

Wichita Public Schools
Nutrition Services
3850 N Hydraulic
Wichita, KS 67219-3399

DC Free Letter

Parent/Guardian of
LUKE SKYWALKER
123 MAIN ST.
WICHITA, KS 27211

Wichita Public Schools
Nutrition Services
3850 N. Hydraulic
Wichita, KS 67219

7/5/23

App #: 123456
Student(s): **LUKE SKYWALKER**

Dear Parent/Guardian,

Your student(s) have been approved for **FREE LUNCH** in Wichita Public Schools for the **2023-24** school year. This year, all students receive **FREE BREAKFAST**. The student(s) listed above are directly certified based on eligibility for Food Assistance (FA), Temporary Assistance for Families (TAF), Foster Child Status, Medicaid-Free, certified as Migrant, Runaway, or Homeless. Eligibility for meals is good through the remainder of the school year.

If you wish to share your student(s) meal status to reduce school fees, take this letter to your student's school at the time of fee payment and complete the Consent for Disclosure form during online enrollment to designate which school fees to be considered for reduction. Unless you have already done so, **do not complete a Free and Reduced Meal Benefits Application for the student(s) listed in this letter.**

If any student in your household that will attend Wichita Public Schools does **NOT** receive a direct certification letter, any of the information listed is incorrect, you do not want your child to receive meal benefits, or you have any questions, please contact the Nutrition Services Department at 316.973.2160 or KidsEat@usd259.net. More information is also available on our website www.usd259.org/KidsEat.

You also have a right to a fair hearing. To request a hearing call or write Amanda Sharshel, Hearing Official, 903 E. Edgemoor, Wichita, KS 67218, 316.973.4733, asharshel@usd259.net.

Sincerely,
David Paul, Nutrition Services Director

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 400 Independence Avenue, SW, Washington, D.C. 20250-9410; Fax: (833) 256-1665 or (202) 690-7442; or Email: program.intake@usda.gov. This institution is an equal opportunity provider.

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7/5/23

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Dear Parent/Guardian,

Based on receipt of direct certification Medicaid-Reduced, your student(s) have been approved for **REDUCED LUNCH** in Wichita Public Schools for the **2023-24** school year. This year, all students receive **FREE BREAKFAST**. Eligibility for meals is good through the remainder of the school year. The reduced price for lunch is \$.40. We encourage you to pay in advance to keep your student(s) account current, for quicker meal service. For your convenience, payments can be made at <https://lingconnect.com/>.

If you wish to share your student(s) meal status to reduce school fees, take this letter to your student's school at the time of fee payment and complete the Consent for Disclosure form during online enrollment to designate which school fees to be considered for reduction.

If any student in your household that will attend Wichita Public Schools does **NOT** receive a direct certification letter, any of the information listed is incorrect, you do not want your child to receive meal benefits, or you have any questions, please contact the Nutrition Services Department at 316.973.2160 or KidsEat@usd259.net. More information is also available on our website www.usd259.org/KidsEat.

You may apply/reapply for meal benefits at any time during the school year. If you are not eligible now but have a decrease in household income, have an increase in household size, qualify for FA, TAF or FDPIR, or you believe your household size and income would qualify for free meals, you may complete a new application at that time.

You also have a right to a fair hearing. To request a hearing call or write Amanda Sharshel, Hearing Official, 903 E. Edgemoor, Wichita, KS 67218, 316.973.4733, asharshel@usd259.net.

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Free Income Letter

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If any student in your household that will attend Wichita Public Schools does **NOT** receive a status letter, any of the information listed is incorrect, you do not want your child to receive meal benefits, you have any questions, or you do not agree with the decision, please contact the Nutrition Services Department at 316.973.2160 or KidsEat@usd259.net. More information is also available on our website www.usd259.org/KidsEat.

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