

IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – March 1, 2018

- I. **Introductions/Welcome:** Meeting was called to order at 6:35pm by Carlos Wriedt, President. Meeting attendees: Steve Whisenhant, Grishma Ajmera, Suzanne Laycock, Kim Curry, Tanya Flores, Ross Lee, Steven Smith, Steven Shook (IB Coordinator). Guest: Michelle Mally
- II. **Approval of February Meeting Minutes:** Ross Lee motioned to accept the meeting minutes. Steve Whisenhant seconded. The minutes were accepted as presented.
- III. **Review of Treasurer's Report:** Grishma Ajmera presented March's report. Suzanne Laycock motioned to accept the report. Kim Curry seconded.
- IV. **IB Coordinator's Report**
 - A) **Grant Request :** From Laurie McHenry & Crystal Pilcher (\$100-\$150) – For Extended Essay Work Night food expenses on 3/14/18 and 4/4/18 where IB juniors have the chance to research and brainstorm together on their essay subjects, with teacher mentors. Last year, approximately 25-20 students attended each session. Steve Whisenhant motioned to approve \$150. Tanya Flores seconded. The request was approved.
 - B) **IB Learner Scholarship (\$250):** Mr. Shook noted that every year, IBPA contributes \$250 for a scholarship that goes to an IB senior. This tradition will continue as perhaps a line item in the budget to ensure funds are set aside for it.
- V. **New Business:**
 - A) **\$50 IB Confirmation Deposit:** Steve Whisenhant inquired about the change in deposit being placed at IB interviews vs. collecting \$92 during USD259 registration. Mr. Shook explained that bookkeeping differences were the reason the fee was lowered & collected earlier, during IB interviews.
 - B) **APUSH Fee:** Additional fee discussion brought up the point that some parents recall receiving reminders to pay their fee for the APUSH exam for older students but not more recent ones. Mr. Shook will pass the request for reminders to Ms. Voth, the counselor who oversees APUSH for East High (which includes more students than those in IB).
 - C) **IBPA website and Domain Name Expenses (\$16):** Steve Whisenhant distributed breakdown of IBPA's website details, including his recommendations for maintaining other sites. He motioned to approve \$16 to renew our domain name. Suzanne Laycock seconded. The motion passed.
 - D) **Senior Recognition:** Kim Curry had postcards made to inform families about donating cookies. Carlos Wriedt will check supplies with Mr. Shook after this meeting.
 - E) **IB Newsletter:** Steve Smith gave an update about the status of a future IB newsletter. Deborah Smith is working on it. But, she needs other contributors to write articles on a variety of subjects. Tanya Flores agreed to attend College Information Night on March 14 and provide a recap. The idea of a summer mini-newsletter was proposed.
- VI. **Upcoming Events**

| | |
|-------------------------------|--|
| Wednesday, April 11, 6-7:30pm | College Fair, Wichita Collegiate School |
| Thursday, May 3 @ 6:30pm | IBPA Meeting, Library |
| Sunday, May 6, 2018 @ 2pm | Senior Recognition, East High Auditorium |

Meeting was adjourned at 7:41pm. Minutes submitted by Board Secretary, Suzanne Laycock