

IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – December 6, 2018

- I. **Introductions/Welcome:** Meeting was called to order at 6:30pm by Steve Whisenant, President. Meeting attendees: Ross, Lee, Grishma Ajmera, Tanya Flores, Maria Mason, Nathan Williams, Arti Gupta, Michael Boykins (IB Counselor). Guest: Kirk Seminoff, Jean Whisenant
- II. **Approval of November Meeting Minutes:** Amy Rishell was not at the meeting. Minutes were not available.
- III. **Review of Treasurer's Report:** A treasurer's report was not presented because there were no changes.
- IV. **IB Coordinator's Report:** Steve Shook was at an IB conference and did not attend the meeting
- V. **Senior Recognition:** May 5th was selected because Mr. Shook is not available on May 12th
- VI. **IB Counselor Info:** Mr. Boykins attended the meeting in Mr. Shook's place. He shared that changes in enrollment and scheduling were taking place. Enrollment for juniors would be Dec. 7 and freshman and sophomores would be in January. By the last day in May all student schedules would be set and no changes would be made. Summer school enrollment should remain the same. Mr. Boykins is also trying out a new paperless counselor request form. Students can request counselor appointments on google docs.
- VII. **Misc. Business:** We had a discussion about how to promote the IB program and why there aren't as many applicants. Last year we tried newspaper ads. Word of mouth plays a key role in promoting the program. Bringing students to the middle schools to share their experiences is also important. IB is a liberal arts program that teaches the highest levels of English, Math and Science. USD 259 has many options for students to choose from, therefore reducing the number of applicants to the IB program.

Meeting was adjourned at 7:05pm in order to fill and distribute the holiday gift bags for the teachers and staff.

Minutes submitted by Board Secretary, Tanya Flores