-TV Cox Cable Channel 20, and online at WPS-TV 10 times per week. The rebroadcast schedule is available on our website, www.usd259.org/boe.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance
- C. Statement about the COVID-19 Modified BOE Meeting Format

II. E-mail Public Comment

During the COVID-19 modified meeting format, public comments may be submitted by e-mail only, by e-mailing comments to the Clerk of the Board's office at mwillome@usd259.net, prior to 8 a.m. on the BOE meeting day. E-mail comments should be limited to items on the BOE agenda or items within the jurisdiction of the Board. The subject line of the e-mail when submitted should include the topic the speaker wishes to address. Comments at a meeting will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. When submitted to the Clerk of the Board, complete contact information (first/last name, street address, city/state/zip, daytime phone number) is necessary in order for the e-mail to be included in the public comments addendum to the BOE Minutes. Incomplete information will result in the comments not being included in BOE Minutes.

III. Education

A. Proposed Revisions to 2020-21 District Calendar

Contact(s): Alicia Thompson, Tiffinie Irving, Sean Hudspeth
Funding Source: NA

Purpose: The Board of Education participated in BOE Workshops related to the Future Ready Return to School Plan on July 13, July 15, and July 17, 2020 at noon meetings in the North High Lecture Hall. Topics included Operational Supports, Learning Options, and Employee Supports.

On July 23, 2020, the Board participated in a special meeting at noon in the North High Lecture Hall. The Board took the following three actions as part of an additional review of the Future Ready Return to School Plan:

- 1) Approved the district's three learning models that will be available to families – Onsite, MySchool Remote, and Education Imagine Academy.
- 2) Approved the Learning Model Decision-Making Guide as the approved protocol to determine the appropriate learning model during the COVID-19 pandemic.
- 3) Accepted Governor Laura Kelly's recommendation of starting schools *after Labor Day*,* direct this to the Calendar Committee on July 28th, report back to the Board on July 30th, and for the Board to adopt a final calendar on July 30th, with the understanding that the Board cannot afford to go past the current end date and incur any extra expenses.

*During the Board's discussion of the District Calendar, it was clarified that *after Labor Day* means September 8 or September 9, 2020. The district still must satisfy the state mandate of 1,116 hours for students in the schedule.

Recommendation: Today's item provides an opportunity for the Board to review and approve proposed revisions to the 2020-21 District Calendar.

B. eSports Program and Supportive Equipment

Contact(s): Rob Dickson
Funding Source: Capital Outlay and Supplemental General Funds
2020-21 Budget

Purpose: Our students enter their lives surrounded by technology. eSports can provide an atmosphere of collaboration and build social skills to engaged students and help reach a different population. The COVID-19 pandemic has made it unsafe for athletes to share locker rooms, play contact sports, or pass a ball to one another – and it's even more dangerous for fans to pack stadiums and arenas that can hold tens of thousands of people at once, yet we can still have activities with eSports in a safe environment. With distance learning becoming a new normal for many of our students across the district, eSports can renew a sense of competition and camaraderie – and drive student engagement.

Today, Chief Information Officer Rob Dickson will present the learning opportunities that are available to students through a new class for high school students and new competitive competitions in both middle and high school through eSports.

Recommendation: It is recommended the Board approve: 1) the purchase of 320 eSports Desktop Stations from RTI (Quote #CA045930 v2) in amount not to exceed \$544,400, and 2) enrollment of five schools in the High School eSports League for three years at \$3,000 per school, for a total enrollment of \$15,000.

IV. Consent

A. Human Resources

1. Human Resources Report

Appendix 1

Contact(s): Sean Hudspeth

Purpose: Report.

Recommendation: Board approval.

Note: The Human Resources report is not published on the district's Web site. The report is available at the meeting room before Board meetings.

B. Finance

1. Monthly Finance Report: [June 2020](#)

Appendix 2

Contact(s): Susan Willis

Funding Source: NA

Purpose: This is a monthly report to the Board on the budget and finances of the district.

Recommendation: The report is provided for the Board's information. No action is requested.

2. Adjustment of Petty Cash Funds for the 2020-21 Fiscal Year (Annual)

Appendix 3

Contact(s): Susan Willis, Nonnie Onyancha

Funding Source: NA

Non-Budgeted Item

Purpose: Each year, the Board approves petty cash adjustments submitted by the Administration. The Administration has reviewed petty cash fund allocations and made certain adjustments in order to meet the needs of buildings. These adjustments are in accordance with BOE Policy 3410 – Petty Cash Funds. A copy of the adjustments is in the Appendix for the Board's review.

