

IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – April 5, 2018

- I. **Introductions/Welcome:** Meeting was called to order at 6:35pm by Carlos Wriedt, President. Meeting attendees: Steve Whisenhant, Grishma Ajmera, Suzanne Laycock, Tanya Flores, Maria Mason, Ross Lee, Patresa Ebersole, Arti Gupta, Steven Smith, Steven Shook (IB Coordinator). Guest: Deborah Smith
- II. **Approval of February Meeting Minutes:** Ross Lee motioned to accept the meeting minutes. Carlos Wriedt seconded. The minutes were accepted as presented.
- III. **Review of Treasurer's Report:** Grishma Ajmera presented March's report. Steve Whisenhant motioned to accept the report. Patresa Ebersole seconded.
- IV. **IB Coordinator's Report**
 - A) **Grant Requests:**
 - 1) IB Buttons (\$40) – seed money for CAS project for IB seniors Jada Khim and Tristen Nguyne. Suzanne Laycock motioned to approve. Maria Mason seconded. Grant request was approved.
 - 2) Entry Fee Reimbursement for NCFL Grand National Tournament (\$975) – from Michael Harris, Forensics Instructor. For students who will attend event in Washington, D.C. Tanya Flores motioned to approve \$500. Steven Smith seconded. Grant request was approved.
 - 3) Music scores for IB Music HL Exams (\$123.24) – from Steven Shook to cover higher number of scores needed for more students to take exams. Maria Mason motioned to approve. Suzanne Laycock seconded. Grant request was approved.
 - 4) Lunch expense for IB Senior College Panel (\$111.66) – from Michael Boykins to cover pizza expense during meetings between select seniors and IB juniors. Arti Gupta motioned to approve. Patresa Ebersole seconded. Grant request was approved.
 - B) **Grant Revision (\$40)** – For previous grant request to cover second night of Extended Essay sessions. Carlos Wriedt motioned to approve. Tanya Flores seconded. Additional funds were approved.
 - C) **Scholarship Request (\$86)** – For half of registration fee for a student who qualifies for free/reduced assistance. Carlos Wriedt motioned to approve. Maria Mason seconded. The requested was approved.
 - D) **Fostering & Growing East High's IB Identity** – Mr. Shook met in March with IB staff & faculty to brainstorm morale-boosting ideas for the IB program. They came up with the following ideas:
 - 1) East High IB merchandise available to students and parents. These would not be sold for the purposes of fundraising. But, rather to solidify pride with being associated with the program. IBPA might expect some requests for partial funding.
 - 2) Revamp IB Student Council to include 3-4 students from each grade level to do the following (which could overlap as CAS projects, depending on how the students approach the responsibilities):
 - a. Create group community service opportunities for all IB students;
 - b. Connect/outreach to IB alums;
 - c. Create relationships with local businesses to expand IB presence in the community (poetry nights, social nights, etc.)
 - 3) Combine Ace Time classes
 - 4) IB Lock-In event (7pm-midnight) during first 6 weeks of classes
 - 5) Sports nights with local college teams for social interaction

- V. Senior Recognition:** Mr. Shook brought up supplies on hand for the committee to review. They will meet after IBPA meeting to iron out details. The committee consists of Carlos Wriedt, Maria Mason and Tanya Flores. Regarding the Senior Recognition Slide Show, Arti Gupta volunteered her niece, Anuragini Arora (IB senior), to coordinate & put together. Good luck, Anuragini!
- VI. Annual Evaluations** – Tanya Flores inquired how often teacher or class evaluations are done. Mr. Shook said that every year, IB requires that surveys be made available for IB seniors, their families and IB alumni. This is done via ParentLink to a Survey Monkey form. Internally (within East High), teachers distributed class evaluations to students, who may complete them anonymously. Results of these class evaluations are kept between teachers and their students.
- VII. New Business:**
- A) 2018-19 IBPA BOARD NOMINATIONS:**
- President – Steve Whisenant
 - Vice President – Ross Lee
 - Treasurer – Grishma Ajmera
 - Secretary – Tanya Flores
 - Past President – Carlos Wriedt
- B) IBPA Newsletter** – If we want one created on time, Deborah Smith needs articles by April 13 from the IB Coordinator (Steven Shook), IBPA President (Carlos Wriedt) and IB Counselor (Michael Boykins). She has also solicited articles from IB faculty. A list of donor contributors would be nice to include
- VIII. Upcoming Events**
- Sunday, May 6, 2018 @ 2pm Senior Recognition, East High Auditorium

Meeting was adjourned at 8pm.

Minutes submitted by Board Secretary, Suzanne Laycock