

## **P1240 SCHOOL PARTIES – ELEMENTARY AND SECONDARY**

### **BOARD POLICY:**

**The building principal is responsible for determining that school parties and special activity parties provide wholesome and worthwhile experiences for all pupils involved. The building principal is responsible for establishing building guidelines for effective supervision, sensitive to ethnic/religious/minority needs, to assure that school parties are a positive supplement to the instructional program.**

Administrative Implemental Procedures:

#### **Elementary Schools**

1. School parties shall be approved by the principal well in advance of the time the activity is to be held.
2. Generally, the number of school parties will be limited to one per semester. Fall and Valentine's Day themes are suggested.
3. Simple, uniform refreshments may be provided by members of the Parent-Teachers Group or other parent groups. Other activities are planned with the pupils by the teacher.
4. The time taken from scheduled classroom activities should be limited to 30 minutes. The last 30 minutes before dismissal is recommended. The amount of time spent for parties should be uniform throughout the building.

#### **Middle and High Schools**

5. Approval from the principal shall be obtained well in advance of the time the activity is to be held.
6. Plans for the activity shall be filed with the principal and will include the names of sponsors, location, time, type of activity, and so forth.
7. The building principal may give approval to parties sponsored by Parent-Teachers Groups.

Administrative Responsibility: Elementary and Secondary Education Offices

Latest Revision Date: March 2008

Previous Revision Date: July 1994 P1240

Updated administratively for alignment purposes: January 2014