

## **P7325 LATE RUN BUSES AND PASS CARD BUSES**

### **BOARD POLICY:**

**Late run buses will be operated after the close of the regular school day to transport pupils who participate in after school activities. Pass card buses may be operated for pupils who have programs of studies that allow early departure from school; such buses will be provided for secondary school pupils who are transported to achieve racial integration.**

Administrative Implemental Procedures:

1. Late run buses and pass card buses will be provided as an extension of the regular transportation services contract.
2. The routing and scheduling of late run buses and pass card buses will be the responsibility of the Supervisor of Pupil Transportation Services to whom requests for regular or nonrecurring bus service should be directed.
3. Only those pupils who have been issued a Transportation Services Pass Card, seasonal or single trip, by the principal or his/her designee are eligible to ride the late run bus or the pass card bus.
4. Any pupil who, because of behavior problems, must be removed from a pass-card or late-run bus by security will at that time have the pass picked up by the security person. On the following morning, security will return the pass along with a report to the offending pupil's principal.
5. All late run buses should be scheduled to complete their last runs prior to 6:30 p.m.
6. Minimum load requirements do not apply to late run buses and pass card buses.

Administrative Responsibility: Operations Division - Transportation Services

Latest Revision Date: August 1996

Previous Revision Date: January 1990 P7325

Updated administratively for alignment purposes: February 2014