

P6326 COURSE CREDIT - SECONDARY

BOARD POLICY:

Course credit is allowed for successful completion ('D' or better or the demonstration of proficiency of district course standards and indicators) of any approved course included in the *High School Program of Studies*, accredited correspondence course or district-sponsored alternative program. The assignment of letter grades will be based on student learning relative to district course standards and indicators.

Administrative Implemental Procedures:

1. Middle School
 - a. High school course credit shall not be awarded to middle school students for high school courses taken before completing the eighth grade regardless of where the course is taken.
 - b. Enrollment of eighth graders or below in a high school course shall occur only because of exceptional achievement in a subject area, achievement which would make such acceleration appropriate. No high school credit will be granted in this circumstance.
 - c. An approved course of study is a course designated for students enrolled in grades 6, 7, and 8 in the *Middle School Program of Studies*.
2. High School
 - a. Each high school shall organize its program on the basis of units of credit. Depending on the course and the nature of course delivery, units of credit will be awarded in increments of one full (1.0) credit, one-half (.5) credit or one-quarter (.25) credit.
 - b. A Special Education Individual Education Plan (IEP) may allow a student more time for successful completion of a course.
 - c. One-quarter (.25) consortium credit will be awarded for achieving proficient or higher status on state assessments, not to exceed one unit of credit.
3. High School – Summer School
 - a. Original credit will be awarded for successful completion of PE. Foundations (9211-9212), Financial Literacy (7610) and /or Government (3350).
4. Prior approval from the high school building principal is required to allow university course work to be accepted for high school course credit.
5. High school course credit is entered upon the student's permanent record only:
 - a. After the student has successfully completed the course.
 - b. After the student validates credit earned at a non-accredited institution once proficiency is demonstrated on the course standards and indicators in the next high-level course.
 - c. After the student tests out of a course in a sequence of courses, the student shall receive credit upon successful completion of the next course in that sequence. The right to test out is gained through recommendation to the principal by the student's classroom teacher and other appropriate staff members, who shall include documented evidence to support a hypothesis of proficiency.
 - d. After the student presents other evidence acceptable to the high school principal.

Administrative Responsibility: Secondary Education Office
Latest Revision Date: May 2011
Previous Revision Date: September 2007 P6326
Reference: High School Program of Studies and Middle School Program of Studies
Updated administratively for alignment purposes: January 2014