

**McLean Elementary PTA
Meeting Minutes
April 14, 2020**

In attendance 19: Julia Adams, Marla Barngrover, Kathie Bills, Raven Bills, Emily Browning, Laura Church, Trish Conard, Meagan Denton, Alexia Foster, Diana Frederick, Cindy Graves, Amy Hall, Ray Hall, Claire Kelderman, April Morgan, Shannon Proffitt, Nilufer Schlesselman, Sonya Walker, Kara Yuza

Meeting was held at 6:30 p.m. via Zoom and moderated by Vice-President, Meagan Denton.

Business

- Spirit Weeks – if we do it every other week there will be 3 more. Possible dates: April 20-24, May 4-8, and May 18-21 (last week of school). Possible themes: Scavenger hunt, homework incentive, bingo (Trish Conard's church is doing this) – you don't have to show something every day, but by a certain time to be eligible for a prize. Botanica, and other locations, have daily or weekly challenges.

- Teacher Appreciation Week, May 4-8, 2020. To give the kids an opportunity to show some love and celebrate McLean staff and to connect to the school that week. Not everyone is on social media. Mrs. Graves could send this out through Parent Link as a reminder to the families for them to remind their kids to reach out to the staff. The kids always love this week. Please get to Mrs. Graves ahead of time a daily reminder graphic or form so Mrs. Graves can push it out to the parents through Parent Link and through the school's Twitter account.

- The 5th graders usually do the artwork for the yearbook and a logo contest, but need more direction from someone on that. Could we do a contest online for kids to vote for a winner? If summer plans are possible, we should celebrate their graduation in some way. Might toss ideas around and wait to see how things go the next couple months.

- Birthday books from Scholastic. Lots of birthdays are getting passed over right now. March birthdays were done right before spring break. Mrs. Graves pulled up a list of birthdays from April – July. There are 85 students with birthdays in that timeframe. Cindy will save the list with their names and addresses. Ray Hall checked and Scholastic will not do a direct ship to each child's home, but he will check if Scholastic will ship to his home. Maybe get the kids to let him know what book they want and possibly put a cap on it of \$10 per book. Unless we use a direct pay we would not be able to use Scholastic Dollars. School is closed and completely shut down so we could not purchase and ship to the school. Some parents may not want porch drop off. PTA could pay for shipping to the students. Mrs. Graves requested feedback from teachers on whether it would be feasible for them to request book titles from the birthday students. Marla Barngrover suggested sending each student with a birthday between April – July a birthday card with a birthday book coupon. We could mail the card and certificate to the kids and they could redeem their birthday book during the fall book fair. However, for the 5th graders, if Ms. Begole and Ms. Queener could ask their students with birthdays and let us know what books they want.

Mrs. Graves advised that we could still see how kids can pick up their personal items at the school and those with birthdays that were missed could pick a book at that time. Currently the stay at home order goes through April 30th.

We will send out birthday cards to the 85 students with birthdays from April – July and they can pick a book when we're able to go back to school. No certificate needed, but write on the card that they will get their birthday book this fall.

•Egg Lander – egg drop ideas. Kids could do it at home and send in a video. It was scheduled for the first part of May. However, the height might be difficult at home. Exploration Place had an egg drop and the eggs had to be dropped from 8 feet up. Mystery Doug was also doing an egg drop. Mrs. Graves can mention this to Mrs. Oelze and she can meet with the team. They have some magnet theme things coming out next week for Earth Day. Mrs. Graves advised that we may not need to do the quarterly STEM event.

•Field Day – Laura Church saw there is a National Field Day at <https://openphysed.org/> and it is also on Friday, May 8th, which was when our Field Day was scheduled. They are going to the extreme and registering schools and having kids submit their times on games. We are not going to go that far, but Mr. Doornbos will have virtual Field Day with games the kids can do at home on May 8th. They are working with 8 other schools in the district. McLean will promote it through Paw Print and we can promote it through the PTA.

