

P4220 NONRENEWAL OF PROBATIONARY TEACHER CONTRACT

BOARD POLICY:

Any annual contract with a teacher in his/her first, second, or third consecutive year of employment shall be deemed to continue for the next succeeding year unless written notice of intention to not renew the contract is served by the Board on or before the date established by Kansas Statute. Principals have the delegated responsibility for initiating administrative action relating to the nonrenewal of such teacher's contract.

Administrative Implemental Procedures:

1. Precautions should be taken to assure that proper evaluative procedures have been followed.
2. Supportive data should be maintained for recommendations.
3. Appropriate conferences should be held at various management levels in an effort to resolve problem areas.
4. Notice that nonrenewal of contract is being recommended to the Board of Education shall be forwarded to the teacher.
5. Board action will be taken.
6. Prior to the date established by Kansas Statute, the teacher must be given written notice of Board action on nonrenewal of contract.
7. On/before the date established by Kansas Statute or, if applicable, no later than 15 days after final action is taken by the Board upon termination of professional negotiations absent a ratified agreement, whichever is later, the teacher must advise the Board of his/her desire to terminate.

Administrative Responsibility: Human Resources

Latest Revision Date: November 2011

Previous Revision Date: April 2001 P4220