

## **IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – November 2, 2017**

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- I. **Introductions/Welcome:** Meeting was called to order at 6:35pm by Carlos Wriedt, President. Meeting attendees: Grishma Ajmera, Suzanne Laycock, Tanya Flores, Maria Mason, Kristy Laufer Nelson, Arti Gupta, Aaron Santry, Steven Shook (IB Coordinator). Guests: Steven Smith
- II. **Approval of October Meeting Minutes:** Maria Mason motioned to approve the October meeting minutes, with an amendment to a typo in section II. Tanya Flores seconded. The minutes were approved as presented.
- III. **Review of Treasurer's Report:** Grishma Ajmera presented October's report. Aaron Santry noted that a \$200 donation was forthcoming from PayPal. He will show Grishma Ajmera how to check the IBPA account and verify the funds have been received. Suzanne Laycock motioned to approve October's report. Arti Gupta seconded.
- IV. **IB Coordinator's Report**
  - A) **Advertising for IB Program:** Ads are running in the East Wichita News and WestSide Story publications. The application process can now be completed entirely online thanks to the assistance of Kelly Dunkleberger, East High's Technical Specialist.
  - B) **Scholarship Request:** Mr. Shook presented a request from a junior IB student who is homeless for assistance with the \$172 registration fee for IB tests. Suzanne Laycock motioned to approve assistance in the amount of \$172. Grishma Ajmera seconded. The motion passed.
  - C) **2 Grant Requests:**
    - 1) From Betsy Machain, IB Spanish (\$20) – For DVD, "On the Way to School," about how children around the world are educated. To be used by IB freshmen studying about education in Latin America. Carlos Wriedt motioned to approve the request. Tanya Flores seconded. The request was approved.
    - 2) From Steven Shook, IB Coordinator (\$70) – For refreshments for IB seniors at their traditional breakfast celebration commemorating submission of their Extended Essays on December 6, 2017. Maria Mason motioned to approve the request. Suzanne Laycock seconded. The request was approved.
  - D) **Exclusivity Clause in IB Agreement:** Beginning with the 2018-19 IB freshman class, the IB Admissions Agreement will state that students with a 3.0 GPA or higher who chose to exit the IB program should expect to return to their base school.
  - E) **IB Chemistry:** Mr. Shook requested input on IBPA covering supplies for students doing the IB Chemistry Internal Assessment. It was agreed that IBPA would be comfortable covering supplies identified as those for the entire classroom through a grant request as opposed to ones for individual students.
- V. **Social Media Advertising:** Kristy Laufer Nelson created a public Facebook page to promote the IB program under the name "International Baccalaureate at Wichita East High School." She encouraged everyone to like and share the posts on the page. There will be video testimonials from parents and former students. If you or your student would like to record one, please let her know!

**VI. IB Faculty and Staff Holiday Gifts:** The annual assembling of holiday gift bags will occur after December's short meeting. All are welcome! Tia Owens has information on the amount of goodies by weight. Kim Curry can create the gift tags (which do not have to be personalized). The IB Staff List was distributed by Mr. Shook. Aaron Santry also made a motion to allocate \$150 for the purchase of 3 \$50 Amazon gift cards for Laurie McHenry, Crystal Pilcher and Kelly Dunkelberger for their assistance with Extended Essays and the online IB application process. Arti Gupta seconded. The motion passed.

**VII. Upcoming Events**

Thursday, December 7 @ 6:30pm	IBPA Meeting, Library
Friday, Dec 15, 2017 – Tuesday, Jan 2, 2018	NO CLASSES / Looong Winter Break!
Thursday, January 4, 2018 @ 6:30pm	IBPA Meeting, Library
Monday, January 8, 6-7pm	IB Information Meeting, East High Theatre
Thursday, February 1 @ 6:30pm	IBPA Meeting, Library
Thursday, March 1 @ 6:30pm	IBPA Meeting, Library
Thursday, April 5 @ 6:30pm	IBPA Meeting, Library
Thursday, May 3 @ 6:30pm	IBPA Meeting, Library
Sunday, May 6, 2018 @ 2pm	Senior Recognition, East High Auditorium

Meeting was adjourned at 7:50pm.

Minutes submitted by Board Secretary, Suzanne Laycock