

P3421 SCHOOL ACTIVITY ACCOUNTS

The principal of each building or attendance center shall be directly responsible to the Superintendent of Schools for carrying out the adopted policies and procedures for the operation of activity funds entrusted to them, and for the maintenance of prescribed accounting records related to the fund according to procedures established in the *Activity Fund Handbook*.

Administrative Responsibility: Financial Services

Latest Revision Date: November 2006

Previous Revision Date: November 1994 P3421

Updated administratively for alignment purposes: December 2020