Recommendation: Board approval.

3. Financial Resolutions (Annual)

Appendix 4

Contact(s): Susan Willis

Funding Source: NA

Non-Budgeted Item

Purpose: Financial resolutions are presented for Board action.

Recommendation: It is recommended the Board approve the following resolutions:

- 1) Resolution – Designation of Depositories & Authorization of Facsimile Signatures
- 2) Resolution – Municipal Investment Pool
- 3) Resolution – Activity Funds
- 4) Resolution – Credit Card Authorization
- 5) Resolution – Commerce Bank Credit Card Accounts
- 6) Resolution – Authorization to Transfer
- 7) Resolution – Certification of Authorization to Transfer
- 8) Resolution – Home Rule No 1 – Donations
- 9) Resolution – Information Management: Destruction of Certain District Records

C. Bids

1. Purchasing Consent

Appendix 5

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. Certified Athletic Trainers	\$198,442.91	J. Means
2. School & Office Supplies	\$500,000.00	Fabian Armendariz
3. Cafeteria, Classroom, & Office Furniture	\$500,000.00	Fabian Armendariz
4. Asbestos Repair and Removal	\$150,000.00	Terri Moses
5. Pre-Bound Paperback Book	\$500,000.00	Andi Giesen
6. Copier Lease Payments	\$200,000.00	Fabian Armendariz
7. Box, Clear, 1 Compartment, Hinge	\$31,610.00	Fabian Armendariz
8. HVAC Air Filters	\$150,000.00	Luke Newman
9. Administrative Center Studio Lighting	\$24,745.00	Wendy Johnson
10. Microsoft School Service Agreement - Additional	\$850,000.00	Rob Dickson
11. Food – June 2020	\$38,522.50	Fabian Armendariz
12. Supply Warehouse Stock – June 2020	\$119,342.96	Fabian Armendariz

D. Programs/Grants

1. Capturing Kids' Hearts Training at Gordon Parks, Coleman, Hamilton, Hadley, and Chester Lewis

Contact(s): Gil Alvarez, Amanda Kingrey
Funding Source: At Risk and Title 1 Funds
2020-21 Budget

Purpose: The purpose of the Capturing Kids' Hearts training is to equip staff with tools to help support the whole child in building meaningful relationships that will connect them with the school as well as create a positive school culture. This training supports the district's shared belief of safety and belonging as well as the district's strategic themes of supporting the whole child, investing in staff, and communicating to build trust. Based on the need to build this culture and climate for students, staff, and families, the purpose of this request is to ask the Board's approval in the amount of \$100,500 at five schools.

Recommendation: It is recommended the Board approve Capturing Kids' Hearts (CKH) contract with the Flippen Group in an amount not to exceed \$100,500, for training and CKH travel at Gordon Parks, Coleman, Hamilton, and Hadley Middle Schools and the Chester Lewis Academic Learning Center.

2. Connections Learning, K-5 Online Curriculum (Additional Content and Licenses)

Contact(s): Christina O'Toole, Andi Giesen

Funding Source: Textbook Rental Fund

2020-21 Budget

Purpose: The purpose of this agenda item is to request Board approval for the cost associated with content and licenses with Connections Education. Connections Learning is an online curriculum the district currently uses for students enrolled in the virtual school. It is an online curriculum that includes direct-instruction videos, on-screen teachers, multimedia, and interactive learning tools and resources to engage and motivate students. Connections Learning courses are fully flexible for use in any blended or online learning model. The additional content and licenses are to support the upcoming school year because of uncertain circumstances due to COVID-19.

Recommendation: It is recommended that the Board authorize the additional content and licenses for Connections Learning K-5 Online Curriculum, in an amount not to exceed \$180,000.

3. Edgenuity Online K-12 Curriculum (Additional Content and Licenses)

Contact(s): Christina O'Toole, Andi Giesen

Funding Source: Textbook Rental Fund

2020-21 Budget

Purpose: The purpose of this agenda item is to request Board approval for the cost associated with additional content and licenses, under the existing three-year agreement with Edgenuity, Inc. Edgenuity is an online curriculum that includes direct-instruction videos, on-screen teachers, multimedia, and interactive learning tools and resources to engage and motivate students. It provides a range of core curriculum programs, elective, Career and Technical Education (CTE), and credit recovery courses that align with Common Core. Edgenuity's courses are fully flexible for use in any blended or online learning model. The additional content and licenses are to support the upcoming school year because of uncertain circumstances due to COVID-19.

