






# Student Support Services, D/HH

## Three Optional Pathways to Access the Interpreter

### Interpreter PINNED on the Screen






The student and the interpreter can find each other as participants and then pin each other at the beginning of class.

1. Open your MS Team Channel 
2. Click "VIEW PARTICIPANTS" 
3. Select additional options ... and click the thumbtack  to PIN the interpreter to the screen.

### Interpreter as a CO-PRESENTER





The teacher (meeting organizer) and the interpreter will need to set this up prior to the start of class. This is a good option to use if you do not choose to pin.

1. Open your MS Team Channel 
2. The teacher can DEFAULT the interpreter as a co-presenter 
3. VIEW the interpreter and teacher side-by-side on the screen 

### Teacher & Interpreter SPLIT SCREEN



The teacher (meeting organizer), the interpreter, and the D/HH participant will need to set this up prior to the start of class. This is a good option for spoken facilitating or sim-com.

1. Open your MS Team app on your computer AND on the browser <https://teams.microsoft.com>. Use both simultaneously through split screen 
2. Click, drag, and drop each screen to the bottom left or right 
3. View the teacher on one side (MS Team) and the interpreter on the opposite side (MS Team) 