

Portfolio Evaluation

Student Name _____

Required in Portfolio

- _____ Project/portfolio title page
- _____ Table of Contents (list of all pages you include in addition to the required elements)
- _____ Senior Project Parent Letter
- _____ Acknowledgement, Waiver, Release and Indemnity
- _____ Approved Project proposal form
- _____ Project activity/ hours log
- _____ Project photos (**at least** one photo of you working on product, not the tri-fold, and one with mentor (If applicable))
- _____ Research Document
- _____ Completed Mentor contract (If applicable)
- _____ Mid-point reflection
- _____ Resume
- _____ Resume Cover Letter
- _____ Project mentor evaluation (If applicable)
- _____ PowerPoint Oral Presentation outline
- _____ Self-evaluation

Legend:	+	= complete
		= incomplete

Optional/recommended in portfolio

- ✓ Other materials for oral presentation
- ✓ Other project related documents, material samples, work lists
- ✓ Additional photos of project progress
- ✓ Any letters, emails sent to you or from you in relation to senior project, including letters of recommendation

ALL of the above components MUST be in the Portfolio in order for it to pass.