

P5506 NON-RESIDENT ENROLLMENT AND ADMISSION

BOARD POLICY:

At the discretion of the administration, students who do not meet the criteria of residence for school purposes as defined in Kansas statutes (K.S.A. 72-3122 et seq.) may be enrolled in Unified School District 259 schools and programs, provided the enrollment occurs prior to September 20 of the current school year and the students are in attendance prior to September 20. The administration is authorized to waive the September 20 deadline when severe hardships or very unique circumstances warrant special considerations.

Administrative Implemental Procedures:

1. Special education students and regular education students will be treated equally under this policy. Non-resident students will not be admitted to schools, classes, or programs that are full.
2. Non-resident students and their lawful custodians seeking enrollment in a neighborhood (non-magnet) Wichita Public School have the responsibility to seek out the school that most appropriately meets their needs, and acceptance of the application is the responsibility of the building principal.
3. Non-resident students and their lawful custodians may apply to attend district Magnet Schools or complete an application for special assignment. Please refer to P5511 – Special Assignment of Students.
 - a. Magnet applications for non-resident students must be received in the Magnet Admissions Office by the application deadline to be considered for a magnet school placement if space is available after all in-district applicants are assigned.
 - b. The random selection for magnet schools will give preference to students who reside within the District boundaries over non-district resident students.
 - c. Non-district resident students who are admitted to magnet schools must be in attendance prior to September 20.
 - d. A student who lives outside the district boundaries but whose parent is on staff at a magnet school may be considered as a district resident student for the magnet school at which the parent is employed. The student will be given consideration for placement at that school given space is available.
 - e. Non-resident sibling priority* will be given into elementary magnet schools if the application is received by the deadline and space is available after in-district siblings are assigned. This non-resident sibling priority will not apply to middle magnet schools or Northeast Magnet High School.
*Sibling priority is defined as follows: Student applying must have a sibling currently attending their first choice elementary magnet school, which includes any outgoing 5th graders for the following fall.
4. Students attending USD 259 who are non-residents are subject to all rules and regulations governing attendance, behavior, etc.
5. Effective August 1, 2021, the non-resident student's lawful custodian is responsible for transportation of the student to and from school.

6. An eleventh grade student who completes that grade and was a resident at least at the beginning of the eleventh grade, may return to the same school for their senior year.
7. If a student enrolls as a resident in a USD 259 school and subsequently moves to another school district, the student may continue in attendance in the USD 259 school for the remainder of that school year. When a change of residence within USD 259 occurs, students shall normally make an immediate transfer to the school serving the area of new residence. However, the student may complete the school year in the school they were attending at the time of residence change through completion of the special assignment process.
8. Students from foreign countries seeking admission to USD 259 schools will be handled in accordance with federal laws and procedures originating from the Immigration and Naturalization Services, United States Department of Justice. Foreign students and foreign exchange students are included in this group. (See BOE Policy 5507 - Enrollment/Certification/Graduation of Foreign Students.)

The Board attorney has approved this policy as to legal form and content.

Administrative Responsibility: Student Records and Enrollment Services

Latest Revision Date: May 2021

Previous Revision Date: June 2015 P5506