

## **P6327 ISSUING CREDIT FOR TRAVEL AND/OR FIELD EXPERIENCES**

### **BOARD POLICY:**

**Unified School District 259 may grant credit to high school pupils participating in certain domestic and/or foreign travel experiences.**

Administrative Implemental Procedures:

1. Travel experience for credit must be approved by the Assistant Superintendent of Secondary Schools.
2. Instruction, as defined by the Assistant Superintendent of Learning Services, must be an integral part of the travel and/or field experience.
3. Certificated employees must be involved in the instructional program and accompany pupils on the excursion.
4. Minimal instructional time as defined by Kansas Accreditation Regulations must be met.
5. In general, pupils will be limited to one-half unit of credit; however, pupils participating in extensive travel with accompanying instructional experiences may earn up to a maximum of one full unit of credit.
6. The procedure for reporting grades to the school where each participating pupil's records are kept will be similar to that procedure utilized in awarding summer school credit.
7. Pupils outside Unified School District 259 may participate and earn credit by following the procedures used to grant credit for summer school experiences. (Kansas Accreditation Regulations require that each pupil receive prior approval from the home school principal before enrollment.)

Administrative Responsibility: Secondary Education Office

Latest Revision Date: March 2008

Previous Revision Date: June 1994 P6327

Updated administratively for alignment purposes: January 2014