Recommendation: It is recommended that the Board authorize the additional content and licenses for Edgenuity online K-12 curriculum, in the amount of \$444,500.

4. LETRS 1-4 & 5-8 Materials for Professional Development

Contact(s): Christina O'Toole, Andi Giesen
Funding Source: Professional Development
2020-21 Budget

Purpose: LETRS is a professional development program for literacy. It has earned the International Dyslexia Association Accreditation. The trainer of trainer program is designed to provide our teachers and peer models with the skills necessary to lead literacy skill development and also meet state dyslexia requirements. In the trainer of trainer program, teachers and peer models will learn the fundamentals of phonological awareness, phonics, fluency, vocabulary, comprehensive writing, and language. At completion of the program, the teachers and peer models will provide training to other teachers in the district.

Recommendation: It is recommended the Board approve the purchase of the following items to support this program in an amount not to exceed \$60,000: LETRS Participant Materials for Units 1-4 and Units 5-8. Participants in our learning cohorts will receive a manual and access to the online teaching components necessary to complete the units.

5. Ready to Impact (Renewal)

Contact(s): Gil Alvarez
Funding Source: Grants
2020-21 Budget

Purpose: USD 259 would like to enter into an agreement with Rhonda Hicks to continue the Ready to Impact services for students at Chester Lewis, North, Southeast, and West High.

Narrowing the achievement gap and increasing our graduation rates are both major goals of our high school reform initiatives. Its purpose is to provide services to targeted students to get on-track for graduation and post-secondary options for college.

Recommendation: It is recommended the Board authorize the district to enter into an agreement with Rhonda Hicks for delivery of Ready to Impact services for students at Chester Lewis, North, Southeast, and West High in an amount not to exceed \$56,000 per year beginning September 1, 2020 and ending May 31, 2021.

6. Restorative Practices (Renewal)

Contact(s): Gil Alvarez
Funding Source: Grants
2020-21 Budget

Purpose: The purpose of Restorative Practices with Rob Simon is to provide training, philosophies, foundation, and strategies to change the culture of a school to meet the needs of teachers and students and to create inclusive learning environments for all. Restorative Practices is an effective approach to a positive school climate, providing highly relevant philosophies and strategies for all district schools to improve positive outcomes for all students. Based on the need for increased implementation of Restorative Practices in our schools and to continue to build culture and climate for students, staff and families, the purpose of this request is to ask the Board's approval in the amount of \$30,000.

Recommendation: It is recommended the Board approve an agreement with Rob Simon to provide Restorative Practices in an amount not to exceed \$30,000 per year beginning August 1, 2020 and ending July 31, 2021.

E. Miscellaneous

1. BOE Meeting Minutes for [June 30, 2020](#) and [July 23, 2020](#)

[Appendix 6](#)

Contact(s): Mike Willome

Purpose: The BOE Meeting Minutes for [June 30, 2020](#) and [July 23, 2020](#) are attached in the Appendix.

Recommendation: Board approval.

2. Legal Services: Fleeson, Goong, Coulson & Kitch, LLC and McDonald Tinker PA

Contact(s): Sean Hudspeth, Tom Powell

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Worker's Compensation Reserve Fund
2020-21 Budget

Purpose: Fleeson, Goong, Coulson & Kitch, LLC have submitted a statement for June 2020 legal services and expenses for Civil Litigation in the amount of \$34,910.

McDonald Tinker PA have submitted a statement for June 2020 legal services and expenses for Worker's Compensation in the amount of \$6,804.15.

This brings the 2019-20 fiscal year-to-date total to \$238,098.55 for Civil Litigation services and \$71,938.57 for Worker's Compensation services.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Worker's Compensation under the school district's self-insured programs for June 2020 in the amount of \$34,910 to Fleeson, Goong, Coulson & Kitch, LLC and the amount of \$6,804.15 to McDonald Tinker PA.

3. Reappointment of McDonald Tinker, P.A. as Special Legal Counsel

Contact(s): Tom Powell, Sean Hudspeth

Funding Source: 42 Fund – Special Liability Expense Fund, 47 Fund – Risk Management Reserve Fund, and 52 Fund – Workers' Compensation Reserve Fund
2020-21 Budgeted Item

Purpose: The purpose of this agenda item is to request reappointment of McDonald, Tinker, Skaer, Quinn and Herrington, P.A., as special legal counsel for 2020-21.

