

## Power BI: Downloading the FastBridge CBM-R Grouping List

1. Find the Power BI icon in ClassLink:



2. At WPS Dashboards, select the appropriate Level (Elem, Middle, High):






WPS Dashboards



Report

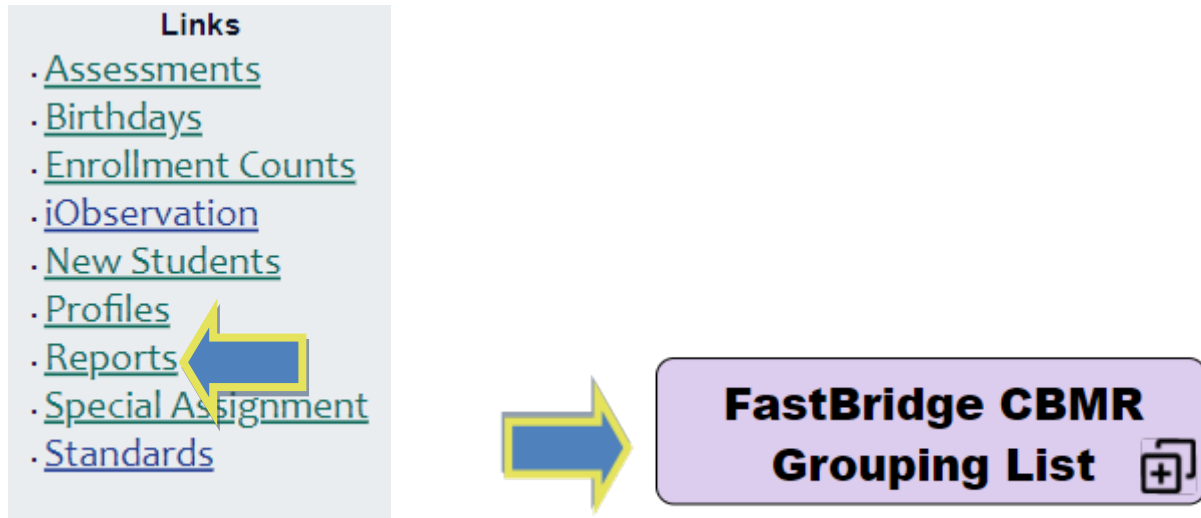
### WPS Dashboards



 <b>Elementary Level</b>	<b>Comparative Reports</b>
 <b>Middle School Level</b>	<b>LRE Reports</b>
 <b>High School Level</b>	<b>Online Registration</b>
<b>Surveys</b>	<b>ESSER</b>

*Blank button indicates user currently does not have access to the report connected.*

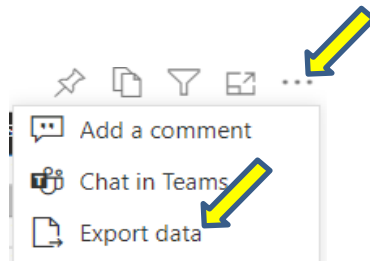
3. On the lower left side of the School Level Main Page, click on the Reports link  
At the Reports landing page, select FastBridge CBMR Grouping List.



4. At the school or district level, select a teacher from the dropdown list or type a name in the Teacher Search box.




5. Once the report is open. Hover over the data in the upper right corner where the grayscale menu appears. Click on the 3 dots (ellipsis) in the upper right corner of the table, then choose Export Data:



6. Select Summarized data, and click "Export":


## Which data do you want to export? ✕

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more](#)




**Data with current layout**

Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.



**Summarized data**

Export the summarized data used to create your visual (for example, sums, averages, and medians).



**Underlying data**

Export the raw data used to calculate the data in your visual.

File format:

.xlsx (Excel 150,000-row max) ▾

Export

Cancel

Click the download link when it appears in the upper right corner or lower left of the screen.