

P7004 DISTRICT SAFETY COMMITTEE

BOARD POLICY:

A committee to hear safety concerns and make recommendations relative to safety shall be established. It shall make recommendations pertinent to the Board approved expenditure of not less than one-half mill from the capital outlay fund for safety projects.

Administrative Implemental Procedures:

1. The District Safety Committee shall be composed of at least the following:
 - a. Director of Environmental Services (Chair);
 - b. Executive Director of Employee Benefits and Insurance Management;
 - c. Two members appointed by the Assistant Superintendent of Secondary Schools;
 - d. Two members appointed by the Assistant Superintendent of Elementary Schools; and
 - e. Two members appointed by the Superintendent or designee.
2. The members of the District Safety Committee shall by consensus make recommendations to the Superintendent or designee on matters of safety and the safety budget.
3. The Director of Environmental Services and/or the Director of Design & Construction may authorize the expenditure of funds for safety projects not to exceed \$1,500.
4. The Director of Design & Construction shall annually prepare a safety budget. It shall consist of committee recommended line items for ongoing safety projects and a line item entitled *Additional Priority Safety Projects*. The latter line item shall be budgeted at not less than \$75,000 to fund safety projects, which may arise after the budget, has been finalized.
5. The Director of Design & Construction shall prepare and present to the District Safety Committee a biannual report on the expenditure of safety funds.
6. All items for District Safety Committee consideration shall be presented to the Director of Environmental Services for inclusion on the next meeting agenda.

Administrative Responsibility: Superintendent or designee

Latest Revision Date: November 2011

Previous Revision Date: November 2008 P7004

Updated administratively for alignment purposes: May 2014