

P6410 CURRICULUM GUIDES

BOARD POLICY:

The Executive Director of Curriculum and Instruction Design, in cooperation with subject area directors, coordinators, and classroom teachers, will determine the guides which need to be developed.

Administrative Implemental Procedures:

1. Classroom teachers working under the direction of Curriculum and Instruction Design will prepare curriculum course study guides.
2. Curriculum guides will represent a contribution not available in supplementary materials or teachers' manuals that accompany the adopted textbook.
3. Curriculum guides will be prepared in sufficient quantities for local distribution and for sale and exchange with other school systems.
4. A list of available curriculum guides will be prepared and distributed to all building principals.
5. Curriculum guides that represent creative work may be copyrighted by the school district.
6. Educational institutions requesting curriculum guides will be mailed a price list of guides available for purchase.

Administrative Responsibility: Learning Services

Latest Revision Date: June 2006

Previous Revision Date March 1999 P6410

Updated administratively for alignment purposes: December 2013