•Field Day T-Shirts – Laura Church – we have 3 options:

1. We can have an online store up and running in about a day. People can order and pay online and they will be shipped to individuals' homes. Shipping costs would be \$8 per order with a minimum purchase of at least 12 shirts. We can keep the online store live for 10 days and about a week for turnaround time. For example, if we have it live by 4/16 and close by midnight on 4/26 then distribution could be on 5/4 and field day is 5/8.
2. Online store and all pay online like above, but we (PTA) have a distribution spot.
3. Scrap Field Day t-shirts for this year.

Mr. Doornbos did order the dog tags so we can still hand those out. Mrs. Randall hoped we could continue the Field Day t-shirts. Mrs. Proffitt would vote option 2 and is willing to stand in a parking lot to distribute. She could supply gloves and homemade sewn masks. Kara Yuza could space out tables in her yard. Those who are uncomfortable with picking up t-shirts then they could be given to the kids when they are able to have them pick up their things at the school.

Motion was made and approved to go with option #2.

Laura will get the flyer to Mrs. Graves and she will get it to the people and teachers. Mrs. Schaper will post it on our website. Meaghan Denton can post on the PTA's Facebook page. Make sure to explain that this is not a fundraiser and it is optional and that is says McLean PTA. For shirt sizes there is a pdf document of the sizing guide and Laura will get a link to Mrs. Schaper.

Can we push the order to 4/28 and still receive them by 5/4, 5 or 6?

Could we pass out the dog tags with the t-shirts? No, because not everyone gets a shirt. The classroom teachers will get the dog tags to the students when they are able to pick up their personal things from the school.

For t-shirt distribution we cannot use the school parking lot because the school and all is closed. Andrea is the president of the swim club so Laura will check with her about using their parking lot for distribution.

•Fall Carnival – do we want to move the Fun Run to the spring of next school year? Earhart (near our school) has their carnival in the fall too so it may be heavy competition for donations. We had several donations come in already, but some are perishable. Maybe we could combine the fun run and the carnival together. Table this for now, but think about what it may look like in the future. Mrs. Graves advised that we do not have to do what we have always done in the past. We do not have to have 2 fundraisers per school year. If we want to do the carnival for free that is up to the PTA.

- McLean staff left the meeting (so we could talk about their great work, especially during a pandemic!)

- Ray Hall asked about increasing the teacher appreciation from \$25 to \$50 per person. Don't think the additional money is going to impact the PTA's balance because we have a very good savings balance. Mrs. Graves advised that in the past the teachers have received \$10 gift cards, but they also received food, snacks and treats throughout the week. How to present it to the teachers? We could do Amazon gift cards and send them via email. Or if we do gift cards, Mrs. Graves is writing cards to them and if we got the gift cards to her she could mail them with her card

- Ray Hall motioned to approve getting staff appreciation gift cards and to raise it to \$50 per person. Kara Yuza seconded. Motion approved 15-0 (minus teachers/staff on the call).

Mrs. Graves will get with Janell Carr and see if she has a debit card. If Mrs. Graves mails the gift cards, she will make it clear that it's from the PTA. If we do a digital gift card it will go right to their email. All McLean staff emails are available at this link <https://www.usd259.org/domain/3260>

- Next PTA meeting is May 12th – keep it the same. This would be after everything. Do we want to meet 5/1 – Mrs. Graves is not available 5/1. Laura could update through the group email.

- Officers for 2020/2021:

- Raven Bills offered to stay on as President.
 - Andrea McCloud Johnson said she will be Vice President.
 - Shannon Proffitt said she will be Secretary.
 - Janell Carr is eligible to remain Treasurer again next year.

As long as no one has any issues these will be the PTA Officers for next school year.

We will have all new officers and outgoing officers meet this summer.

Meagan Denton will put together another meeting for 5/12/20 and Kara Yuza will set up Zoom for 6:30.

Meeting adjourned