

**McLean Elementary PTA  
Meeting Minutes  
March 10, 2020**

**In attendance** 18: Marla Barngrover, Kathie Bills, Janell Carr, Alejandra Carreno, Laura Church, Trish Conard, Meagan Denton, Diana Frederick, Cindy Graves, Amy Hall, Ray Hall, Claire Kelderman, Andrea McCloud Johnson, April Morgan, Shannon Proffitt, Nilufer Schlesselman, Amy Vega, Kara Yuza

**Opening**

Meeting called to order by President, Kathie Bills at 6:31.

- Janell Carr motioned to approve February minutes, Marla Barngrover seconded. Motion approved 18-0.

**Old Business**

**Executive Reports**

Principal's Report-Cindy Graves –

- STEM night had more than 100 families attend and had a really good time. Received positive feedback about the activities in each room. Thanks to Kara Yuza for making all the cards for the kids!
- Grade cards will be going home after spring break. Teachers have reassessed kids to see what they need to go over again. The teachers have worked really hard and very proud of them. They may not hit every standard this year and that's okay. SRG will go up to 6<sup>th</sup> grade next year.
- Part of the WPS strategic plan is to have safe schools. As part of that, they have S.T.O.I.C. artifacts (Structure, Teach, Observe, Interact, and Correct). CHAMPS revolve around the STOIC piece that teachers use in classroom management to make sure academics are in line with behavior and things to help with attendance. The artifacts include our signs and things in a notebook that will be turned in this week to the district.
- Families will be getting information from the district regarding Coronavirus tomorrow. They have already been talking about hand washing and cover your mouth when you cough and sneeze. If students are sick make sure they are fever free for 24 hours before sending them back to school. The district has communicated with principals, staff and now parents. Mr. Ramone has been cleaning and disinfecting even before all of this came out.

President's Report-Kathie Bills – Raven is sick – No report

Treasurer's Report-Janell Carr – no printed treasurer's report

- Account balances: Savings \$12,611.55; Checking \$4,735.53
- We received the following (thanks to Laura Church for setting these up!):
  - Chick fil-A \$249.58 (\$105 from spin the wheel) & Carousel \$219
- Beginning 3/24/20 Janell will be out for a couple weeks – let her know if you need checks and she will try to have them ready.

**Other Reports**

- Buddy Benches – Mrs. Graves: No information yet.
- Spirit Nights – Laura Church:

- All Star Sports, Thursday, 3/26/20 – Information will go out this Thursday. It will be 6-9 pm and you can buy a bracelet for 3 hours all you can play. Need volunteers to take shifts on the table that night.
- Dairy Queen, Maple & Ridge, Tuesday, 4/7, 5-9 dine in or drive thru 20% of all sales.
- Spring Fund Raiser – Fun Night with raffle baskets on Friday, April 3<sup>rd</sup> – Meagan Denton: Still need volunteers to set up 3 games: Bowling (Mr. Doornbos has the stuff), jail (have the stuff) and pie the teacher – no teachers volunteered so no pie the teacher. Volunteer sign up will go out for volunteer needs for the night of fun night. Raffle basket wrapping party – Nilufer Schlesselman: Need volunteers to help wrap the raffle baskets on either Wednesday, 4/1 or Thursday, 4/2 from 6-7 pm. She will pass a volunteer sheet around. The baskets are doing okay – the following baskets do not have a lot of things so far: date night, camping, gardening, Chiefs Kingdom. About \$100 in gift cards so far. A reminder will go out this week and the last one will go out right after spring break. Raffle pre-sale tickets will go out and be due back 4/1.
- Field Day – Friday, 5/8, all day; am will be class events & pm will be partners – Laura Church: Reminders will start going out with everything else. The t-shirt order form will be going home soon \$9 per shirt and 2X and 3X will be \$2 additional per shirt. The shirts will be a heathered grass green and made of 52% cotton and 48% polyester. Deadline to order shirts will be 4/17. Every student will receive a dog tag with the same logo on it. The shirts will go home on 5/5. We will need volunteers for the afternoon events on field day to hand out drinks, snow cones, etc.

### **New Business**

- Next luncheon date will be Wednesday, 5/6, during teacher appreciation week of 5/4-8. The theme has not been determined. Anyone want to help coordinate and run a few things that week? Ray Hall and Trish Conard.
- Officer Selection for 2020/2021 – form a committee to talk to people who may be interested. Those on the committee must not be interested in being officers next year. The committee will be: Ray Hall, Kathie Bills, and Cindy Graves. The open officers spots will be:
  - President – Kathie Bills explained her role as president and being a grandmother: she got to know everyone at the school and it's a wonderful school and teachers. Attend meetings to discuss what's going on and coordinate events and make sure there are volunteers to cover them. The President is busier as the year is starting. It's not too time consuming because there are always others to help too.
  - Vice President – Meagan Denton explained that she manages the Facebook page and creates the volunteer sign ups and sends the link out via email and on Facebook. The Vice President would also fill in if the President could not make it.
  - Secretary – Amy Hall explained that she takes minutes and types them up each meeting. Ms. Schaper posts them online. At the beginning of the year, create the PTA member list from the forms received after the treasurer receives the money.
- 2020/2021 positions filled:
  - Spirit Nights – Laura Church will keep

- Box Top Alt. – Nilufer Schlesselman is still willing to do this
- Room Parent Coordinator – Nilufer Schlesselman is still willing to do this
- 2020/2021 positions available – anyone want to cover the following positions:
  - Fall Fundraiser/fun run – Trish Conard will handle; last year Lexi Foster & Laura Church met right away after school started. They kept a notebook of what they did and made notes of things that would work better.
  - T-Shirts – April Morgan will handle; last year Andrea McCloud Johnson handled and chose the t-shirt location and come up with a basic idea, color of shirt, image, talk the company into profitable pricing so the PTA can make some money. Also decide what items: t-shirts, etc. We place one t-shirt order in the fall.
  - Volunteer Coordinator – has not been filled for a while. Ashley, in the office, keeps track of the school volunteers.

If you have any interest in helping out just offer to help. It's a lot of fun.

Meeting adjourned at 7:16 pm