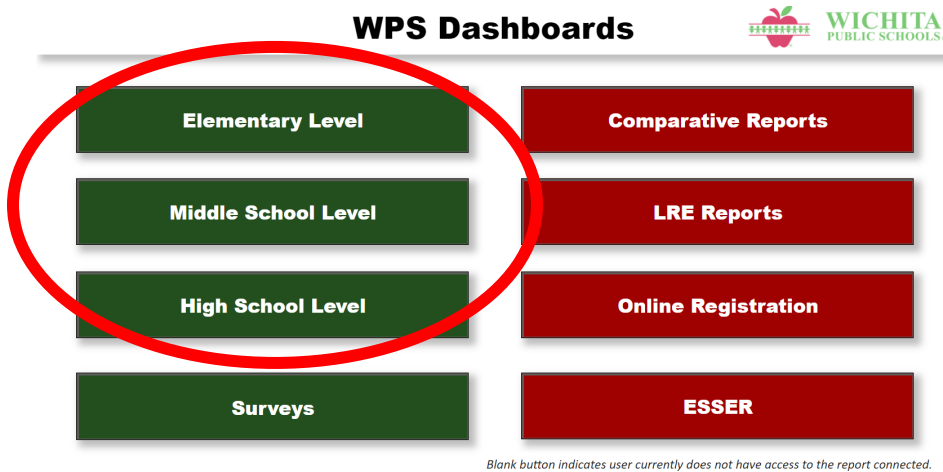


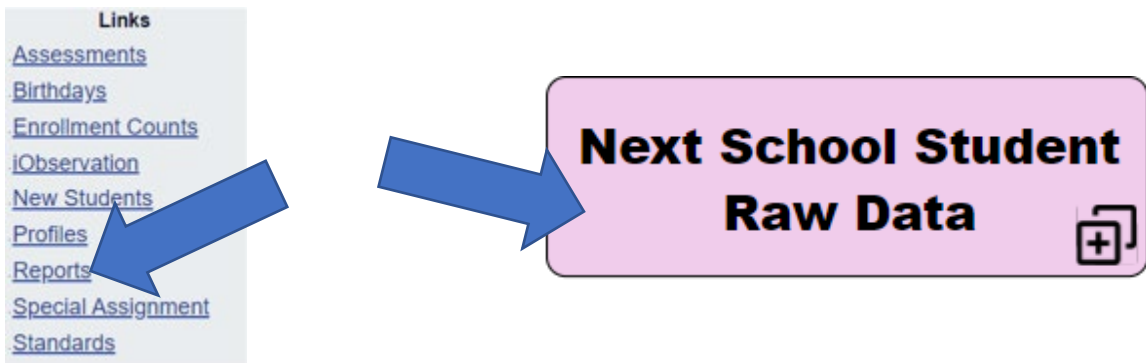
Accessing the New Student Report in Power BI

The New Student Report will show the Student Raw data report along with the student's next year school. For example, if a student is moving from the 5th grade to the 6th grade and this requires the student to move to a new school, the next year's school for this student will be displayed in the second column of the Next Year Student Raw Data Report.

1. Choose the level (Elementary Level, Middle School Level, or High School Level)



2. From the lower left side of the main screen select "Reports" from the Links Menu. Then click on the button labeled "Next School Student Raw Data."



- The data displayed will show the Next Year Student Raw Data Report. Users can use the information displayed or they can export the data to excel, using the summarized export option (seen below.) To export the data in the data set users will need to click on the ellipsis in the upper right corner of the data they are viewing.

Age	Current Age	Grade	Gender	Race
08	13 years, 6 months	7	Male	Asian
08	13 years, 6 months	7	Male	Asian
8	13 years, 6 months	7	Male	Hispanic
8	13 years, 7 months	7	Female	White

- From the menu select Export then select the Summarized Data option before clicking on export.

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more](#)

Data with current layout
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.

Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).

Underlying data
Export the raw data used to calculate the data in your visual.

File format:
.xlsx (Excel 150,000-row max) ▾

Export Cancel

- Once the data is exported users can open the excel download to view the data and use the filters to narrow down the search results. After enabling editing, users can use the filters to narrow down to specific search results.

Column B – Student’s Next Year School.

Column C – Student’s next year’s grade level.

Column D - Student’s current school.

Column J - Student’s current grade.