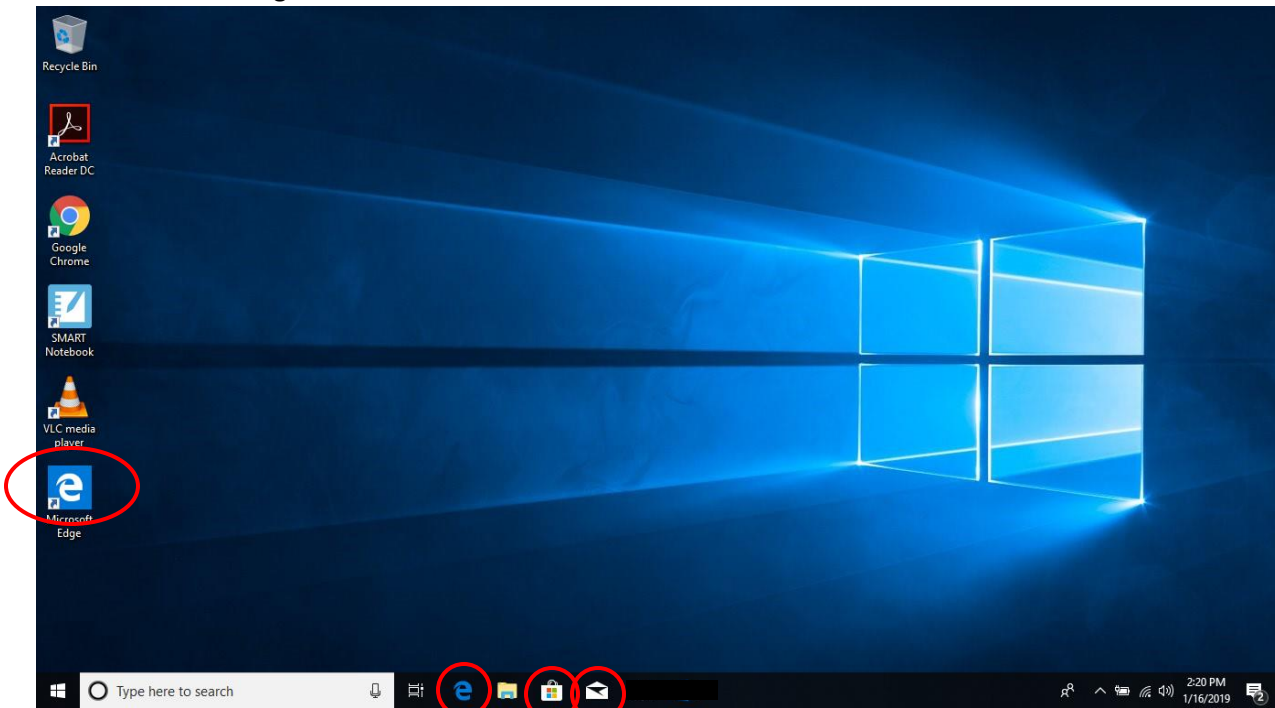


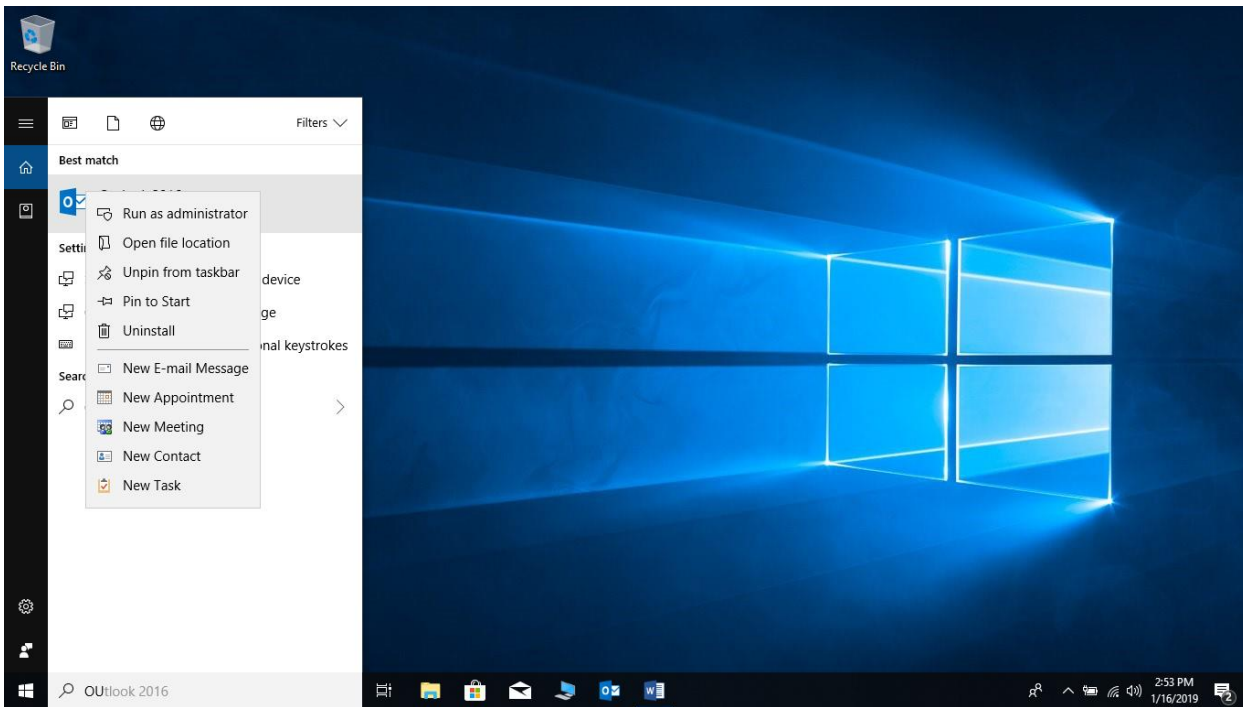
## Delete Microsoft Edge Shortcut




Right Click on Edge Icon and remove from taskbar.  
Also remove the Shopping and Mail Icons

## Add Outlook

Type Outlook in Search Bar – Right Click on Outlook at top of bar and pin to taskbar



Do the same for This PC  – Type This PC in the search bar. This is your new My Computer. All your drives (classes, resources, H drive, Handin) will be located there.