Recommendation: It is recommended that the Board of Education reappoint the law firm of McDonald Tinker, P.A., as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for the school district's self-funded workers' compensation program for the 2020-21 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$145 per hour for Directors/Partners, plus expenses, \$115 per hour for Associates of the firm, plus expenses, and payment of fees not to exceed \$85 per hour for legal assistants.

4. Reappointment of Fleeson, Goeing, Coulson, and Kitch, LLC as Special Legal Counsel

Contact(s): Tom Powell, Sean Hudspeth

Funding Source: 42 Fund – Special Liability Expense Fund
and 47 Fund – Risk Management Reserve Fund
2020-21 Budgeted Item

Purpose: The purpose of this agenda item is to request reappointment of Fleeson, Goeing, Coulson, and Kitch, LLC as special legal counsel for 2020-21.

Recommendation: It is recommended that the Board of Education reappoint the law firm of Fleeson, Goeing, Coulson, and Kitch, LLC as special counsel to represent Unified School District 259 of Sedgwick County, Kansas in legal matters for self-insured retention and employment matters for the 2020-21 fiscal year or until further order of the Board, whichever comes first, and authorize payment of fees not to exceed \$160 per hour for lawyers, plus expenses, and payment of fees not to exceed \$80 per hour for legal assistants.

5. Addendum to Superintendent's Contract

Appendix 7

Contact(s): Sheril Logan

Funding Source: General Fund
2020-21 Budget

Purpose: This item proposes an addendum to the Superintendent's Contract that extends her contract by one year, from June 30, 2022 until June 30, 2023, and provides the Superintendent may perform education-related consulting services outside the workday or using vacation time.

Recommendation: It is recommended the Board approve the addendum to the Superintendent's Contract.

6. Designate School Attendance Officers (Annual)

Contact(s): Alicia Thompson
Funding Source: NA

Purpose: Kansas Compulsory Attendance Laws (K.S.A. 72-3120 and 72-3121) stipulate that each school district designate school attendance officers responsible for monitoring and reporting student attendance to proper authorities.

Recommendation: It is recommended the Board authorize the Administration to designate principals, and/or designee, as school attendance officers responsible for monitoring and reporting student attendance to proper district authorities and authorize the Assistant Superintendents of Elementary and Secondary Schools to report attendance information for the district to the Secretary of the Kansas Department for Children and Families, and/or the Eighteenth Judicial District, District Attorney, and/or to the Commissioner of Education, as appropriate.

7. Freedom of Information Officer Appointment (Annual)

Contact(s): Alicia Thompson
Funding Source: NA

Purpose: BOE Policy 2115 – Access to Public Records requires the Board of Education to appoint a local Freedom of Information Officer at its first meeting in July each year. As per AIP 5 of P2115, the Freedom of Information Officer's responsibilities include:

- a) Prepare and provide to district staff educational material and information concerning the Open Records Act;
- b) Assist district employees and members of the general public to resolve disputes related to the Open Records Act;
- c) Respond either directly or through an employee/custodian to inquiries related to the Open Records Act; and
- d) Establish requirements for a brochure required to be displayed or distributed, or otherwise made available to the public under the Open Records Act.

Recommendation: It is recommended the Board appoint Mike Willome, Clerk of the Board, as the district's Freedom of Information Officer to serve for the fiscal year 2020-21 or until further order of the Board.

8. Capitol Strategies Agreement (Renewal)

Appendix 8

Contact(s): Terrell Davis, Tom Powell

Funding Source: General Fund

2020-21 Budget

Purpose: The district plans to enter into an agreement with Capitol Strategies, LLC, of Topeka, to:

- 1) Monitor and report on Legislative activities and committee meetings involving issues of interest to USD 259. Work for the passage or defeat of legislation as may be directed by USD 259.
- 2) Serve as a liaison for Legislative leaders, the administration, Sedgwick County Delegation and the various educational organizations.
- 3) Monitor, report and provide governmental relations services on issues affecting K-12 education during any regular or special session of the Legislature or during the interim period between sessions.
- 4) Work with Legislative leaders, and administration officials, advising USD 259 regarding issues raised and the appropriate response. Coordinate and help facilitate meetings as may be determined to be appropriate.
- 5) Assist with testimony, helping with potential content, as well as coordinating the various components necessary to comply with standard Legislative rules and procedures.

Recommendation: It is recommended the Board approve an agreement with Capitol Strategies, LLC, to provide services through June 30, 2021 in an amount not to exceed \$74,000.

