

IB PARENT ASSOCIATION (IBPA) EXECUTIVE BOARD MEETING MINUTES – May 2, 2019

- I. **Introductions/Welcome:** Meeting was called to order at 6:34pm by Steve Wisenhant, President. Meeting attendees: Ross Lee, Grishma Ajmera, Tanya Flores, Nathan Williams, Steve Smith, Deborah Smith, Shereece Jamel, Arti Gupta, Maria Mason, Kristy Laufer-Nelson, Steve Shook (IB Coordinator). Guest: Kirk Seminoff
- II. **Approval of March Meeting Minutes:** Amend the April Minutes Merchandise Report. Steve Wisenhant motioned to accept the meeting minutes. Steve Smith seconded. The minutes were accepted.
- III. **Review of Treasurer's Report:** Grishma Ajmera presented April's report. We received \$150 in donations. Tanya Flores motioned to accept the treasurer's report. Ross Lee seconded. The treasurer's report was accepted as presented.
- IV. **IB Coordinator's Report:**
 - We briefly discussed the Extended Essay Bootcamps, which are a good jump start for students.
 - **Grant Requests:**
 - A) Maria Cienas, a math teacher, requested 3 high end calculators (\$80-\$110 each) to replace old ones that are no longer working. These sets stay at school and are used by students that can't afford to purchase their own. Grishma Ajmera motioned to approve \$300 to purchase new calculators. Arti Gupta seconded. Motion passed.
 - B) Crystal Archibold, a psychology teacher, requested \$72.61 for a 1 year membership to a business management site. She would use it to help supplement the current textbook. Teachers and students would have access to this resource. Deborah Smith motioned to approve the \$199 membership. Nathan Williams seconded. Motion passed.
 - C) Laurie McHenry, a history teacher, purchased 4 extra books for IB Euro exam review so that each student had a copy and is requesting reimbursement. 11th and 12th graders use this book. The books were \$144.40. Tanya Flores motioned to approve reimbursement of the books. Deborah Smith seconded. Motion passed.
 - We discussed next year's calendar (see New Business).
 - Mr. Shook's position has not been assigned yet but should be a few weeks from now. Derek Heckman (oversees AVID) and Michael Boykins will attend IB coordinator training over the summer.
 - Linda White who teaches pIB chemistry and does CAS is retiring. A \$50 gift card to Watermark books will be purchased. Arti Gupta will pick it up this week. Ross Lee motioned to approve the gift card purchase. Deborah Smith seconded. Motion passed.
 - There will be a new SL biology teacher in the fall.
- V. **IBPA Elections:** Grishma Ajmera resigned as Treasurer and Maria Mason resigned as Class Representative. Most board members were willing to continue in their board position for the next school year. We were taking nominations for board positions, but through discussion we filled all positions without needing to vote on them. The 2019-2020 IBPA board is: President Ross Lee, Vice President Tanya Flores, Treasurer Steve Smith, Secretary Kirk Seminoff, Class of 2020 Rep. Grishma Ajmera, Class of 2021 Rep. Kristy Laufer-Nelson, Class of 2022 Rep. Nathan Williams, Class of 2023 Rep. decided in August, At Large Arti Gupta, Deborah Smith, Shereece Jamal, 1 vacant spot, Past President Steve Wisenhant. Steve Smith motioned to accept the 2019-2020 board positions. Nathan Williams seconded. Motion passed.

VI. New Business:

- The meeting schedule was set for the 2019-2020 school year. Meetings will remain on the first Thursday of the month at 6:30pm in the library. The November meeting could be changed if it conflicts with the Choices Fair. The January meeting was moved from the 2nd to the 9th because of the holiday break. Senior Recognition is tentatively set for May 10th.
- We will serve ice cream treats at the Freshman Orientation on August 12th.
- Should we have an IB presence at enrollment?
- Steve Whisenant stated that collecting parent emails was not worthwhile.
- TOK was discussed. Some students have issues scheduling electives because TOK is split between the Junior and Senior years. It can't be offered over the summer. This year students had more options because 4 classes are offered.

Meeting was adjourned at 7:52pm.

Minutes submitted by Board Secretary, Tanya Flores