

## **P1373 ESTABLISHING SCHOOL ATTENDANCE AREAS**

### **BOARD POLICY:**

**Changes in boundaries for attendance centers shall be submitted for approval to the Board of Education on or before the second meeting in April.**

Administrative Implemental Procedures:

1. Recommendations for changes in school boundaries shall be the responsibility of the Superintendent. Communications with schools involved and contacts with parent groups shall be delegated by the Superintendent. Student Records and Enrollment Services shall be responsible for maintaining the official school boundary descriptions and will provide enrollment data for all proposed changes.
2. The district will promote and maintain student diversity at each attendance center. As provided in BOE Policy 0900 – *Integration and Diversity*, student diversity is defined as, but not limited to, race, ethnicity, culture, age, gender, language, socioeconomic status, religion, and disability.
3. In developing recommendations for boundary changes, consideration shall be given to the following:
  - a. Provision of a sufficient number of pupils to operate a balanced educational program.
  - b. Distance pupils reside from the attendance center;
  - c. Significant hazards of travel to and from school;
  - d. Student diversity as described in AIP 2 above;
  - e. Conservation of natural resources (gas, oil, gasoline, electricity, etc.);
  - f. Capacity of the facility; and
  - g. Characteristics of the educational program.
4. Pupils in an elementary attendance area shall remain together when establishing secondary school attendance areas, i.e., pupils who reside in an elementary school attendance area will all attend the same middle school and the same high school. Exception may be made when necessary.
5. All pupils residing within the described attendance area of a school will be assigned to that school. Exceptions to this requirement are as follows:
  - a. Pupils are assigned to alternative schools, magnet schools, or special education programs in accordance with unique provisions for each program.
  - b. Pupils may receive a special assignment (See BOE Policy 5511 - *Special Assignment of Pupils*).
  - c. Pupils who live within a neighborhood magnet boundary can attend that neighborhood magnet without a magnet application. However, if the neighborhood boundary changes, pupils would be assigned according to the new boundary. The parents of these pupils may apply through the magnet process to remain at the neighborhood magnet as a selected magnet student.

6. When changes are made in a middle or high school attendance area, pupils will be assigned in accordance with BOE Policy 5505 – *Resident Enrollment and Admission*.
  - a. Promoted eighth grade pupils will be assigned to the high school whose attendance area encompasses their residence.
  - b. Older siblings may be assigned to schools at which younger siblings first enroll or be assigned to the school of their original enrollment.
  - c. Younger siblings normally may not be assigned to schools attended by older siblings.
7. All pupils residing within the described attendance area of a new school will be assigned to that school. Exceptions may be made as stated in AIP 5 above or as decided by the Board of Education.

Administrative Responsibility: Superintendent

Latest Revision Date: October 2009

Previous Revision Date: June 2003 P1373

Updated administratively for alignment purposes: May 2014