

MySchool Remote Family and Caregiver Guide

Information for Secondary MySchool Remote Families

Fall 2020

Updated 8.27.2020

MySchool Remote



 **RETURN TO SCHOOL**
Learning Model Options


Onsite
(in-person learning)


MySchool Remote
(online learning)


Program is at capacity for 2020-2021
Education Imagine Academy
(virtual)

School Hours

- Comprehensive Secondary Schools 8:00 am – 3:10 pm
- Magnet Secondary Schools 7 am – 2:10 pm
 - Northeast Magnet, Allison, Brooks, Jardine, and Mayberry
- [Complete listing of start and end times](#)



Tips for Families and Caregivers



Learning Environment

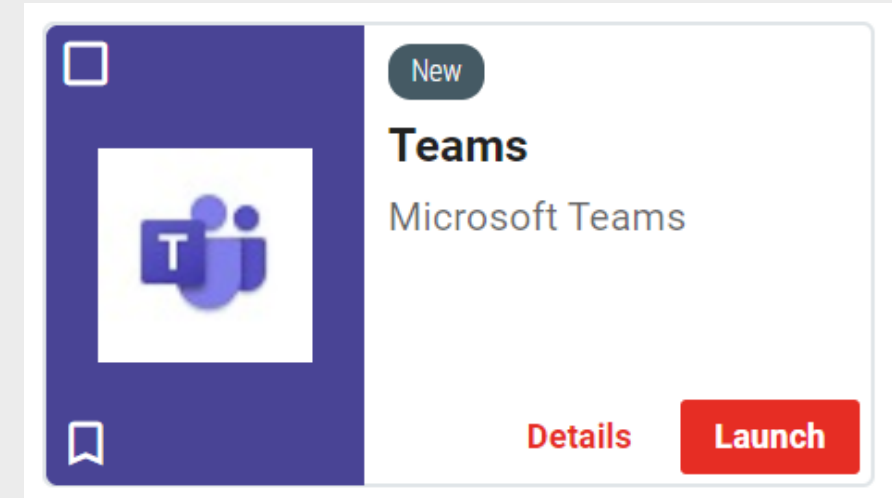
- Designate a Learning Space
 - Help your child find a space where they can be productive
- Limit Distractions
 - Establish parameters/guidelines to help them stay engaged
- Know and Follow a Schedule/Routine
 - When your child's MySchool Remote schedule is finalized, understand what they must do and when they must do it
 - Establish routines to help them be timely, productive, and confident in their learning environment

Ways to Support

- Check in with your child
 - Ask them daily how they are doing academically and emotionally in their MySchool Remote setting.
- Communicate with their Teacher(s)
 - Ask each teacher the best way and when to communicate questions and/or concerns you have for your child(ren).
- Take care of yourself
 - Supporting your child(ren) in this setting can be stressful. Make time for your own physical and mental well-being.
- Avoid Over-Helping
 - Your child(ren) need to struggle through some learning, and collaborate with their peers and their teacher, using their own voice so that they make the mental connections needed for retention. Follow up but let them learn to take initiative of their learning.

Remote Learning: Where will the students go?

- Students will log onto their device and navigate to the district portal site: portal.usd259.net
- Students will click into Microsoft Teams to join each class session.
- Once in teams, they will choose the team for the appropriate class based on their schedule to start their day.



[Student Login for Teams - English](#)
[Student Login for Teams - Spanish](#)
[Student Login for Teams - Vietnamese](#)

Middle School **Sample Schedule**

- 8:00 – 8:45 – 1st hour
- 8:45 – 8:50 *transition*
- 8:50 – 9:35 – 2nd Hour
- 9:35 – 9:40 *transition*
- 9:40 – 10:25 – 3rd Hour
- 10:25 – 10:30 *transition*
- 10:30 – 11:15 – 4th Hour
- 11:15 – 12:00 – Lunch/Recess/Break
- 12:00 – 12:45 – 5th Hour
- 12:45 – 12:50 *transition*
- 12:50 – 1:35 – 6th Hour
- 1:35 – 1:40 *transition*
- 1:40 – 2:25 – 7th Hour
- 2:25 – 2:30 *transition*
- 2:30 – 3:10 – 8th Hour



**Exact schedules and class times
will vary by school.**

Middle/High School **Sample Block Schedule**

- 8:00 – 9:20 – 1st Class
- 9:20 – 9:25 – Transition
- 9:25 – 10:45 – 2nd Class
- 10:45 – 11:00 – Transition
- 11:00 – 12:20 – Lunch Break with Advisory Time (will vary by school)
- 12:20 – 12:25 – Transition
- 12:25 – 1:45 – 3rd Class
- 1:45 – 1:50 – Transition
- 1:50 – 3:10 – 4th Class



**Exact schedules and class times
will vary by school.**

Remote Learning Materials

Each building will coordinate time at the beginning and throughout the school year when required school materials (textbooks, etc.) and resources can be picked up by parents or caregivers.

Your student may also want a single subject notebook for each course or a binder with dividers to keep class notes and other items for organization of their learning at home.

Students must be present when picking up electronic devices.





Library Books

At this time, students will not be able to check out books from our libraries.

We encourage all MySchool Remote students to take advantage of the resources at our local public library, including free E-Books.

Attendance

- It is an expectation that students are logged in and engaged in the learning activities each period.
- Teachers will take attendance every period.
- If students are not able to attend their classes, the school must be notified following normal procedures.



Specialized Instruction & Support

- Students with IEPs, ILPs, and 504s will be supported.
- IEP and 504 teams will work with parent/guardians to discuss IEP needs based on the students' learning model.



Progress Reports

- Students participating in MySchool Remote can expect to receive instruction that follows a regular school day.
- Progress reports will reflect current grades and be published quarterly.
- In some cases, quarterly grades will be posted on transcripts and become part of the overall GPA.
- Parents may view student progress in [ParentVue](#).



ParentVue

2020-2021 Grading Periods

September 8-November 6

November 9-January 22

January 25-March 19

March 29-May 26

Communicating with Teachers



Teachers can be contacted by:

- District Email Address
- District Phone Number
 - Teachers can answer phone calls through Teams or the regular classroom phone.

Joining a Teams Meeting with a Teacher



- Families/caregivers do not need to have a Microsoft account to join a meeting.
- Families/caregivers and students can access a Teams call from communication sent through ParentVue.

For English, click [here](#).

For Vietnamese, click [here](#).

For Spanish, click [here](#).

Technology Support from Home

For support, please contact
our Technology Support

Help Desk

316-973-HELP

(316-973-4357)

7 a.m. – 5 p.m.



Links to Family Resources

- [Wichita Public Schools Family Website](#)
- [Learning Options for your Family](#)
- [Parent University \(Navigating Online Learning\)](#)
- [Microsoft Parent Guide](#)