

Wichita High School East
International Baccalaureate Parent Association – Board Conference Call
August 15, 2016

Dial-in
Number: [\(712\) 775-7031](tel:(712)775-7031)
Access
Code: 729-706-115

I. Introductions/Welcome

- *Attendees: Tia Owens, Maria Mason, Steve Shook, Makayla Nasser-Welch, Carlos Wriedt*

II. Old Business

- Enrollment Table – Feedback
 - *IBPA table is good to have present but may not be necessary to fill every time slot if leave tri-fold and handouts.*
 - *More freshman/parents visited the table than anyone else.*
 - *The added donation feature on MyPaymentsPlus gave parents and opportunity to make a donation during enrollment served as a convenience.*
 - *Does IBPA want to continue having a presence at enrollment?*
- Newsletter Editor
 - *Makayla agreed to help with getting the first newsletter out if we have not identified a permanent editor before the next mailing is due.*

III. New Business

- Freshman Orientation (8/22) – Cook Out Planning
 - *Tia presented an estimated costs of aprox. \$375 for hamburgers vs. \$280 for hot dogs and fixings. Carlos advised that there was approximately \$7200 in the budget when last reported. The board approved covering the costs of grilling hamburgers, chips, and water for the freshman orientation. Tia will send a volunteer sign-up to board members via email.*
- IB Open House (9/1) – Planning
 - *The board approved covering the costs of cookies and water for the IB Open House. Tia will send a volunteer sign-up to board members via email.*
- Big Do (9/7) – Planning

- *The board approved covering the costs of purchasing duct tape for the “Sticking It to the Staff” fundraising activity. Mr. Shook agreed to participate. Tia will send a volunteer sign-up to board members via email.*
- IB Student Board (IBSB) Launch – Update
 - *Two students per class will be nominated by teachers to serve on the IBSB (incoming freshman will be invited to join 2nd semester). Students will meet during lunch a day (or so) before the IBPA monthly meeting, review IBPA agenda, and provide input. Mr. Shook will oversee the IBSB lunch meeting and relay the SB’s input during the Coordinator’s report.*
 - *If there are students interested in serving on the IBSB, pass along names to Mr. Shook.*

IV. Proposals/Requests for Funding

- Motion: *Approve the purchase of items needed for the freshman orientation cookout. Moved by Makayla N., second by Maria M.*
 - Vote: **Passed** or Fail or Table Until _____
- Motion: *Approve the purchase of cookies and water needed for IB Open House. Moved by Carlos W., second by Makayla N.*
 - Vote: **Passed** or Fail or Table Until _____
- Motion: *Approve the purchase duct tape needed for the Big Do activity. Moved by Maria M., second by Carlos W.*
 - Vote: **Passed** or Fail or Table Until _____

V. Other Business/Announcements

- Brochures
 - *Kim Curry would like the board to discuss mailing a brochure to all IB parents in September. Cost for printing and postage is: \$97 (brochure is color one side, bw on the other side) OR \$82 (brochure all bw).*
 - **Include on September Meeting agenda.**
- Implement use of service such as “FreeConferenceCall.com” to allow parents the opportunity to call in and listen to the IBPA meetings while in session.
 - **Include on September Meeting agenda.**

VI. Adjourned at 8:30pm

