

## IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – October 5, 2017

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- I. **Introductions/Welcome:** Meeting was called to order by Carlos Wriedt, President. Meeting attendees: Steve Whisenant, Grishma Ajmera, Suzanne Laycock, Kim Curry, Tanya Flores, Maria Mason, Ross Lee (Freshman Rep) Kristy Laufer Nelson (Freshman Rep), Patresa Ebersole, Aaron Santry, Steven Shook (IB Coordinator). Guests: John Dobbin, Lynette Murphy, Deborah Smith
- II. **Approval of September Meeting Minutes:** Minutes were corrected to note that Ross Lee is a Freshman Representative; not Aaron Santry. Also \$150 was approved for Steve Whisenant motioned to approve the September meeting minutes. Carlos Wriedt seconded. The minutes were accepted as presented.
- III. **Review of Treasurer's Report:** Grishma Ajmera noted that the expenses for the IB Open House were based on approval of \$150 back in August. Kim Curry motioned to approve September's report. Ross Lee seconded.
- IV. **IB Coordinator's Report**
  - A) **Comparative Score Data** was distributed showing how Wichita East High's IB passing rate and average program scores compare to other IB programs in Kansas, the U.S., and worldwide for the past 5 years. Across the board, our program's passing rates and average test scores are higher than the Kansas, national and international averages.
  - B) **Scholarship Request:** Mr. Shook presented a request from a graduating student whose family is not able to pay for the IB testing fees. As customary, he advised that IBPA assist with 50% of the total fee amount. Tanya Flores motioned that IBPA assist with 100% of the testing fees, in the amount of \$595. Kim Curry seconded. The motion passed.
  - C) **Grant Request:** Tina Saylor, IB Assistant (\$480) – to support promotion of the IB program in Wichita Eagle, East Wichita News, West Side Story, and Splurge Magazine. Discussion ensued about less expensive ways to promote the program, via social media. Eventually, the IBPA approved the request of \$480, with the exclusion of Splurge Magazine and a suggestion that applicants and their families be asked how they were referred to the program in order to track the advertising success of this expense.
- V. **Proposed Change to Bylaws to Allow 2 Freshman Representatives:** The amendment was voted upon and passed unanimously. The revised section of IBPA's bylaws will now read:

*"The freshman class parent representative will be elected annually at the beginning of each school year. In an effort to promote new parent involvement, the Board of Directors may allow two freshman parents to serve as co-freshman parent representatives. When the next year's slate of officers is presented, one of the co-freshman parents should be moved into an at-large, vice-president, treasurer, or secretary role."*
- VI. **Donation Reminder Letters:** Kim Curry distributed a copy of the annual holiday letter to be sent to all IB families. Since the letter is signed by IBPA President, Carlos Wriedt, he will review and approve it.

**VII. New Business**

- 1) December's IBPA Meeting – Gift bags are usually prepared after this short meeting. Anyone who can help assemble the bags is welcome. Tia Owens has information on what the bags included.
- 2) Social Media Promotion – Kristy Laufer Nelson and John Dobbin will work on getting an IB Facebook page up and running, along with all that goes into social media promotion.

**VIII. Upcoming Events**

Wednesday, November 8, 5:30-8pm	USD259 Choices Showcase, Century II
Wednesday, December 6, 6-7pm	IB Information Meeting, East High Theatre
Thursday, December 7 @ 6:30pm	IBPA Meeting, Library
Friday, Dec 15, 2017 – Tuesday, Jan 2, 2018	NO CLASSES / Looong Winter Break!
Thursday, January 4, 2018 @ 6:30pm	IBPA Meeting, Library
Monday, January 8, 6-7pm	IB Information Meeting, East High Theatre
Thursday, February 1 @ 6:30pm	IBPA Meeting, Library
Thursday, March 1 @ 6:30pm	IBPA Meeting, Library
Thursday, April 5 @ 6:30pm	IBPA Meeting, Library
Thursday, May 3 @ 6:30pm	IBPA Meeting, Library
Sunday, May 6, 2018 @ 2pm	Senior Recognition, East High Auditorium

Meeting was adjourned at 7:33pm.

Minutes submitted by Board Secretary, Suzanne Laycock