9. Data Services for Mobile Internet

Contact(s): Rob Dickson

Funding Source: Capital Outlay

2020-21 Budget

Purpose: The purpose of this item is to provide Internet services on HP 440 – LTE enabled devices for secondary schools. In the spring, the district purchased 24,000 LTE enabled devices to provide digital equity to secondary students. This agreement would allow the district to begin to provision devices with Internet availability to students with identified Internet services need.

Recommendation: It is recommended the Board authorize the district to engage into a two-year agreement with T-Mobile for a quantity not to exceed 1,000 units, equipped with unlimited Internet for the amount of \$280,000 over the two-year period, subject to either non-renewal after one year or paid in full upon signed agreement (NASPO ValuePoint Contract No. MA176).

10. EdView Consulting (Renewal)

Contact(s): Tiffinie Irving, Gil Alvarez, Michele Ingenthron
Funding Source: Learning Services Professional Development Fund
2020-21 Budget

Purpose: EdView Consulting provides coaching, mentoring services, and professional development for school leaders and leadership teams to focus on effective implementation of school improvement strategies and problem-solving to increase student success and enhance school culture. Six schools – Gordon Parks Academy, Truesdell Middle, Brooks Middle, Price Harris Elementary, Hadley Middle, and McCollom Elementary – will participate in the supports and services provided by EdView Consulting.

Recommendation: It is recommended that the Board approve the contract with EdView Consulting for the 2020-21 school year at a cost not to exceed \$27,500.

11. Resolution: Alignment of BOE Policies (Renewal)

Appendix 9

Contact(s): Alicia Thompson, Tom Powell, Mike Willome
Funding Source: NA

Purpose: The proposed Resolution authorizes the Superintendent to approve limited revisions to the Administrative Implemental Procedures (AIPs) and Administrative Responsibility of BOE Policies that relate to the organizational chart, other staff positions noted in AIPs, standard district terminology, building addresses, cross-referencing, and renumbering of policies. The revisions will help the Board, district staff, and the public understand policies according to the current organization. Upon approval by the Superintendent, the Clerk of the Board will publish all revised policies on the BOE Policies Web site and send updates to Board members, Administration, principals, and school office staff. Board Counsel has reviewed the proposed Resolution.

Recommendation: It is recommended the Board approve Resolution: Alignment of BOE Policies, as provided in the Appendix.

12. Temporary Construction Easement at Heights High School

Appendix 10

Contact(s): Tom Powell, Luke Newman
Funding Source: NA

Purpose: An Oklahoma limited liability company, E. 53rd St., LLC, has requested a temporary construction easement for a planned project which encompasses extending the sanitary sewer main from Heights High School property to a church located on the north side of 53rd Street. Board Counsel has approved the temporary construction easement.

Recommendation: It is recommended that the Board approve a temporary construction easement with E. 53rd St., LLC, as provided in the Appendix.

13. Water Bottle Filling Stations: Various District Sites

Contact(s): Luke Newman

Funding Source: CARES Act Funding/Capital Outlay
2020-21 Budget

Purpose: In order to provide for the safety of staff and students in the face of COVID-19, water bottle filling stations will be added throughout our buildings.

Recommendation: It is recommended the Board approve a maximum amount of \$500,000 for water bottle filling stations to be purchased from Hajoca and Washer Specialties, Co., and installed by Central Mechanical, LLC; Five Star Mechanical; Kruse Corporation; P1 Group, Inc.; Southwestern Electrical Co., Inc.; and Total Electric.

V. **Policy** – None submitted.

VI. **Operations**

A. Resolution: Board of Education Meetings Calendar
(Board of Education)

Appendix 11

Funding: NA

Purpose: BOE Policy 0200 – Board of Education Agendas and Meetings stipulates a 12-month calendar of the Board meetings be adopted in July. In addition, K.S.A. 72-1138 requires the Board to adopt a resolution during July of each year specifying its schedule of regular meetings. The proposed 2020-21 BOE Meeting Calendar is included in the Appendix.

Recommendation: It is recommended that the Board approve the 2020-21 Board meeting calendar and Resolution.

VII. **Finance**

A. Budget Report

Contact(s): Susan Willis, Alicia Thompson
Funding Source: NA

Purpose: Administration will present the 2020-21 district budget for first review.

Recommendation: This item provides an opportunity for the Board's information and discussion.

VIII. **Miscellaneous**

- A. Superintendent's Report
- B. Board of Education Report/Requests
- C. New Business
- D. Executive Session

A motion should be adopted that the Board of Education recess forthwith into Executive Session regarding:

- 1. Preliminary discussion relating to the acquisition of real property;

The open meeting will resume at approximately _____ in this room.

- E. Reconvene
- F. Adjournment