

P7303 TRANSPORTATION OF SPECIAL EDUCATION PUPILS

BOARD POLICY:

Students who qualify for special education services may have Transportation as a related service. If a student has Transportation as a related service, it is provided to the school where the student has been assigned by Student Support Services. The type of transportation provided is based upon the student's individual needs.

Administrative Implemental Procedures:

1. The student's Individual Education Program (IEP) team must determine whether Transportation as related service is needed for the student.
2. The student will only be provided Special Education Transportation to the school to which the student is assigned by the Division of Student Support Services. Every effort is made to transport the student to the school s/he would attend if not identified as a student with an exceptionality. When the student's needed program is not available at the base school (as identified in the School Address Reference File) the student will only be provided Special Education Transportation to the school to which the student is assigned by the Division of Student Support Services. Special Education Transportation may be provided in the following ways:
 - a. Utilizing regular, established school bus runs according to BOE Policy 7300 - Transportation of Pupils
 - b. Developing specific runs
 - c. Reimbursing lawful custodians or approved drivers on a mileage basis when reimbursement has been approved by the Assistant Superintendent of Student Support Services or that person's designee
 - d. Providing city bus tickets
 - e. Provision of specialized equipment as indicated by each student's individual needs
3. Persons approved for mileage reimbursement (method 3c), will be reimbursed twice annually (on the basis of the actual days of school attendance) for two round trips daily at a rate approved by the Board of Education. Lawful custodians will not be eligible for this reimbursement if transportation is made available to the pupils under options a, b, c, or d in AIP 2 above. Procedures for this provision are established with the assistance of Financial Services. Authorization for reimbursement for private transportation must be given by the Assistant Superintendent of Student Support Services or that person's designee.
4. Support personnel may be assigned to bus runs dependent upon individual student needs as determined by the IEP team and/or the Special Education Transportation Administrator.

Administrative Responsibility: Student Support Services

Latest Revision Date: June 2011

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