

## **P4097 EMPLOYMENT OF COACHES/AIDES**

### **BOARD POLICY:**

**Persons who are not otherwise an employee of the district may be employed temporarily for the sole purpose of service as coaches/aides.**

Administrative Implemental Procedures:

1. The appropriate administrator shall be responsible for obtaining permission from the Kansas State High School Activities Association to employ coaches/aides.
2. All coaching and assistant coaching positions shall have been advertised on the district's employment Web site in accordance with policy prior to commitments being made to non-district employees.
3. Prior to his/her first duty day, a coach/aide shall have completed all employment processing requirements including obtaining a Certificate of Health and completing the inservice activities set forth by the building principal.
4. A coach/aide shall be considered a temporary employee of the Board and shall be entitled to the following benefits within the limits set forth in Board policy:
  - a. Travel accident insurance
  - b. Worker's compensation
  - c. Liability insurance
  - d. Property damage reimbursement
5. The coaches/aides shall be subject to any and all applicable policies, rules, and regulations of the school district and the KSHSAA.
6. The employment of coaches/aides shall be terminated at the end of the specific activity season for which employed.
7. The building principal where the coach/aide is assigned shall be responsible for inservice activities, accountability, and the overall performance of the coach/aide.
8. The amount of compensation for each type of coaching shall be determined by the administration with the approval of the Board.
9. The procedural details of compensation shall be determined by the administration.

Administrative Responsibility: Human Resources

Latest Revision Date: November 2011

Previous Revision Date: July 1994 P4097