

EAST HIGH IBPA MINUTES

Date: January 5, 2023

Time: Meeting called to order @ 6:37 pm by Patresa Ebersole.

In Attendance:

Patresa Ebersole (President)
Patricia Blessant (Secretary)
Tanya Flores (At-Large)
Lainie Mazzulo-Hart
Jason Smartt
Anthony Au (Treasurer)

Esau Freeman (Vice-President)
Kamielle Freeman
Molly Reida
Michael Boykins(Ex-Oficio/IB Director)
Sueanna Budde (Sophomore rep)
Ann Muehling

Welcome and Introductions - What you're looking forward to in 2023

Approval of Minutes from December 2022 meeting - Motion to approve - Sueanna Budde, second - Esau Freeman. Approved unanimously via voice vote.

Treasurer's Report - Motion to approve - Sueanna Budde , second - Tanya Flores. Approved unanimously via voice vote.

Current bank account - \$ 4015.71
Contributions in November \$450.00
Contributions in December \$725.00
Disbursements (November) - \$486.07
Disbursements (December) \$ 654.28
Net deficit for the 2022/2023 school year - \$586.92

IB Director's Report (Michael Boykins)

Faculty requests -

- ***Ms. Archibold/Ms Hoopes***
 - Money for donuts, napkins and juice. The request was sent last month, but we had a presenter and didn't cover standard business so Mr. Boykins picked up the tab (\$56.51) and is requesting reimbursement.
 - Motion to approve reimbursement of full amount - Tanya Flores, second - Sueanna Budde. Unanimously approved via voice vote.

- ***Mr. O'Brien***
 - Request is for Revision Village gold membership \$200 per subscription and is requesting one for a total of \$200
 - This is an online program that provides practice problems for IB Math SL and HL, past exams with marked schemes, and video explanations of answers.
 - Anyone teaching higher level math can use the information
 - Mr. Boykins said that East IB already buys the marked schemes and shares with all IB teachers. We also have the rights to use marked schemes for the past 15 or so years.
 - Questions for Mr. O'Brien:
 - Is this price for unlimited access or for one membership?
 - How does Mr. O'Brien intend to use it? As a resource for himself to then share with the class, or for each student to have their own access?
 - Does the program have an algorithm to create new questions based on what the student needs help with?
 - Is the price for indefinite usage?

- Is he requesting one access per student and if so, is the \$200 per student?
 - What is the difference between the free and gold membership?
- We will revisit this topic at the next meeting.

President's Report (Patresa Ebersole)

- Patresa shared a thank you card for erasers from Mr. Harcus and one from Sra. D for the seat sacks
- Thank you to parents who put together teacher Holiday gift (Tanya, Mini, Tresa, Patricia and Sueanna)
- **Fundraising Letter**
 - This year we had two parts, a postcard and a letter.
 - There was trouble getting the district to send the postcard as the dimensions were not correct, the QR code looked like the mailing stamp, and the address would have been printed over the content of the postcard. In the future, we need to get the postcard approved by the printshop and mail shop prior to sending as it was returned 'unable to send'.
 - Nothing specific is mentioned in the letter about "end of year" or specific dates so we plan to send it again later this year.
 - The letter was supposed to go out to everyone, but school had run out of postage. The remainder of people who have not yet received theirs should receive it in the next day or so.
 - The information was also sent to alumni via email - class of 2012 to 2022.
 - Mr. Boykins suggested sending the letter again at the end of the school year to increase frequency.
 - Sueanna liked the idea of a postcard as a reminder.
 - Tanya suggested sending the information at the beginning of the year as well.
 - Other suggestions - Text (can be sent by the school, but very limited on characters), sticker reminder (like in Elementary school), and send something out to incoming 8th grade families as well.
- **Senior Recognition** - Tanya Flores has volunteered to coordinate. Food, bottled water, and cake are provided by the IBPA. Volunteers will be needed to help with set up, manning the reception area outside the auditorium, and tear down.
- **Reminder** - all remaining meetings for this year will be in person. No virtual or hybrid option unless we have a volunteer to oversee a virtual option.

Additional discussion: Lainie asked about possible topics for the February 2023 newsletter. Ideas - teacher highlights, some highlights from college finance presentation, important upcoming dates, explanation of GPA. Patresa will contact Lainie and discuss other topics.

Enrollment Update - Mr. Boykins

- In the past - a paper enrollment form was given to Ms Ewy (IB counselor), however, USD 259 is now using Xello which has a scheduling function.
- Students wanted to know different pathways - for example, if I start with Geometry, what does that mean for future math classes/IB tests? Flow charts are in the IB space for students to see what courses feed into other courses.
- **Junior Enrollment** - Enrollment presentation was done during ACE time in November. All students submitted a 4 year plan. Ms. Ewy had students enroll via Xello, but also had them complete a Microsoft form as a backup.
- **Sophomore Enrollment** - Enrollment presentation was done during ACE time in December. Students submitted a 4 year plan prior to winter break. Ewy edited and color coded their plans if

changes were needed. These were sent back to the student to make a change or schedule a meeting with Ms. Ewy. Plans were returned via email to all students. Sophomores will be taught how to enroll via Xello next week (mid January). Reminder - Sophomores need to declare Diploma or Certificate route.

- **Freshmen Enrollment** - Enrollment presentation will be during ACE time Monday and Tuesday next week in Biology classes (Week of Jan. 9th). Ms. Ewy will talk about how to read a transcript, what classes do you need, weighted GPA vs. non-weighted GPA, four year plans, and walk them through step by step to give them a good foundation of the enrollment process.
- QR codes are used to make appointments with counselors and Ms. Ewy is also available every day at lunch in the IB space.
- Discussion around “Why doesn’t the four year plan go to parents?” A concern was raised that the students are minors and parents are often not in the loop regarding the enrollment process. Mr. Boykins shared that parents are supposed to sign off on the four year plan electronically, but many parents aren’t seeing it. Suggestion - send an email sharing that the plan has been completed by the student and needs a parent signature. Mr. Boykins is on board with this suggestion and plans to send separate emails to the various grade levels as the deadlines approach.
- *Question* - Does the space need more snacks? Mr. Boykins said he will check and let us know.
- *Question* - How has certificate vs. diploma program impacted scheduling? Mr. Boykins shared that a majority of teachers support the move as it encourages balance for students. Some teachers are concerned as their class loads are now different but overall the teachers understand the reasoning for the option.

Meeting adjourned at 7:45 pm by Patresa Ebersole

Next meeting February 2, 2023 @ 6:30pm in the East Hangar

Submitted by Patricia Blessant, IBPA Secretary